

clarity of the information to be collected; and (d) ways to minimize the burden of the information collection on respondents, including the use of automated collection techniques or other forms of information technology. The Office of Management and Budget (OMB) has approved this information collection for use through December 31, 1999. DoD proposes that OMB extend its approval for use through December 31, 2002.

**DATES:** DoD will consider all comments received by October 8, 1999.

**ADDRESSES:** Interested parties should submit written comments and recommendations on the proposed information collection to: Defense Acquisition Regulations Council, Attn: Mr. Rick Layser, PDUSD(A&T)DP(DAR), IMD 3D139, 3062 Defense Pentagon, Washington, DC 20301-3062. Telefax (703) 602-0350.

Address E-mail comments submitted via the Internet to: [dfars@acq.osd.mil](mailto:dfars@acq.osd.mil).

Please cite OMB Control Number 0704-0250 in all correspondence related to this issue. E-mail comments should cite OMB Control Number 0704-0250 in the subject line.

**FOR FURTHER INFORMATION CONTACT:** Mr. Rick Layser, at (703) 602-0293. The referenced information collection requirements are available electronically via the Internet at: <http://www.acq.osd.mil/dp/dars/dfars.html>.

Paper copies are available from Mr. Rick Layser, PDUSD(A&T)DP(DAR), IMD 3D139, 3062 Defense Pentagon, Washington, DC 20301-3062.

**SUPPLEMENTARY INFORMATION:**

*Title, Associated Forms, and OMB Number:* Defense Federal Acquisition Regulation Supplement (DFARS) Part 242, Contract Administration, and related clauses in DFARS Part 252; DD Form 375, Production Progress Report; DD Form 375C, Production Progress Report; (Continuation); and DD Form 1659, Application for U.S. Government Shipping Documentation/Instructions; OMB Control Number 0704-0250.

*Needs and Uses:* DoD needs this information to perform contract administration functions. DoD uses the information as follows:

a. Contract administration offices use the information required by DFARS Subpart 242.11, and submitted on DD Forms 375 and 375C, to determine contractor progress and to identify any factors that may delay contract performance.

b. Administrative contracting officers use the information required by DFARS Subpart 242.73 to determine the allowability of insurance/pension costs under Government contracts.

c. Contract administration offices and transportation officers use the information required by DFARS 252.242-7003, and submitted on DD Form 1659, in providing Government bills of lading to contractors.

d. Contracting officers use the information required by DFARS 252.242-7004 to determine if contractor material management and accounting systems conform to established DoD standards.

*Affected Public:* Businesses or other for-profit and not-for-profit institutions.

*Annual Burden Hours:* 537,590.

*Number of Respondents:* 109,560.

*Responses Per Respondent:*

Approximately 2.

*Annual Responses:* 172,430.

*Average Burden Per Response:*

Approximately 3 hours.

*Frequently:* On occasion.

**Summary of Information Collection**

This information collection includes requirements relating to DFARS part 242, Contract Administration.

a. DFARS Subpart 242.11 requires DoD contract administration personnel to conduct production reviews to determine contractor progress and to identify any factors that may delay contract performance. Contractors must provide information needed to support the reviews and must submit production progress reports on DD Forms 375 and 375C.

b. DFARS Subpart 242.73 contains requirements for Government conduct of Contractor Insurance/Pension Reviews. Contractors must provide documentation needed to support the reviews.

c. DFARS 252.242-7003 requires contractors to request Government bills of lading by submitting DD Form 1659 to the transportation officer or the contract administration office.

d. DFARS 252.242-7004 requires contractors to establish, maintain, disclose, and demonstrate material management and accounting systems.

**Michele P. Peterson,**

*Executive Editor, Defense Acquisition Regulations Council.*

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BILLING CODE 5000-04-M

**ACTION:** Notice and request for comments regarding a proposed extension of an approved information collection requirement.

