

Command, 8725 John J. Kingman Road, Suite 2533, Fort Belvoir, VA 22060-6221, and the following Defense National Stockpile Center field locations:

Binghamton Depot, Hoyt Avenue, Binghamton, NY 13901-1699;  
Sommerville Depot, 152 U.S. Highway 206 South, Sommerville, NJ 08876-4135;  
Curtis Bay Depot, 710 Ordnance Road, Baltimore, MD 21226-1786;  
Scotia Depot, Scotia, NY 12302-7463;  
Point Pleasant Depot, 2601 Madison Avenue, Point Pleasant, WV 25550-1603;  
Hammond Depot, 3200 Sheffield Avenue, Hammond, IN 46327-5000;  
Casad Depot, New Haven, IN 46774-9644;  
Warren Depot, Pine Street Extension, Warren, OH 44482-9999;  
Gadsden Depot, 400 Raines Avenue, Gadsden, AL 35902-5000;  
Baton Rouge Depot, 2695 N. Sherwood Forest Drive, Baton Rouge, LA 70814-5397; and  
Clearfield Federal Depot, Clearfield, UT 84016-5000.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Individuals working in or visiting storage areas containing hazardous materials and individuals who have submitted dosimeter applications.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

File contains name, Social Security Number, badge readings, individual or area exposure monitoring results and medical data.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

5 U.S.C. 7902, Safety Programs; 29 U.S.C. Chapter 15, Occupational Safety and Health; 42 U.S.C. 2201(o), Reports; and E.O. 9397 (SSN).

**PURPOSE(S):**

To record and maintain data on hazardous materials exposure levels and medical status following annual medical examinations and to comply with reporting requirements.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

To the U. S. Public Health Service for the purpose of conducting medical examinations and evaluations of DLA employees.

To the regulatory agencies which regulate the handling of hazardous materials for reporting purposes.

To academic institutions and nongovernment agencies for the purpose of monitoring/evaluating exposures to hazardous materials.

The 'Blanket Routine Uses' set forth at the beginning of DLA's compilation of systems of records notices apply to this system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS:**

**STORAGE:**

Records are stored in paper and electronic form.

**RETRIEVABILITY:**

Retrieved alphabetically by individual's name and Social Security Number.

**SAFEGUARDS:**

Records are secured in locked or guarded buildings, locked offices, or locked cabinets during nonduty hours.

**RETENTION AND DISPOSAL:**

Records are destroyed 75 years after birth date of employee, 60 years after date of the earliest document in the file if the date of birth cannot be ascertained, or 30 years after latest separation, whichever is later.

**SYSTEM MANAGER(S) AND ADDRESS:**

Staff Director, Environment and Safety Policy, 8725 John J. Kingman Road, Suite 2533, Fort Belvoir, VA 22060-6221, and safety and health offices at the DLA PLFAs. Official mailing addresses are published as an appendix to DLA's compilation of systems of records notices.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether this system of records contains information about themselves should address written inquiries to the Privacy Act Officer, Defense Logistics Agency, ATTN: CAAR, 8725 John J. Kingman Road, Fort Belvoir, VA 22060-6221, or the Privacy Act Officer of the particular DLA PLFA involved. Official mailing addresses are published as an appendix to DLA's compilation of record system notices.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to records about themselves contained in this system of records should address written inquiries to the Privacy Act Officer, Defense Logistics Agency, ATTN: CAAR, 8725 John J. Kingman Road, Fort Belvoir, VA 22060-6221, or the Privacy Act Officer of the particular

DLA PLFA involved. Official mailing addresses are published as an appendix to DLA's compilation of record system notices.

**CONTESTING RECORD PROCEDURES:**

The DLA rules for accessing records, for contesting contents and appealing initial agency determinations are contained in DLA Regulation 5400.21, 32 CFR part 323, or may be obtained from the Privacy Act Officer, Headquarters, Defense Logistics Agency, ATTN: CAAR, 8725 John J. Kingman Road, Suite 2533, Fort Belvoir, VA 22060-6221.

