

collection techniques or other forms of information technology, *e.g.*, permitting electronic submission of responses.

This Notice also lists the following information:

*Title of Proposal:* Funds Authorization for Reserve for Replacements/Residual Receipts Funds.

*OMB Control Number, if applicable:* 2502–New Collection.

*Description of the need for the information and proposed use:* This information is necessary to ensure that the Department reviews and authorizes all advances from the Reserve for Replacements and Residual Receipts funds.

*Agency form numbers, if applicable:* HUD–9250.

*Estimation of the total numbers of hours needed to prepare the information collection including number of respondents, frequency of response, and hours of response:* The estimated number of respondents is 8,500; the frequency of responses is 1 unless additional actions require additional submissions; estimated time to gather and enter the information into the automated system is estimated to be 30 minutes per submission, and the estimated total annual burden hours are 4,250.

*Status of the proposed information collection:* New collection.

**Authority:** The Paperwork Reduction Act of 1995, 44 U.S.C., Chapter 35, as amended.

Dated: February 24, 2003.

**John C. Weicher,**

*Assistant Secretary for Housing—Federal Housing Commissioner.*

[FR Doc. 03–4940 Filed 3–3–03; 8:45 am]

**BILLING CODE 4210–27–M**

## DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR–4817–N–02]

### Notice of Proposed Information Collection for Public Comment—Public Housing Construction Report

**AGENCY:** Office of the Assistant Secretary for Public and Indian Housing, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below will be submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

**DATES:** *Comments Due Date:* June 2, 2003.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control number and should be sent to: Mildred M. Hamman, Reports Liaison Officer, Public and Indian Housing, Department of Housing and Urban Development, 451 7th Street, SW., Room 4249, Washington, DC 20410–5000.

**FOR FURTHER INFORMATION CONTACT:** Mildred M. Hamman, (202) 708–0614, extension 4128. (This is not a toll-free number.)

**SUPPLEMENTARY INFORMATION:** The Department will submit the proposed information collection to OMB for review, as required by the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35, as amended).

This Notice is soliciting comments from members of the public and affected agencies concerning the proposed collection of information to: (1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (2) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (3) enhance the quality, utility, and clarity of the information to be collected; and (4) minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated collection techniques or other forms of information technology; *e.g.*, permitting electronic submission of responses.

This Notice also lists the following information:

*Title of Proposal:* Public Housing Construction Report.

*OMB Control Number:* 2577–0027.

*Description of the need for the information and proposed use:* Public Housing Agencies (PHAs) are responsible for contract administration for low-income housing projects. The architect, or other person licensed under State law, prepares the report and submits it to the PHA from the date of contract execution to final inspection. The report provides information on contractors, contract amount, starting/completing dates, progress on site improvements and buildings, inspection forecast and acceptance for occupancy. HUD uses the information to track the progress of construction to ensure that contract and inspection dates comply with HUD procedures.

*Agency form numbers, if applicable:* HUD–5378.

*Members of affected public:* State or Local Government.

*Estimation of the total number of hours needed to prepare the information collection including number of respondents, frequency of response, and hours of response:* 158 (projects), 12 months average construction period x two reports a month = 24 for each project totaling 3,792 responses, 15 minutes per response, 568 hours total reporting burden, 152 hours total recordkeeping burden. Total burden hours are 720.

*Status of the proposed information collection:* Extension.

**Authority:** Section 3506 of the paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35, as amended.

Dated: February 26, 2003.

**Michael Liu,**

*Assistant Secretary for Public and Indian Housing.*

**BILLING CODE 4210–33–P**

# Public Housing Construction Report

**U.S. Department of Housing and Urban Development**  
Office of Public and Indian Housing

OMB Approval No. 2577-0027 (exp.5/31/2003)

See Instructions on Back

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect or sponsor, and you are not required to respond to, a collection of information unless that collection displays a valid OMB control number.

This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937 and 24 CFR Part 941 HUD regulations. PHAs are responsible for contract administration for low-income housing projects. The architect, or other person licensed under State law, prepares the report and submits it to the PHA from the date of contract execution to final inspection. The report provides information on contractors, contract amount, starting/completing dates, progress on site improvements and buildings, inspection forecast and acceptance for occupancy. HUD uses the information to track the progress of construction to ensure that contract and inspection dates comply with HUD procedures. Responses to the collection of information are required to obtain a benefit. The information requested does not lend itself to confidentiality.