**SUMMARY:** In compliance with Section 3506(c)(2)(A) of the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35), DOD announces the proposed extension of a public information collection requirement and seeks public comment on the provisions thereof. DoD invites comments on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of DoD, including whether the information will have practical utility; (b) the accuracy of the estimates of the burden of the proposed information collection; (c) ways to enhance the quality, utility, and clarity of the information to be collected, and (b) ways to minimize the burden of the information collection on respondents, including the use of automated collection techniques or other forms of information technology. The Office of Management and Budget (OMB) has approved this information collection for use through December 31, 1999. DoD proposes that OMB extend its approval for use through December 31, 2002..

**DATES:** DoD will consider all comments received by October 8, 1992.

**ADDRESSES:** Interested parties should submit written comments and recommendations on the proposed information collection to: Defense Acquisition Regulations Council, Attn: Mr. Rick Layser, PDUSD (A&T)DP(DAR), IMD 3D139, 3062 Defense Pentagon, Washington, DC 20301-3062. Telefax (703) 602-0350.

Address E-mail comments submitted via the Internet to: [dfars@acq.osd.mil](mailto:dfars@acq.osd.mil).

Please cite OMB Control Number 0704-0246 in all correspondence related to this issue. E-mail comments should cite OMB Control Number 0704-0246 in the subject line.

**FOR FURTHER INFORMATION CONTACT:** Mr. Rick Layser, at (703) 602-0293. The referenced information collection requirements are available electronically via the Internet at: <http://www.acq.osd.mil/dp/dars/dfars.html>.

Paper copies are available from Mr. Rick Layser, PDUSD (A&T)DP(DAR), IMD 3D139, 3062 Defense Pentagon, Washington, DC 20301-3062.

**SUPPLEMENTARY INFORMATION:**

*Title, Associated Forms, and OMB Number:* Defense Federal Acquisition Regulations Supplement (DFARS) Part 245, Government Property, and related clauses in DFARS Part 252; DD Form 1149, Requisition and Invoice/Shipping

**DEPARTMENT OF DEFENSE**

[OMB Control Number 0704-0246]

**Information Collection Requirement; Defense Federal Acquisition Regulation Supplement; Government Property**

**AGENCY:** Department of Defense (DoD).

Document; DD Form 1342, Property Record; DD Form 1419, Industrial Plant Equipment Requisition; DD Form 1637, Notice of Acceptance of Inventory Schedules, DD Form 1639, Scrap Warrantly, DD Form 1640, Request for Plant Clearance, and DD Form 1662, Property in the Custody of Contractors; OMB Control Number 0704-0246.

**Needs and Uses:** DoD needs this information to keep an account of Government property in the possession of contractors. Property administrators, contracting officers, and contractors use this information to maintain property records and material inspection, shipping, and receiving report.

**Affected Public:** Businesses or other for-profit and not-for-profit institutions.

**Annual Burden Hours:** 50,590.

**Number of Respondents:** 14,862.

**Responses Per Respondent:**

Approximately 3.

**Annual Responses:** 42,925.

**Average Burden Per Response:** 1.2 hours.

**Frequency:** On occasion.

#### Summary of Information Collection

This requirement provides for the collection of information related to providing Government property to contractors; contractor use and management of Government property; and reporting, redistribution, and disposal of contractors inventory. This information collection covers the requirements relating to DFARS Part 245 and related clauses and forms.

a. DFARS 245.302-1 (b) (1) (A) (1) requires contractors to submit DD Form 1419 to the Defense Supply Center Richmond, before acquiring industrial plant equipment (IPE), to determine whether existing reallocable Government-owned facilities can be used.

b. DFARS 245.302-1(b) (1) (B) requires contractors to submit requests for proposed acquisition of automatic data processing equipment through the administrative contracting officer.

c. DFARS 245.405(1) requires contractors to obtain contracting officer approval before using Government production and research property on work for foreign governments or international organizations.

d. DFARS 245.407(a) (iv) requires contractors to submit requests for non-Government use of IPE to the contract administration office.

e. DFARS 245.505-5, 245.505-6, and 245.606-70 require contractors to use DD Form 1342 as a source document for establishing property records; to report information concerning IPE; and to list excess IPE.

