

for the proper performance of the functions of the agency, including whether the information will have practical utility;

- evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
- enhance the quality, utility, and clarity of the information to be collected; and
- minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submissions of responses.

A copy of the proposed information collection request can be obtained by contacting the employee listed below in the **FOR FURTHER INFORMATION CONTACT** section of this notice.

DATES: Submit comments on or before October 19, 1999.

ADDRESSES: Send comments to Theresa M. O'Malley, Program Analysis Officer, Office of Program Evaluation and Information Resources, 4015 Wilson Boulevard, Room 715, Arlington, VA 22203-1984. Commenters are

encouraged to send their comments on a computer disk, or via Internet E-mail to tomalley@msha.gov, along with an original printed copy.

Ms. O'Malley can be reached at (703) 235-1470 (voice), or (703) 235-1563 (facsimile).

FOR FURTHER INFORMATION CONTACT: Theresa M. O'Malley, Program Analysis Officer, Office of Program Evaluation and Information Resources, U.S. Department of Labor, Mine Safety and Health Administration, Room 719, 4015 Wilson Boulevard, Arlington, VA 22203-1984. Mrs. O'Malley can be reached at TOMalley@msha.gov (Internet E-mail), (703) 235-1470 (voice), or (703) 235-1563 (facsimile).

SUPPLEMENTARY INFORMATION:

I. Background

Section 202(a) of the Federal Mine Safety and Health Act of 1977 (Mine Act), 30 U.S.C. 842, and at 30 CFR Parts 70 and 71, and 90 require coal mine operators to continuously maintain an average concentration of respirable coal mine dust in the mine atmosphere during each shift to which each miner in the active workings of each mine is exposed at or below 2.0 milligrams of respirable dust per cubic meter of air on each shift to prevent overexposure by miners. Regulations promulgated under

the Mine Act further require the mine operator during each bimonthly period to collect and submit dust samples to MSHA for analysis to determine compliance with the standards, along with reporting certain information to MSHA on a dust data card that accompanies the dust samples. See 30 CFR 70.209, 71.209, and 90.209.

Specific occupations/work positions, areas of the mine, and miners are designated by regulation or by the mine operator's approved ventilation. These sites are designated for sampling because there is a past history of high respirable dust levels or because a miner has already demonstrated evidence of the early stages of coal workers' pneumoconiosis.

II. Current Actions

This request for a collection of information contains provisions whereby mine operators can continue to verify their compliance with mandatory regulations.

Type of Review: Revision.

Agency: Mine Safety and Health Administration.

Title: Mine Operator Dust Data Card.

OMB Number: 1219-0011.

Affected Public: Business or other for-profit.

Cite/reference	Total respondents	Frequency	Total responses	Average time per response (hours)	Burden hours
70.209, 71.209, 90.209, Dust Sampling and Monitoring hours	1,281	Bi-monthly ...	54,000	.7135	38,532
70.201(c), 71.201(c), 90.201(c) MSHA monitored samples	1,281	On occasion	630	1.0	630
70.202(b), 71.202(b), 90.202(b), Certification	1,281	Annually	230	6.6	1,528
70.220(a), 71.220(a), 90.220(a), Status Change Reports ...	1,281	Annually	3,200	.50	1,600
71.300	1,281	Annually	45	2.98	134
71.301(d) Posting of Plan	1,281	Annually	6	.24	11
90.300	1,281	Annually	6	2.67	16
90.301(d)	1,281	Annually	6	.50	3
Total	58,162	.7299	42,454

Total Burden Cost (capital/startup): \$990,887.

Total Burden Cost (operating/maintaining): \$2,136,598.

Comments submitted in response to this notice will be summarized and/or included in the request for Office of Management and Budget approval of the information collection request; they will also become a matter of public record.

Dated: August 16, 1999.

Theresa M. O'Malley,

Program Analysis Officer.

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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

Records Schedules; Availability and Request for Comments

AGENCY: National Archives and Records Administration, Office of Records Services—Washington, DC.

ACTION: Notice of availability of proposed records schedules; request for comments.

SUMMARY: The National Archives and Records Administration (NARA) publishes notice at least once monthly of certain Federal agency requests for records disposition authority (records

schedules). Once approved by NARA, records schedules provide mandatory instructions on what happens to records when no longer needed for current Government business. They authorize the preservation of records of continuing value in the National Archives of the United States and the destruction, after a specified period, of records lacking administrative, legal, research, or other value. Notice is published for records schedules in which agencies propose to destroy records not previously authorized for disposal or reduce the retention period of records already authorized for disposal. NARA invites public

comments on such records schedules, as required by 44 U.S.C. 3303a(a).

DATES: Requests for copies must be received in writing on or before October 4, 1999. Once the appraisal of the records is completed, NARA will send a copy of the schedule. NARA staff usually prepare appraisal memorandums that contain additional information concerning the records covered by a proposed schedule. These, too, may be requested and will be provided once the appraisal is completed. Requesters will be given 30 days to submit comments.