**RECORD SOURCE CATEGORIES:**

Information in this system of records is obtained from film badges, dosimeters, other instrumentation, work logs, and medical examinations.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

[FR Doc. 99-24481 Filed 9-20-99; 8:45 am]

BILLING CODE 5001-10-F

**DEPARTMENT OF DEFENSE**

**Defense Logistics Agency**

**Privacy Act of 1974; System of Records**

**AGENCY:** Defense Logistics Agency, DoD.

**ACTION:** Notice to amend records systems.

**SUMMARY:** The Defense Logistics Agency proposes to amend two systems of records notice in its inventory of record systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended.

**DATES:** The action will be effective on October 21, 1999, unless comments are received that would result in a contrary determination.

**ADDRESSES:** Send comments to the Privacy Act Officer, Headquarters, Defense Logistics Agency, ATTN: CAAR, 8725 John J. Kingman Road, Suite 2533, Fort Belvoir, VA 22060-6221.

**FOR FURTHER INFORMATION CONTACT:** Ms. Susan Salus at (703) 767-6183.

**SUPPLEMENTARY INFORMATION:** The Defense Logistics Agency's record system notices for records systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended, have been published in the **Federal Register** and are available from the address above.

The Defense Logistics Agency proposes to amend two systems of records notices in its inventory of record systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended. The changes to the system of records are not

within the purview of subsection (r) of the Privacy Act of 1974 (5 U.S.C. 552a), as amended, which requires the submission of new or altered systems report. The record system being amended is set forth below, as amended, published in its entirety.

Dated: September 15, 1999.

**L. M. Bynum,**

*Alternate OSD Federal Register Liaison Officer, Department of Defense.*

**S690.10 DLA-W**

**SYSTEM NAME:**

Individual Vehicle Operators File  
(February 22, 1993, 58 FR 10854).

**CHANGES:**

**SYSTEM IDENTIFIER:**

Replace 'DLA-W' with 'DLSC'.

\* \* \* \* \*

**SYSTEM LOCATION:**

Replace first sentence and with 'Commanders of the Defense Logistics Agency (DLA) Primary Level Field Activities (PLFAs) which issue vehicle operator's Identification Cards (I.D.).'

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Delete entry and replace with 'File contains name, Social Security Number, date of birth, State and number of currently valid license; list of arrests or summonses for violation of motor vehicle laws (excluding parking violations) and convictions, if any; suspensions or revocations of his/her state license or identification card within the past five years and any motor vehicle accidents within the past five years, training and performance record, and other related papers.'

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

Delete entry and replace with '40 U.S.C. 471, Federal Property and Administrative Services Act of 1949; 10 U.S.C. 136, Under Secretary of Defense for Personnel and Readiness; and E.O. 9397 (SSN).'

\* \* \* \* \*

**RETRIEVABILITY:**

Delete entry and replace with 'Retrieved by name or Social Security Number.'

**SAFEGUARDS:**

Delete entry and replace with 'Records are maintained in areas accessible only to DLA personnel who must use the records to perform their duties. The computer files are password protected with access restricted to authorized users. Records are secured in locked or guarded buildings, locked

offices, or locked cabinets during nonduty hours.'

\* \* \* \* \*

**NOTIFICATION PROCEDURE:**

Delete entry and replace with 'Individuals seeking to determine whether information about themselves is contained in this system of records should address written inquiries to the Privacy Act Officer, Defense Logistics Agency, ATTN: CAAR, 8725 John J. Kingman Road, Suite 2553, Fort Belvoir, VA 22060-6221 or the Privacy Act Officer of the particular DLA PLFA involved. Official mailing addresses are published as an appendix to DLA's compilation of systems of records notices.'

**RECORD ACCESS PROCEDURES:**

Delete entry and replace with 'Individuals seeking access to information about themselves contained in this system of records should address written inquiries to the Privacy Act Officer, Defense Logistics Agency, ATTN: CAAR, 8725 John J. Kingman Road, Suite 2553, Fort Belvoir, VA 22060-6221 or the Privacy Act Officer of the particular DLA PLFA involved. Official mailing addresses are published as an appendix to DLA's compilation of systems of records notices.'

