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Written comments and recommendations for the proposed collection should be sent within 30 days of publication of this notice to [OIRA\\_Submission@omb.eop.gov](mailto:OIRA_Submission@omb.eop.gov) or fax to (202) 395-5806.

Dated: April 23, 2015.

**Glenna Mickelson,**

*Management Analyst, Office of the Chief Information Officer.*

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**BILLING CODE 3510-33-P**

## DEPARTMENT OF COMMERCE

### International Trade Administration

#### Establishment of a Ready Applicant Pool for Department of Commerce Trade Missions

**AGENCY:** International Trade Administration, Department of Commerce.

**ACTION:** Notice.

**SUMMARY:** The United States Department of Commerce (Department), International Trade Administration (ITA), is establishing a Ready Applicant Pool initiative, the Ready Applicant Pool (RAP), for organizations and companies that would like to receive information directly from the Department, when it organizes a trade mission aligned with the products, services, technologies, sectors, target markets or goals of the applicant. Applicants willing and interested to send a high-level representative to participate on an expedited trade mission to any location, at any time, on very short notice are especially encouraged to apply for the RAP. Applications to join the RAP can be found at [http://www.export.gov/trademissions/eg\\_main\\_023185.asp](http://www.export.gov/trademissions/eg_main_023185.asp) and will be accepted at any time.

**DATES:** The RAP is established as of April 28, 2015. Applications may be submitted at any time at [http://www.export.gov/trademissions/eg\\_main\\_023185.asp](http://www.export.gov/trademissions/eg_main_023185.asp). Applications will be evaluated quarterly and those accepted will be notified as soon as possible. Applicants will be selected for the current RAP term and will need to reapply when the term ends on December 31, 2016. Each term will last two years.

#### SUPPLEMENTARY INFORMATION:

The United States Department of Commerce (the Department),

International Trade Administration (ITA), is establishing a Ready Applicant Pool (RAP) initiative for companies and organizations that would like to receive information directly from the Department when it organizes a trade mission aligned with the products, services, technology, sectors, target markets or goals of the applicant. The program is entitled the Ready Applicant Pool (RAP).

One of the primary goals of the RAP is to provide a fast and efficient method for the Department to recruit for expedited trade missions. Expedited trade missions will utilize expedited procedures, web-based notification, and will have short application deadlines. Because of their expedited nature, the Department will rely heavily on the members of the RAP for recruitment, especially those RAP members that are willing to send a high-level representative to participate on a mission to any location, at any time, on very short notice. The Department may also rely on appropriate RAP members in its recruitment for other trade missions. Specifically, the Department intends to directly contact those RAP members with products, services, technologies, target sectors, target markets or goals that align with a particular trade mission.

The benefits of joining the RAP are: (1) To ensure the Department will contact the current point-of-contact when it organizes a trade mission that it determines is aligned with the RAP member's products, services, technologies, target sectors, target markets or goals; (2) to speed up the trade mission selection process by providing the Department with the information necessary for pre-screening with respect to participation generally in its trade missions and (3) to indicate in advance a willingness to apply for and potentially participate in expedited trade missions to any location at any time, possibly on very short notice.

Any member of the U.S. business community may apply to become a member of the RAP. The U.S. business community consists of corporations, partnerships, and other business associations created under the laws of the United States or of any state; U.S. citizens; state or local economic development or international trade office or agency; trade association and other non-profit organizations that represent a sector or sectors of the U.S. economy; university competitiveness programs; and any other U.S. entity seeking to promote United States business interests abroad.

The criteria for evaluating applicants for selection for the RAP are:

- Whether the applicant will be a suitable representative of the U.S. industry sector in which it operates;
- The applicant's potential for helping to advance Department of Commerce strategic priorities;
- The applicant's past, present, and prospective business activities abroad;
- The applicant's conduct on past trade missions; and
- Whether the applicant is willing to send a high-level representative to participate on an expedited trade mission to any location, at any time, on very short notice.

The last criterion will not be dispositive for RAP selection but it will be weighted significantly in selection for the RAP. Applicants that cannot fulfill this criterion will not be excluded from the RAP.

Applicants selected for the RAP will be contacted directly by the Department when it organizes a trade mission aligned with the products, services, technologies, target sectors, target markets or goals of the applicant. The Department will have up-to-date contact information for RAP members, ensuring that trade mission information reaches the correct company contact. When contacted, RAP members will be given step-by-step instructions on how to apply for the mission. Selection for the RAP does not guarantee or assure selection for a particular trade mission. But, RAP members are pre-screened with respect to participation generally in Department trade missions.

Applications for the RAP may be submitted at any time at [http://www.export.gov/trademissions/eg\\_main\\_023185.asp](http://www.export.gov/trademissions/eg_main_023185.asp). They will be evaluated on a quarterly basis and those accepted will be notified as soon as possible. Once selected, the Department will reach out to the RAP member for updated contact information every six months. This ensures that the Department has current information about the applicant's products, services, technologies, target sectors, target markets and goals. The RAP term will end every two years. The first RAP term will begin immediately and conclude on December 31, 2016. At that time, all members will be required to reapply in order to gain membership for the following term (January 1, 2017—December 31, 2018). Applications received after July 1, 2016 will be reviewed for both the first and second cohorts of the RAP.

**FOR FURTHER INFORMATION CONTACT:** Frank Spector, Acting Director, Trade

Missions Program, Phone: (202) 482–2054, Email: [Frank.Spector@trade.gov](mailto:Frank.Spector@trade.gov).