ADDRESSES: To request a copy of any records schedule identified in this notice, write to the Life Cycle Management Division (NWML), National Archives and Records Administration (NARA), 8601 Adelphi Road, College Park, MD 20740-6001. Requests also may be transmitted by FAX to 301-713-6852 or by e-mail to records.mgt@arch2.nara.gov. Requesters must cite the control number, which appears in parentheses after the name of the agency which submitted the schedule, and must provide a mailing address. Those who desire appraisal reports should so indicate in their request.

FOR FURTHER INFORMATION CONTACT: Marie Allen, Director, Life Cycle Management Division (NWML), National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740-6001. Telephone: (301) 713-7110. E-mail: records.mgt@arch2.nara.gov.

SUPPLEMENTARY INFORMATION: Each year Federal agencies create billions of records on paper, film, magnetic tape, and other media. To control this accumulation, agency records managers prepare schedules proposing retention periods for records and submit these schedules for NARA's approval, using the Standard Form (SF) 115, Request for Records Disposition Authority. These schedules provide for the timely transfer into the National Archives of historically valuable records and authorize the disposal of all other records after the agency no longer needs to conduct its business. Some schedules are comprehensive and cover all the records of an agency or one of its major subdivisions. Most schedules, however, cover records of only one office or program or a few series of records. Many of these update previously approved schedules, and some include records proposed as permanent.

No Federal records are authorized for destruction without the approval of the Archivist of the United States. This approval is granted only after a

thorough consideration of their administrative use by the agency of origin, the rights of the Government and of private persons directly affected by the Government's activities, and whether or not they have historical or other value.

Besides identifying the Federal agencies and any subdivisions requesting disposition authority, this public notice lists the organizational unit(s) accumulating the records or indicates agency-wide applicability in the case of schedules that cover records that may be accumulated throughout an agency. This notice provides the control number assigned to each schedule, the total number of schedule items, and the number of temporary items (the records proposed for destruction). It also includes a brief description of the temporary records. The records schedule itself contains a full description of the records at the file unit level as well as their disposition. If NARA staff has prepared an appraisal memorandum for the schedule, it too, includes information about the records. Further information about the disposition process is available on request.

Schedules Pending

1. Department of the Army, Agency-wide (N1-AU-98-6, 5 items, 5 temporary items). Civilian personnel records relating to placement considerations, referrals and selections, physically handicapped appointment applications, announcements of positions, and certification of eligibles. This schedule reduces the retention periods for these records, which were previously approved for disposal.

2. Department of Defense, Defense Contract Audit Agency (N1-372-99-1, 3 items, 2 temporary items). Electronic copies of records created using electronic mail and word processing associated with outgoing correspondence signed by the Director or Deputy Director or signed at lower levels and designated as significant. Recordkeeping copies of these files are proposed for permanent retention.

3. Department of Justice, Federal Bureau of Prisons (N1-129-99-16, 3 items, 3 temporary items). Files relating to internal audits of programs, operations, and procedures. Included are correspondence, reports, memoranda, and supporting working papers. Also included are electronic copies of documents created using electronic mail and word processing.

4. Federal Emergency Management Agency, Agency-wide (N1-311-99-5, 2 items, 2 temporary items). Weekly activity reports maintained in offices

other than those of the Director and Regional Directors. Also included are electronic copies of documents created using electronic mail and word processing.

5. Federal Emergency Management Agency, Office of the Inspector General (N1-311-99-6, 9 items, 7 temporary items). Files relating to investigations and audits. Included are correspondence, reports, notes, attachments, drafts, and background papers. Also included are electronic copies of documents created using electronic mail and word processing. Recordkeeping copies of significant investigative files and final audit reports are proposed for permanent retention.

6. National Imagery and Mapping Agency, Agency-wide (N1-537-98-2), 32 items, 32 temporary items). Paper and electronic records relating to the planning and administration of training programs provided by the agency. Included are records relating to such matters as curriculum development, student selection, class schedules, course evaluations, and student performance. Also included are electronic copies of documents created using electronic mail and word processing.

7. Securities and Exchange Commission, Office of International Affairs (N1-266-99-3, 3 items, 3 temporary items). Financial Issuer Notification System Files documenting notification of the Commission of trading halts or suspensions of certain stocks by both Federal and foreign regulators. Also included are electronic copies of documents created using electronic mail and word processing. This schedule also reduces the retention period for notices in electronic and paper formats issued pursuant to the Securities Act of 1933—Exemption Rule 144, which were previously approved for disposal.

Dated: August 11, 1999.

Michael J. Kurtz,

*Assistant Archivist for Record Services—
Washington, DC.*

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NATIONAL SCIENCE FOUNDATION

Earth Sciences Proposal Review Panel; Notice of Meeting

In accordance with the Federal Advisory Committee Act (Pub. L. 92-463, as amended), the National Science Foundation announces the following meeting.