Name of Public Housing Agency

Development Number

Total Number of Buildings

Development Name

Report Number

Total Dwelling Units Scheduled

Development Address and Telephone number of Project Office

Period Ended

Dwelling Units Scheduled Elderly

1. Contract Data		Scheduled Completion: %		Actual Completion: %	
Prime Contractors	Division of Work	Adjusted Contract Amount	Adjusted Value of Work in Place	Contract Starting Date	Contract Completion Date
		\$	\$		
		\$	\$		
		\$	\$		
		\$	\$		
		\$	\$		
		\$	\$		
<b>Totals</b>		\$	\$		

**2. Average Effective Employment During Reporting Period:**

3. Dwelling Buildings Progress				4. Site Improvements Progress			
	Not Started	In Progress	Completed		Not Started	In Progress	Completed
a. Foundations				a. Utilities			
b. Mechanical Roughing				b. Streets and Walks			
c. Interior Finish				c. Lawns and Planting			
d. Punch List				d. Other			

5. Supervisory and Inspection Force Employed by: (1) Local Authority:				(2) Architect:			
Duty		Full Time	Part Time	Duty		Full Time	Part Time
a.				c.			
b.				d.			

6. Inspection Forecast				7. Acceptance for Occupancy and Use			
Item	No. of Units	Date to beReady		Item	No. of Units		
a. Final - First Group				a. Dwelling Units Previously Accepted			
b. Final - Second Group				b. Dwelling Units Accepted this Period			
c. Final - Third Group				c. Total Dwelling Units Accepted to Date			

**8. Narrative Report:** Special Circumstances, Construction Delays, Problems, etc., if Project includes Other Facilities, such as Community M and M Building. Show the Percent Completion under this heading, also include Status of Off-Site Work. Continue on back if necessary.

Contracting Officer's Name & Signature & Date:

x

Previous edition is obsolete

form HUD - 5378 (2/94)  
ref Handbooks 7417.1 & 7450.1

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**8. Narrative Report:** (continued)

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**Instructions for Preparation of form HUD - 5378, Public Housing Construction Report**

1. **General.** Form HUD - 5378 shall be prepared and mailed on the 1st and 16th day of each calendar month of the construction period. Each report shall be numbered in serial order, commencing with No. 1 and continuing through the final report. All spaces must be filled on each report, including the street address of the project and the telephone number of the project office.
2. **Body of Report.**
  - a. **Item 1: Contract Data**

**Completion Percentages:** Fill in accurately the scheduled and the actual completion percentages.

**Prime Contractors:** Arrange Prime Contracts in the order of award.

**Division of Work:** Enter the division of the work awarded to each.

**Adjusted Contract Amount:** For each contract, enter the contract amount as adjusted by all approved Change Orders.

**Adjusted Value of Work in Place:** Each Contractor's latest periodical estimate for partial payment shall be utilized.

**Contract Starting Date:** Enter the effective starting date established by Notice to Proceed for each of the Contractors listed.

**Contract Completion Date:** Enter the contract completion date established by Notice to Proceed for each of the Contractors listed.
  - b. **Item 2: Average Effective Employment During Reporting Period:** This is intended to show the approximate size of the productive labor force.
  - c. **Item 3: Dwelling Building Progress:** Enter the number of dwelling buildings under each appropriate heading.
  - d. **Item 4: Site Improvements Progress:** This covers all on-site non-dwelling construction. Enter an "X" under each appropriate heading. If "In Progress," show the percentage of completion.
  - e. **Item 5: Supervisory and Inspection Force:** This should show the current composition of these forces and by whom they are employed.

**Employment:** Indicate with an "X" by whom these forces are employed.

**Duty:** Enter the active duty assignments for the period. Do not use individual's names.

**Time Classification:** Enter the number of persons performing the duty under each time classification.
  - f. **Item 6: Inspection Forecast:** This forecast is to provide HUD with advance information for planning itineraries of Construction Representatives and should be revised in successive reports as necessary.
  - g. **Item 7: Acceptance of Occupancy and Use:** These items are self-explanatory.
  - h. **Item 8. Narrative Report:** The report should be the historical record of the construction of the project, written in conversational style, and should include the names and titles of all official visitors, including the Architects.
3. **Signatures:** The original and all copies must be signed and dated by the Contracting Officer, with the name typed below the signature.

[FR Doc. 03-4942 Filed 3-3-03; 8:45 am]  
 BILLING CODE 4210-33-C

**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

[Docket No. FR-4815-N-09]

**Notice of Submission of Proposed Information Collection to OMB: Multifamily Project Applications and Review of Applications—Lender Processing**

**AGENCY:** Office of the Chief Information Officer, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below has been submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

**DATES:** *Comments Due Date:* April 3, 2003.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB approval number (2502-0331) and should be sent to: Lauren Wittenberg,

OMB Desk Officer, Office of Management and Budget, Room 10235, New Executive Office Building, Washington, DC 20503; Fax number (202) 395-6974; E-mail [Lauren\\_Wittenberg@omb.eop.gov](mailto:Lauren_Wittenberg@omb.eop.gov).