**Frank Spector,**

*Acting Director, Trade Missions Program.*

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**BILLING CODE 3510–DR–P**

## DEPARTMENT OF COMMERCE

### International Trade Administration

#### Establishment of Expedited Trade Mission Procedures

**AGENCY:** International Trade Administration, Department of Commerce.

**ACTION:** Notice.

**SUMMARY:** The United States Department of Commerce, International Trade Administration, is establishing new procedures for Expedited Trade Missions. When the Secretary approves a Decision Memo justifying the use of expedited procedures, the Department of Commerce will endeavor to conduct recruitment and selection for the mission within 2–3 weeks. Applicants should be aware that mission statements for Expedited Trade Missions will NOT be notified in the **Federal Register**. Instead, they will be posted online at: [http://www.export.gov/trademissions/eg\\_main\\_023185.asp](http://www.export.gov/trademissions/eg_main_023185.asp).

Applicants should also be aware that deadlines for applying for Expedited Trade Missions will be extremely short. The procedures for selecting participants for Expedited Trade Missions will be compressed. All interested parties that meet the conditions of participation are encouraged to apply, and all applicants will be evaluated on an equal basis with respect to the participation criteria.

**DATES:** Expedited Trade Mission procedures are established as of April 28, 2015.

**SUPPLEMENTARY INFORMATION:** The Department of Commerce endeavors to plan trade missions as far in advance as is feasible. However, in certain circumstances it is in the Department's interest, and consistent with its priorities, to lead a trade mission on an expedited basis, contingent on the availability of Departmental resources.

The Department is establishing new procedures for Expedited Trade Missions that will allow it, upon the approval of the Secretary, Deputy Secretary or Under Secretary of International Trade, to lead trade missions on an expedited basis. When the Secretary, Deputy Secretary or Under Secretary of International Trade approves a Decision Memo justifying

the use of expedited procedures, the Department will endeavor to conduct recruitment and selection for the mission within 2–3 weeks.

The mission statements for Expedited Trade Missions will only be posted on the Web site above. The mission statement will include the conditions of participation and the participation criteria for the Expedited Trade Mission. Any party interested in participating is encouraged to apply if it meets the conditions of participation. All applicants will be evaluated on an equal basis with respect to the participation criteria.

The deadline to apply for an Expedited Trade Mission may be extremely short, potentially as little as 5 business days from the date the mission statement is posted. Short deadlines are needed to allow for recruitment and selection to be completed within 2–3 weeks. In most cases, as specified in the mission statement, applications received after the indicated deadline will be considered only if space and scheduling constraints permit.

The selection process for Expedited Trade Missions will not differ substantively from other trade missions, but will be compressed. The Department will endeavor to complete selection within 5 business days after the application deadline. Applicants for Expedited Trade Missions will be informed promptly whether or not they have been selected.

The timing for Expedited Trade Missions is expected to be extremely compressed. We encourage those selected for an Expedited Trade Mission to begin making arrangements to participate immediately. Business or entry visas may be required to participate on the mission. Applying for and obtaining such visas will be the responsibility of the mission participant. Government fees and processing expenses to obtain such visas are not included in the participation fee. However, the Department of Commerce will provide instructions to each participant on the procedures required to obtain necessary business visas.

**FOR FURTHER INFORMATION CONTACT:** Frank Spector, Acting Director, Trade Missions Program, Phone: (202) 482–2054, Email: [Frank.Spector@trade.gov](mailto:Frank.Spector@trade.gov).

**Frank Spector,**

*Acting Director, Trade Missions Program.*

[FR Doc. 2015–09802 Filed 4–27–15; 8:45 am]

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## DEPARTMENT OF COMMERCE

### National Institute of Standards and Technology

#### Manufacturing Extension Partnership Advisory Board

**AGENCY:** National Institute of Standards and Technology, Commerce.

**ACTION:** Notice of Open Meeting.

**SUMMARY:** The National Institute of Standards and Technology (NIST) announces that the Manufacturing Extension Partnership (MEP) Advisory Board will hold an open meeting on Tuesday, May 19, 2015, from 8:30 a.m. to 5:00 p.m. Mountain Time.

**DATES:** The meeting will be held Tuesday, May 19, 2015, from 8:30 a.m. to 5:00 p.m. Mountain Time.

**ADDRESSES:** The meeting will be held at the Embassy Suites Phoenix-Scottsdale, 4415 E. Paradise Village Parkway South, Phoenix, AZ 85032. Please note admittance instructions in the **SUPPLEMENTARY INFORMATION** section below.

**FOR FURTHER INFORMATION CONTACT:** Kari Reidy, Manufacturing Extension Partnership, National Institute of Standards and Technology, 100 Bureau Drive, Mail Stop 4800, Gaithersburg, Maryland 20899–4800, telephone number (301) 975–4919, email [kari.reidy@nist.gov](mailto:kari.reidy@nist.gov).

**SUPPLEMENTARY INFORMATION:** The MEP Advisory Board (Board) is authorized under section 3003(d) of the America COMPETES Act (Pub. L. 110–69); codified at 15 U.S.C. 278k(e), as amended, in accordance with the provisions of the Federal Advisory Committee Act, as amended, 5 U.S.C. App. The Board is composed of 10 members, appointed by the Director of NIST. Hollings MEP is a unique program, consisting of centers across the United States and Puerto Rico with partnerships at the state, federal, and local levels. The Board provides a forum for input and guidance from Hollings MEP program stakeholders in the formulation and implementation of tools and services focused on supporting and growing the U.S. manufacturing industry, provides advice on MEP programs, plans, and policies, assesses the soundness of MEP plans and strategies, and assesses current performance against MEP program plans.

Background information on the Board is available at <http://www.nist.gov/mep/about/advisory-board.cfm>.

Pursuant to the Federal Advisory Committee Act, as amended, 5 U.S.C.