

Office of Compliance and Enforcement, Legal Services Corporation, 3333 K St., NW., Washington, DC, 20007, (202) 295-1520 (phone); (202) 337-1254 (fax); [heronk@lsc.gov](mailto:heronk@lsc.gov).

#### SUPPLEMENTARY INFORMATION:

#### Instructions for Applying for Disaster Relief

##### Eligibility

The Legal Services Corporation (LSC) has been able, on occasion, to obtain special funding to meet the emergency needs of programs in a disaster area. When funding is available, only current LSC recipients in a federally-declared disaster area are eligible to apply for such emergency funds.

##### Disaster Relief Grant Application Instructions

To obtain emergency funding from the LSC, a recipient shall submit an application in writing to the President, Legal Services Corporation. The application must be signed by the executive director and the chair of the board of directors of the recipient. Nevertheless, if an emergency is such as to preclude the submission of a written application (such as when the office building has been destroyed as a result of the disaster or there is no electricity in the office) the recipient may make a verbal application for initial processing, by telephoning the Disaster Relief Desk (DRD), Kimberly Heron at (202) 295-1521. An initial verbal request must be followed by a written request as soon as possible.

The following information must be included in the application:

##### (1) Resources, Need and Objectives

- (a) The recipient's name and number;
- (b) A description of the damage sustained by recipient and the surge in demand for services as a result of the disaster;
- (c) An estimate, in dollars, of lost property, including records, and equipment;
- (d) The amount of emergency funds requested;
- (e) A brief narrative stating the purpose of the requested funds;
- (f) The recipient's current annual budget of revenue and expenses (LSC and non-LSC);
- (g) The recipient's fiscal year.

##### (2) Operational Procedures

Describe the operational procedures for the disaster relief project(s) including the following items where applicable:

- (a) The anticipated length of time to restore operations from emergency status to normal;

- (b) The anticipated term of the emergency grant (*i.e.*, proposed beginning and termination dates), not to exceed twelve months;

- (c) A description of the project, including criteria to be used for determining successful completion;

##### (3) Grant Assurances

- (a) An assurance that recipient will comply with all of the grant assurances applicable to its basic field grant (which are herein incorporated by reference) in the expenditure of the emergency funds; and

- (e) An assurance that the recipient will follow the special LSC accounting and reporting requirements for the emergency funds (*i.e.*, separate reporting by natural line item in the annual audit, separate case reporting in the CSR report, and if requested, periodic progress reports to the LSC) specified below.

##### (4) Budget

Provide a detailed budget of expenses for the emergency need, including the following information:

- (a) The amount of emergency funds requested from LSC;
- (b) Projected funding from other (non-LSC) sources, including insurance proceeds;
- (c) Any in-kind contributions;
- (d) Expenses by natural line item; and
- (e) Any anticipated purchases in excess of \$10,000.

##### Disaster Relief Emergency Grant Approval Criteria

Given the nature of emergency situations arising from natural disasters, requests for assistance will be processed on a priority basis. The primary emphasis will be on restoring, as quickly as possible, the program's capacity to serve eligible clients.

##### Disaster Relief Emergency Grant Extensions

To obtain approval for an extension of the grant term, a recipient must submit a request in writing no later than 60 days prior to the termination date of the grant. LSC shall respond to such request no later than 30 days prior to the termination date of the grant.

##### Disaster Relief Emergency Grant Accounting and Reporting

##### Accounting for the Grant

The grant must be separately reported by natural line item in recipient's annual audit(s). This reporting may be done either on the face of the financial statements, or in a schedule attached to the financial statements. Any fund balance remaining at the end of the

grant period shall be refunded to the LSC at submission of the audit report.

##### Case Service Reporting

In times of crisis, the immediate needs of victims supersede the need to adhere to the recipient's established priorities and recipients confronted by natural disasters generally dispense with the stated priorities to respond to the most pressing needs of their clients. Depending on the extent of the disaster and the impact it has on the recipient's case activities, the recipient may find that it has processed a substantial number of cases outside its normal priorities and the case reporting would reflect this. To avoid a distorted picture when disaster cases are reported in the regular CSRs, LSC requires that there be separate case reporting for disaster related cases for which emergency funding was provided.

##### Periodic Progress Reports

If requested, the recipient shall make periodic reports to LSC on the progress being made by the recipient in the completion of the disaster relief project(s).

**Victor M. Fortuno,**

*General Counsel and Vice President for Legal Affairs.*

[FR Doc. 04-6980 Filed 3-29-04; 8:45 am]

**BILLING CODE 7050-01-P**

## MISSISSIPPI RIVER COMMISSION

### Sunshine Act Meeting

#### AGENCY HOLDING THE MEETINGS:

Mississippi River Commission.

**TIME AND DATE:** 9 a.m., April 19, 2004.

**PLACE:** On board MISSISSIPPI V at City Front, Caruthersville, MO.

**STATUS:** Open to the public.

#### MATTERS TO BE CONSIDERED: (1)

Summary report by President of the Commission on national and regional issues affecting the U.S. Army Corps of Engineers and Commission programs and projects on the Mississippi River and its tributaries; (2) District Commander's overview of current project issues within the Memphis District; and (3) Presentations by local organizations and members of the public giving views or comments on any issue affecting the programs or projects of the Commission and the Corps of Engineers.

**TIME AND DATE:** 9 a.m., April 20, 2004.

**PLACE:** on board MISSISSIPPI V at Helena Harbor Boat Ramp, Helena, AR.

**STATUS:** Open to the public.

**MATTERS TO BE CONSIDERED:** (1)

Summary report by President of the Commission on national and regional issues affecting the U.S. Army Corps of Engineers and Commission programs and projects on the Mississippi River and its tributaries; (2) District Commander's overview of current project issues within the Memphis District; and (3) Presentations by local organizations and members of the public giving views or comments on any issue affecting the programs or projects of the Commission and the Corps of Engineers.