\* \* \* \* \*

**RECORD SOURCE CATEGORIES:**

Delete entry and replace with 'Record subject, court records, supervisors notes and comments and related documents.'

\* \* \* \* \*

**S690.10 DLSC**

**SYSTEM NAME:**

Individual Vehicle Operators File.

**SYSTEM LOCATION:**

Commanders of the Defense Logistics Agency (DLA) Primary Level Field Activities (PLFAs) which issue vehicle operator's Identification Cards (I.D.). Official mailing addresses are published as an appendix to DLA's compilation of systems of records notices.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

All persons for whom Defense Logistics Agency has issued permits to operate motor vehicles or equipment.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

File contains name, Social Security Number, date of birth, State and number of currently valid license; list of arrests or summonses for violation of motor vehicle laws (excluding parking violations) and convictions, if any; suspensions or revocations of his/her

state license or identification card within the past five years and any motor vehicle accidents within the past five years, training and performance record, and other related papers.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

40 U.S.C. 471, Federal Property and Administrative Services Act of 1949; 10 U.S.C. 136, Under Secretary of Defense for Personnel and Readiness; and E.O. 9397 (SSN).

**PURPOSE(S):**

Records are maintained and used by DLA officials to determine an individual's qualifications and fitness to operate government vehicles and/or equipment.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The 'Blanket Routine Uses' set forth at the beginning of DLA's compilation of systems of records notices apply to this system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Records are maintained in paper and electronic form.

**RETRIEVABILITY:**

Retrieved by name or Social Security Number.

**SAFEGUARDS:**

Records are maintained in areas accessible only to DLA personnel who must use the records to perform their duties. The computer files are password protected with access restricted to authorized users. Records are secured in locked or guarded buildings, locked offices, or locked cabinets during nonduty hours.

**RETENTION AND DISPOSAL:**

Records are destroyed 3 years after the individual's termination or transfer or after cancellation of authorization.

**SYSTEM MANAGER(S) AND ADDRESS:**

Commanders of Defense Logistics Agency PLFAs. Official mailing addresses are published as an appendix to DLA's compilation of systems of records notices.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether information about themselves

is contained in this system of records should address written inquiries to the Privacy Act Officer, Defense Logistics Agency, ATTN: CAAR, 8725 John J. Kingman Road, Suite 2553, Fort Belvoir, VA 22060-6221 or the Privacy Act Officer of the particular DLA PLFA involved. Official mailing addresses are published as an appendix to DLA's compilation of systems of records notices.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to information about themselves contained in this system of records should address written inquiries to the Privacy Act Officer, Defense Logistics Agency, ATTN: CAAR, 8725 John J. Kingman Road, Suite 2553, Fort Belvoir, VA 22060-6221 or the Privacy Act Officer of the particular DLA PLFA involved. Official mailing addresses are published as an appendix to DLA's compilation of systems of records notices.

**CONTESTING RECORD PROCEDURES:**

The DLA rules for accessing records, for contesting contents and appealing initial agency determinations are contained in DLA Regulation 5400.21, 32 CFR part 323, or may be obtained from the Privacy Act Officer, Headquarters, Defense Logistics Agency, ATTN: CAAR, 8725 John J. Kingman Road, Suite 2533, Fort Belvoir, VA 22060-6221.

**RECORD SOURCE CATEGORIES:**

Record subject, court records, supervisors notes and comments and related documents.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

**S900.10 CA****SYSTEM NAME:**

Personnel Roster/Locator Files (*June 4, 1993, 58 FR 31697*).

**CHANGES:**

\* \* \* \* \*

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Delete entry and replace with 'Current civilian employees, military personnel, and a select number of former employees of the DLA activity where records are maintained.'

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Add after the words 'next-of-kin name' add 'address'.

\* \* \* \* \*

**PURPOSE(S):**

Delete first paragraph and replace with 'To notify DLA personnel of the

arrival of visitors, to plan social and honorary recognition functions, to recall personnel to duty station when required, for use in emergency notification, and to perform relevant functions/requirements/actions consistent with managerial functions.'

