

DEPARTMENT OF EDUCATION**[CFDA No. 84.191]****English Literacy and Civics Education Demonstration Grants Program; Notice of Technical Assistance Workshops for Grant Applications for Fiscal Year 1999 Funds**

SUMMARY: The Secretary announces technical assistance workshops, including satellite telecast and a webcast, to assist applicants in preparing grant applications for FY 1999 funds under the English Literacy and civics Education (EL/Civics education) Demonstration Grants Program. for further information on the competition of the EL/Civics education program, please refer to the U.S. Department of Education, Office of Vocational and Adult Education, EL/Civics Education website at: <http://www.ed.gov/offices/OVAE/ELCIVICS>.

DATES, TIMES, AND LOCATIONS: The dates, times, and locations of the technical assistance workshops are as follows:

1. December 6, 1999, 9:00 a.m. to 1:00 p.m., Illinois State Board of Education, James R. Thompson Center, 100 West Randolph, Room 2-025, Chicago, Illinois.

2. December 7, 1999, 10:00 a.m. to 1:00 p.m., St. Philip's College, 1801 Martin Luther King Drive, Watson Fine Arts Theater, San Antonio, Texas.

3. December 10, 1999, 8:30 a.m. to 11:00 a.m., and 1:30 p.m. to 3:00 p.m., San Diego County Office of Education, 6401 Linda Vista Road, Room 306 (8:30 a.m. session) and Annex C (1:30 p.m. session), San Diego, California.

4. December 10, 1999, 10:00 a.m. to 1:00 p.m., U.S. Department of Education, 400 Maryland Avenue, SW, Barnard Auditorium, Washington, DC.

FOR FURTHER INFORMATION AND REGISTRATION FOR THE ONSITE WORKSHOPS, CONTACT: Rose Tilghman, EL/Civics Education Demonstration Grants Program, Division of Adult Education and Literacy, Office of Vocational and Adult Education, U.S. Department of Education, Washington, DC 20202-7240. Inquiries and registrations also may be sent by e-mail to rose_tilghman@ed.gov or by Fax to (202) 205-8973. Individuals who use a telecommunication device for the deaf (TDD) may call the Federal Information Relay Service (FIRS) at 1-800-877-8339.

5. December 15, 1999, 1:00 p.m. to 2:00 p.m. (Washington, DC time), Satellite Telecast and Webcast. Coordinates for the telecast are C-Band: GE-1, Transponder C-1, Downlink Frequency 3720 MHz, Horizontal, Orbit

103 degrees West. Ku Band: SBS-5, Transponder K-10, Downlink Frequency 12166 MHz, Horizontal, Orbit 123 degrees West. You may access the webcast at: <http://www.iti-corp.com/doed/live.htm>.

FOR FURTHER INFORMATION AND REGISTRATION FOR A SATELLITE DOWNLINK FOR THE TELECAST WORKSHOP, CONTACT: 1-800-USA-LEARN or <http://stm.xpandcorp.com> (to register on-line).

Individuals with disabilities may obtain this document in an alternate format (e.g., Braille, large print, audiotape, or computer diskette) on request to the contact person listed above.

SUPPLEMENTARY INFORMATION: The workshops are free to the public. However, you must pay your own travel and hotel accommodations.

Assistance to Individuals With Disabilities at the Technical Assistance Workshops

The technical assistance workshop sites are accessible to individuals with disabilities. If you will need an auxiliary aid or service to participate in the workshop (e.g., interpreting service, assistive listening device, or materials in an alternative format), notify the contact person listed in this notice as soon as possible before the scheduled workshop date. Although we will attempt to meet a request, we may not be able to make available the requested auxiliary aid or service because of insufficient time to arrange it.

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Dated: December 6, 1999.

Patricia W. McNeil,

Assistant Secretary, Vocational and Adult Education.

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DEPARTMENT OF EDUCATION**[CFDA No. 84.191]****Notice Inviting Applicants To Serve as Field Readers for the English Literacy and Civics Education Demonstration Grants Program**

SUMMARY: The Office of Vocational and Adult Education (OVAE) invites interested individuals to apply to serve as field readers to evaluate grant applications for the English Literacy and Civics Education (EL/Civics education) Demonstration Grants Program. The purpose of the EL/Civics education program is to support projects that demonstrate effective practices in providing, and increasing access to, English literacy programs linked to civics education.

Duties and Compensation of Field Readers: Field readers will review applications according to the applicable selection criteria. Each field reader will serve for a period of approximately five days, including an orientation session. The orientation and field reader panel discussions may be conducted entirely by teleconference, and readers may read applications at their homes or offices. Each field reader who is selected will receive an honorarium and, if travel is involved, compensation for certain travel expenses, as well as postage and necessary telephone calls.

Field Reader Qualifications: The Department is seeking experienced and knowledgeable professionals who are current with issues regarding effective practices in providing English literacy programs linked to civics education. Applicants should have expertise in administration of adult education and family literacy programs; curriculum development and assessment in English as a Second Language (ESL) programs; teaching ESL or civics education; coordination of local programs at various levels; collecting and analyzing data; or educational technology applications in adult education, including ESL programs. Prospective field readers may include adult education administrators and teachers; teachers of English as a Second Language, English literacy, or civics education; individuals with experience in educational technology applications in adult education and ESL programs; individuals from State agencies,

elementary and secondary education, institutions of higher education, and community-based organizations and agencies; and individuals with experience in coordinating community services to support adult learners in English literacy and ESL programs. In particular, each field reader must have the necessary expertise to accurately evaluate applicants with regard to project goals, objectives, and outcomes; project implementation; and project evaluation and performance measures.

Application Process: If you are interested in serving as a field reader, mail, fax, or e-mail your resume to the appropriate address or telephone number listed below and indicate that you are interested in serving as a field reader for the EL/Civics education program. Resumes should not exceed two pages and should include an e-mail address if available. Interested individuals are strongly encouraged to apply by January 7, 2000.

FOR FURTHER INFORMATION CONTACT: English Literacy/Civics Education Program, Division of Adult Education and Literacy, Office of Vocational and Adult Education, U.S. Department of Education, Washington, DC 20202-7240. Inquiries and resumes may be sent by e-mail to ursula_lord@ed.gov or karen_lee@ed.gov or by Fax to: (202) 205-8973. Individuals who use a telecommunication device for the deaf (TDD) may call the Federal Information Relay Service (FIRS) at 1-800-877-8339 between 8 a.m. and 8 p.m., Eastern time, Monday through Friday.

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Patricia W. McNeil,

Assistant Secretary for Vocational and Adult Education.

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