**TIME AND DATE:** 10 a.m., April 21, 2004.

**PLACE:** On board MISSISSIPPI V at Fulton Street Landing, Natchez, MS.

**STATUS:** Open to the public.

**MATTERS TO BE CONSIDERED:** (1)

Summary report by President of the Commission on national and regional issues affecting the U.S. Army Corps of Engineers and Commission programs and projects on the Mississippi River and its tributaries; (2) District Commander's overview of current project issues within the Vicksburg District and; (3) Presentations by local organizations and members of the public giving views or comments on any issue affecting the programs or projects of the Commission and the Corps of Engineers.

**TIME AND DATE:** 9 a.m., April 23, 2004.

**PLACE:** On board MISSISSIPPI V at New Orleans District Dock, Foot of Prytania Street, New Orleans, LA.

**STATUS:** Open to the public.

**MATTERS TO BE CONSIDERED:** (1)

Summary report by President of the Commission on national and regional issues affecting the U.S. Army Corps of Engineers and Commission programs and projects on the Mississippi River and its tributaries; (2) District Commander's overview of current project issues within the New Orleans District; and (3) Presentations by local organizations and members of the public giving views or comments on any issue affecting the programs or of the Commission and the Corps of Engineers.

**FOR FURTHER INFORMATION CONTACT:** Mr. Stephen Gambrell, telephone (601) 634-5766.

**Richard B. Jenkins,**

*Colonel, Corps of Engineers, Secretary, Mississippi River Commission.*

[FR Doc. 04-7190 Filed 3-26-04; 11:39 am]

**BILLING CODE 3710-GX-M**

**NATIONAL AERONAUTICS AND SPACE ADMINISTRATION**

[Notice 04-048]

**Notice of Prospective Patent License**

**AGENCY:** National Aeronautics and Space Administration.

**ACTION:** Notice of prospective patent license.

**SUMMARY:** NASA hereby gives notice that Mission Technologies, Inc., of San Antonio, TX, has applied for a partially exclusive license to practice the invention described and claimed in U.S. pending patent application identified as NASA Case No. MSC-23510-1, "Portable Catapult Launcher for Small Aircraft." The patent application is assigned to the United States of America as represented by the Administrator of the National Aeronautics and Space Administration. Written objections to the prospective grant of a license should be sent to the Johnson Space Center.

**DATES:** Responses to this Notice should be received by April 14, 2004.

**FOR FURTHER INFORMATION CONTACT:**

Theodore Ro, Patent Attorney, NASA Johnson Space Center, Mail Stop HA, Houston, TX 77058-8452; telephone (281) 244-7148.

Dated: March 24, 2004.

**Robert M. Stephens,**

*Deputy General Counsel.*

[FR Doc. 04-7049 Filed 3-29-04; 8:45 am]

**BILLING CODE 7510-01-P**

**NATIONAL CAPITAL PLANNING COMMISSION****Public Comment Period on the Draft Comprehensive Plan for the National Capital: Federal Elements**

**AGENCY:** National Capital Planning Commission.

**ACTION:** Release of the *Draft Comprehensive Plan for the National Capital: Federal Elements* and authorization for public comment.

**SUMMARY:** The National Capital Planning Commission has released a draft of the Federal Elements of the *Comprehensive Plan for the National Capital* for public review. The Federal Elements cover matters relating to Federal properties and Federal interests in the National Capital Region and serves as a blueprint for the long-term development of the National Capital. The plan provides the decisionmaking framework for actions that the Commission takes on specific plans and proposals submitted for its review. Plan elements include: Federal

Workplace; Location, Impact, and the Community; Foreign Missions and International Organizations; Transportation; Parks and Open Space; Federal Environment; Preservation and Historic Features; and Visitors. The Commission updated the plan to address new policy issues and planning concerns that have surfaced since the previous adoption of the Federal elements in the mid-1980s. The revised elements respond to the changing needs of the Federal Government and the Nation's capital and provide goals and policies for future Federal development in the Washington area.

**DATES:** An initial public comment meeting was held on Wednesday, March 24, 2004, and an additional meeting will be held on Monday, April 19, 2004, from 5:30-7:30 p.m.

**ADDRESSES:** The meeting will be held at the National Capital Planning Commission office, 401 9th Street, NW., North Lobby, Suite 500, Washington, DC 20576.

**SUPPLEMENTARY INFORMATION:** The draft plan is available under Publications on the Commission's Web site at [www.ncpc.gov](http://www.ncpc.gov). Printed copies will be available upon request. Individuals interested in testifying at the public meetings should call the National Capital Planning Commission at (202) 482-7200. A sign-up sheet will also be available before the start of each public session. Those testifying will be limited to three minutes and will speak in the order they signed up. Written comments may be mailed to Comprehensive Plan Public Comment, National Capital Planning Commission, 401 9th Street, NW., North Lobby, Suite 500, Washington, DC 20576. Comments may also be sent by fax at (202) 482-7252 or by e-mail to [comment@ncpc.gov](mailto:comment@ncpc.gov). The public comment period closes May 3, 2004.

**FOR FURTHER INFORMATION CONTACT:**

Ramona Taylor, (202) 482-7252.

Dated: March 25, 2004.

**Wayne Costa,**

*Acting General Counsel & Designated Federal Register Officer.*

[FR Doc. 04-7166 Filed 3-29-04; 8:45 am]

**BILLING CODE 7520-01-M**

**NATIONAL SCIENCE FOUNDATION****Committee on Equal Opportunities in Science and Engineering; Notice of Meeting**

In accordance with the Federal Advisory Committee Act (Pub. L. 92-463, as amended), the National Science