\* \* \* \* \*

**RETRIEVABILITY:**

Delete entry and replace with 'Retrieved by name, Social Security Number, organization, or grade/rank.'

**SAFEGUARDS:**

Delete entry and replace with 'Records are maintained in areas accessible only to DLA personnel who must use the records to perform their duties. The computer files are password protected with access restricted to authorize users. Records are secured in locked or guarded buildings, locked offices, or locked cabinets during nonduty hours.'

**RETENTION AND DISPOSAL:**

Delete entry and replace with 'Records are destroyed upon termination/departure of DLA personnel or when no longer needed for notification of official or social Agency functions.'

\* \* \* \* \*

**S900.10 CA****SYSTEM NAME:**

Personnel Roster/Locator Files.

**SYSTEM LOCATION:**

Headquarters, Defense Logistics Agency, 8725 John J. Kingman Road, Suite 2533, Fort Belvoir, VA 22060-6221, and the DLA Primary Level Field Activities (PLFAs). Official mailing addresses are published as an appendix to DLA's compilation of systems of records notices.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Current civilian employees, military personnel, and a select number of former employees of the DLA activity where records are maintained.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Records include name, Social Security Number, organizational assignment, home address and telephone number, grade/rank, position title and job series, and spouse or next-of-kin name, address, and telephone numbers.

Security offices and police force records may also contain emergency medical and disability data, including information on special equipment or devices the individual requires, name

and telephone number of medical practitioner, and medical alert data.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

5 U.S.C. 301, Departmental Regulations; 10 U.S.C. 136, Under Secretary of Defense for Personnel and Readiness; 10 U.S.C. Chapter 31 (Personnel); and E.O. 9397 (SSN).

**PURPOSE(S):**

To notify DLA personnel of the arrival of visitors, to plan social and honorary recognition functions, to recall personnel to duty station when required, for use in emergency notification, and to perform relevant functions/requirements/actions consistent with managerial functions.

Medical and disability data is used by security and police officers to identify and locate individuals during medical emergencies, facility evacuations, and similar threat situations.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

In addition to the disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

Security and police officers may relay medical and disability data to emergency medical treatment personnel, local fire fighters, and similar groups responding to calls for emergency assistance.

The 'Blanket Routine Uses' set forth at the beginning of DLA's compilation of systems of records notices apply to this system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:****STORAGE:**

Records are maintained in paper and electronic form.

**RETRIEVABILITY:**

Retrieved by name, Social Security Number, organization, or grade/rank.

**SAFEGUARDS:**

Records are maintained in areas accessible only to DLA personnel who must use the records to perform their duties. The computer files are password protected with access restricted to authorize users. Records are secured in locked or guarded buildings, locked offices, or locked cabinets during nonduty hours.

**RETENTION AND DISPOSAL:**

Records are destroyed upon termination/departure of DLA personnel

or when no longer needed for notification of official or social Agency functions.

**SYSTEM MANAGER(S) AND ADDRESS:**

Heads of HQ DLA principal staff elements and Heads of DLA field activities which maintain locator/roster files. Official mailing addresses are published as an appendix to DLA's compilation of systems of records notices.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether this system of records contains information about themselves should address written inquiries to the Privacy Act Officer, Defense Logistics Agency, ATTN: CAAR, 8725 John J. Kingman Road, Suite 2533, Fort Belvoir, VA 22060-6221, or the Privacy Act Officer of the particular DLA PLFA involved. Official mailing addresses are published as an appendix to DLA's compilation of systems of records notices.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to information about themselves contained in this system of records should address written inquiries to the Privacy Act Officer, Defense Logistics Agency, ATTN: CAAR, 8725 John J. Kingman Road, Suite 2533, Fort Belvoir, VA 22060-6221, or the Privacy Act Officer of the particular DLA PLFA involved. Official mailing addresses are published as an appendix to DLA's compilation of systems of records notices.

**CONTESTING RECORD PROCEDURES:**

The DLA rules for accessing records, for contesting contents and appealing initial agency determinations are contained in DLA Regulation 5400.21, 32 CFR part 323, or may be obtained from the Privacy Act Officer, Headquarters, Defense Logistics Agency, ATTN: CAAR, 8725 John J. Kingman Road, Suite 2533, Fort Belvoir, VA 22060-6221.