**FOR FURTHER INFORMATION CONTACT:** Wayne Eddins, Reports Management Officer, AYO, Department of Housing and Urban Development, 451 Seventh Street, Southwest, Washington, DC 20410; e-mail [Wayne\\_Eddins@HUD.gov](mailto:Wayne_Eddins@HUD.gov); telephone (202) 708-2374. This is not a toll-free number. Copies of the proposed forms and other available documents submitted to OMB may be obtained from Mr. Eddins.

**SUPPLEMENTARY INFORMATION:** The Department has submitted the proposal for the collection of information, as described below, to OMB for review, as required by the Paperwork Reduction Act (44 U.S.C. Chapter 35). The Notice lists the following information: (1) The title of the information collection proposal; (2) the office of the agency to collect the information; (3) the OMB approval number, if applicable; (4) the description of the need for the information and its proposed use; (5) the agency form number, if applicable; (6) what members of the public will be affected by the proposal; (7) how frequently information submissions will

be required; (8) an estimate of the total number of hours needed to prepare the information submission including number of respondents, frequency of response, and hours of response; (9) whether the proposal is new, an extension, reinstatement, or revision of an information collection requirement; and (10) the name and telephone number of an agency official familiar with the proposal and of the OMB Desk Officer for the Department.

This Notice also lists the following information:

*Title of Proposal:* Multifamily Project Applications—Lender Processing.

*OMB Approval Number:* 2502-0331.

*Form Numbers:* HUD-92264, 9664A, 92664T, 92273, 92274, 92326, 92329, 92331, and 92485.

*Description of the Need for the Information and Its Proposed Use:* The Multifamily Accelerated Processing (MAP) lender submits information to HUD for multifamily properties needing FHA insurance. Lender's underwriters involved are architects, costs analysts, appraisers, and mortgage credit analysis.

*Respondents:* Business or other for-profit.

*Frequency of Submission:* On occasion.

*Reporting Burden:*

	Number of respondents	Annual responses	×	Hours per response	=	Burden hours
230 .....		10.5		25		60,605

*Total Estimated Burden Hours:* 60,605.

*Status:* Reinstatement, with change.

**Authority:** Section 3507 of the Paperwork Reduction Act of 1995, 44 U.S.C. 35, as amended.

Dated: February 25, 2003.

**Wayne Eddins,**

*Departmental Reports Management Officer, Office of the Chief Information Officer.*

[FR Doc. 03-4943 Filed 3-3-03; 8:45 am]

BILLING CODE 4210-72-P

**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

[Docket No. FR-4815-N-10]

**Notice of Submission of Proposed Information Collection to OMB: Insurance for Home Equity Conversion Mortgages (HECM), Residential Loan Application for Reverse Mortgage**

**AGENCY:** Office of the Chief Information Officer, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below has been submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

**DATES:** *Comments Due Date:* April 3, 2003.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB approval number (2502-0524) and should be sent to: Lauren Wittenberg, OMB Desk Officer, Office of Management and Budget, Room 10235, New Executive Office Building, Washington, DC 20503; Fax number (202) 395-6974; E-mail [Lauren\\_Wittenberg@omb.eop.gov](mailto:Lauren_Wittenberg@omb.eop.gov).

**FOR FURTHER INFORMATION CONTACT:** Wayne Eddins, Reports Management

Officer, AYO, Department of Housing and Urban Development, 451 Seventh Street, Southwest, Washington, DC 20410; e-mail [Wayne\\_Eddins@HUD.gov](mailto:Wayne_Eddins@HUD.gov); telephone (202) 708-2374. This is not a toll-free number. Copies of the proposed forms and other available documents submitted to OMB may be obtained from Mr. Eddins.

**SUPPLEMENTARY INFORMATION:** The Department has submitted the proposal for the collection of information, as described below, to OMB for review, as required by the Paperwork Reduction Act (44 U.S.C. Chapter 35). The Notice lists the following information: (1) The title of the information collection proposal; (2) the office of the agency to collect the information; (3) the OMB approval number, if applicable; (4) the description of the need for the information and its proposed use; (5) the agency form number, if applicable; (6) what members of the public will be affected by the proposal; (7) how frequently information submissions will be required; (8) an estimate of the total