f. DFARS 245.603-70(c) requires contractors that perform plant clearance

duties to ensure that inventory schedules are satisfactory for storage or removal purposes. Contractors may use DD Form 1637 for this function.

g. DFARS 245.607-1(a)(i) permits contractors to request a pre-inventory scrap determination, made by the plant clearance officer after an on-site survey, if inventory is considered without value except for scrap.

h. DFARS 245.7101-2 permits contractors to use DD Form 1149 for transfer and donation of excess contractor inventory.

i. DFARS 245.7101-4 requires contractors to use DD Form 1640 to request plant clearance assistance or to transfer plant clearance.

j. DFARS 245.7303 and 245.7304 require contractors to use invitations for bid for the sale of surplus contractor inventory.

k. DFARS 245.7308 (a) requires contractors to send certain information to the Department of Justice and the General Services Administration when the contractor sells or otherwise disposes of inventory with an estimated fair market value of \$3 million or more, or disposes of any patents, processes, techniques or inventions, regardless of costs.

l. DFARS 245.7310-7 requires the purchaser of scrap to represent and warrant that the property will be used only as scrap. The purchaser also must sign DD Form 1639.

m. DFARS 252.245-7001 requires contractors to provide an annual report for contracts involving Government property in accordance with the requirements of DD Form 1662.

**Michele P. Peterson,**

*Executive Editor, Defense Acquisition Regulations Council.*

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#### DEPARTMENT OF DEFENSE

##### Department of the Navy

#### Notice of the Secretary of the Navy's Advisory Subcommittee on Naval History; Open Meeting

**AGENCY:** Department of the Navy, DOD.

**ACTION:** Notice.

**SUMMARY:** Pursuant to the provisions of the Federal Advisory Committee Act (5 U.S.C. App. 2), notice is hereby given that the Secretary of the Navy's Advisory Subcommittee on Naval History, a subcommittee of the Department of Defense Historical Advisory Committee, will meet. The meeting will be open to the public.

**DATES:** The time of the meeting will be from 0800-1600 on September 16 and 0800-1600 on September 17, 1998.

**ADDRESSES:** The meeting will be held in Building 76 of the Naval Historical Center, Washington Navy Yard, Washington, DC.

**FOR FURTHER INFORMATION CONTACT:** The Director of Naval History, 805 Kidder Breese Street, SE, Bldg. 57 WNY, Washington, DC, 20374-5060, or call Dr. William S. Dudley at (202) 433-2210.

**SUPPLEMENTARY INFORMATION:** The purpose of the meeting is to review naval historical activities since the last meeting of the Advisory Subcommittee on Naval History on 17 and 18 September 1998, and to make comments and recommendations on these activities to the Secretary of the Navy.

Dated: July 29, 1999.

**J.L. Roth,**

*Lieutenant Commander, Judge Advocate General's Corps, U.S. Navy, Federal Register Liaison Officer.*

[FR Doc. 99-20440 Filed 8-6-99; 8:45 am]

BILLING CODE 3810-FF-P

#### DEPARTMENT OF DEFENSE

##### Department of the Navy

#### Notice of Performance Review Board Membership

**AGENCY:** Department of the Navy, DOD.

**ACTION:** Notice.

**SUMMARY:** Pursuant to 5 U.S.C. 4314(c)(4), the Department of the Navy (DON) announces the appointment of members to the DON's numerous Senior Executive Service (SES) Performance Review Boards (PRBs). The purpose of the PRBs is to provide fair and impartial review of the annual SES performance appraisal prepared by the senior executive's immediate and second level supervisor; to make recommendations to appointing officials regarding acceptance or modification of the performance rating; and to make recommendations for monetary performance awards. Composition of the specific PRBs will be determined on an ad hoc basis from among individuals listed below:

ALTWEGG, D. M. MR.

ANGRIST, E. P. MR.

ANTOINE, C. S. MR.

ATKINS, J. A. MR.

BAILEY, W. C. MR.

BALISLE, P. M. RADM

BAUMAN, D. M. MR.

BECRAFT, C. H. HON

BICE, D. F. MAJGEN

BLICKSTEIN, I. N. MR.