**RECORD SOURCE CATEGORIES:**

Record subject.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

[FR Doc. 99-24529 Filed 9-20-99; 8:45 am]

BILLING CODE 5001-10-F

**DEPARTMENT OF EDUCATION**

**Notice of Proposed Information Collection Requests**

**AGENCY:** Department of Education.

**SUMMARY:** The Leader, Information Management Group, Office of the Chief

Information Officer, invites comments on the proposed information collection requests as required by the Paperwork Reduction Act of 1995.

**DATES:** Interested persons are invited to submit comments on or before November 22, 1999.

**SUPPLEMENTARY INFORMATION:** Section 3506 of the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35) requires that the Office of Management and Budget (OMB) provide interested Federal agencies and the public an early opportunity to comment on information collection requests. OMB may amend or waive the requirement for public consultation to the extent that public participation in the approval process would defeat the purpose of the information collection, violate State or Federal law, or substantially interfere with any agency's ability to perform its statutory obligations. The Leader, Information Management Group, Office of the Chief Information Officer, publishes that notice containing proposed information collection requests prior to submission of these requests to OMB. Each proposed information collection, grouped by office, contains the following: (1) Type of review requested, e.g. new, revision, extension, existing or reinstatement; (2) Title; (3) Summary of the collection; (4) Description of the need for, and proposed use of, the information; (5) Respondents and frequency of collection; and (6) Reporting and/or Recordkeeping burden. OMB invites public comment.

The Department of Education is especially interested in public comment addressing the following issues: (1) is this collection necessary to the proper functions of the Department; (2) will this information be processed and used in a timely manner; (3) is the estimate of burden accurate; (4) how might the Department enhance the quality, utility, and clarity of the information to be collected; and (5) how might the Department minimize the burden of this collection on the respondents, including through the use of information technology.

Dated: September 15, 1999.

**William Burrow,**

*Leader, Information Management Group,  
Office of the Chief Information Officer.*

**Office of Special Education and Rehabilitative Services**

*Type of Review:* New.

*Title:* Special Education Expenditure Project.

*Frequency:* On occasion.

*Affected Public:* State, local or Tribal Gov't, SEAs or LEAs.

**Reporting and Recordkeeping Hour Burden:**

Responses: 24,474.—Burden Hours: 12,391.

**Abstract:** This package is to request clearance for The Special Education Expenditures Project (SEEP). The purpose of the study is to provide information about resource allocation to special education programs. The study will provide information on how resources are allocated among various special education programs, and how the use of resources varies across states, schools and districts (e.g., by school poverty levels and size of allocation). The study will report total expenditures on special education, average per pupil expenditures for special education programs and services, patterns of resource allocation, and patterns of services to different categories of students. Respondents will include state, district, and school staff including teachers and instructional aides.

Written comments and requests for copies of the proposed information collection request should be addressed to Vivian Reese, Department of Education, 400 Maryland Avenue, SW, Room 5624, Regional Office Building 3, Washington, D.C. 20202-4651, or should be electronically mailed to the internet address

*OCIO\_IMG\_Issues@ed.gov* or should be faxed to 202-708-9346.

For questions regarding burden and/or the collection activity requirements, contact Sheila Carey at 202-708-6287 or electronically mail her at internet address *sheila\_carey@ed.gov*. Individuals who use a telecommunications device for the deaf (TDD) may call the Federal Information Relay Service (FIRS) at 1-800-877-8339.

[FR Doc. 99-24505 Filed 9-20-99; 8:45 am]

BILLING CODE 4000-01-P

**DEPARTMENT OF EDUCATION**

**Submission for OMB Review; Comment Request**

**AGENCY:** Department of Education.

**SUMMARY:** The Leader, Information Management Group, Office of the Chief Information Officer invites comments on the submission for OMB review as required by the Paperwork Reduction Act of 1995.

**DATES:** Interested persons are invited to submit comments on or before October 21, 1999.

**ADDRESSES:** Written comments should be addressed to the Office of Information and Regulatory Affairs,