

may be carried over to the agenda of the following meeting.

Issued: June 22, 1999.

By order of the Commission:

Donna R. Koehnke,

Secretary.

[FR Doc. 99-16368 Filed 6-23-99; 2:43 pm]

BILLING CODE 7020-02-M

DEPARTMENT OF JUSTICE

Federal Bureau of Investigation

Criminal Justice Information Services (CJIS) Division; Agency Information Collection Activities: Proposed Collection: Comment Request

ACTION: Notice of information collection under review; Reinstatement, with change, of a previously approved collection for which approval has expired; Age, sex, and race of persons arrested (18 years of age and over) and age, sex, and race of persons arrested (under 18 Years of age).

The Department of Justice, Federal Bureau of Investigation has submitted the following information collection request for review and clearance in accordance with the Paperwork Reduction Act of 1995. Office of Management and Budget approval is being sought for the information collection listed below. This proposed information collection was previously published in the **Federal Register** on February 2, 1999, allowing for a 60-day public comment period. No comments were received by the FBI or the Justice Department.

The purpose of this notice is to allow an additional 30 days for public comment until July 26, 1999. This process is conducted in accordance with 5 CFR 1320.10.

Request written comments and suggestions from the public and affected agencies concerning the proposed collection of information. Comments should address one or more of the following four points:

(1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;

(2) Evaluate the accuracy of the agencies estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;

(3) Enhance the quality, utility, and clarity of the information to be collected; and

(4) Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques of other forms of information technology, e.g., permitting electronic submission of responses.

Comments and/or suggestions regarding the item(s) contained in this notice, especially regarding the estimated public burden and associated response time, should be directed to the Office of Management and Budget, Office of Information and Regulatory Affairs, Attention Department of Justice Desk Officer, Washington, DC, 20503.

Overview of this information collection:

(1) Type of information collection: Reinstatement, with change of a previously approved collection for which approval has expired.

(2) The title of the form/collection: Age, Sex, and Race of Persons Arrested (18 Years of Age and Over) and Age, Sex, and Race of Persons Arrested (Under 18 Years of Age).

(3) The agency form number, if any, and applicable component of the department sponsoring the collection. Form: 1-708; 1-708a. Federal Bureau of Investigation, Federal Bureau of Justice.

(4) Affected public who will be asked or required to respond, as well as brief abstract. Primary: Local and State Law Enforcement Agencies. This collection is needed to collect information on the age, sex, and race of all persons arrested throughout the United States. Data are tabulated and published in the annual *Crime in the United States*.

(5) The FBI UCR Program is currently reviewing its race and ethnicity data collection in compliance with the Office of Management and Budget's *Revisions for the Standards for the Classification of Federal Data on Race and Ethnicity*.

(6) An estimate of the total number of respondents and the amount of time estimated for an average respondent to reply: 17,145 agencies with 411,480 responses (including zero reports); and with an average of 30 minutes a month devoted to compilation of data for this information collection.

(7) An estimate of the total public burden (in hours) associated with this collection: 205,740 hours annually.

If additional information is required contact: Mr. Robert B. Briggs, Clearance Officer, United States Department of Justice, Information Management and Security Staff, Justice Management Division, Suite 850, Washington Center, 1001 G Street, NW, Washington, D.C. 20530.

Dated: June 22, 1999.

Robert B. Briggs,

Department Clearance Officer, United States Department of Justice.

[FR Doc. 99-16177 Filed 6-24-99; 8:45 am]

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DEPARTMENT OF JUSTICE

National Institute of Corrections

Solicitation for a Cooperative Agreement

Summary: The Department of Justice (DOJ), National Institute of Corrections (NIC), announces the availability of funds in FY 1999 for a cooperative agreement to fund the "Development of a Training Video on Staff Sexual Misconduct."

The National Institute of Corrections (NIC) invites application for a cooperative agreement to develop a training video and companion facilitator's manual on the prevention of staff sexual misconduct with inmates. To expand the Institute's capacity to assist correctional agencies in working with line staff, the award recipient will develop a video to be used by agency training personnel. The video will emphasize state and federal laws that address sexual misconduct, case histories demonstrating the dynamics of staff sexual misconduct, and preventative remedies for avoiding misconduct. The companion manual will guide trainers in delivering the training through interactive discussion with trainees on key points in the video and applying the training to the state or local setting.

The award recipient will become familiar with the work currently being done at NIC on issues related to staff sexual misconduct and will develop strategies for capturing this information in video and training formats. The recipient will refine training outcomes for the video and training guide in collaboration with NIC.

This will be collaborative venture with the NIC Prisons Division. A total of \$80,000 is reserved for the project which will support one cooperative agreement for a 12 month period. The recipient of the award will be selected through a competitive solicitation process. Andie Moss is the designated NIC project manager.

Background

The fine balance in the relationships of staff and inmates is critical to the well being of both staff and offenders. Even so, the opportunities have been limited for effective line staff training that addresses the difficult situations of

an emotional or sexual nature that can occur between staff and inmates. Since the mid nineties NIC has provided leadership in addressing the issues of staff sexual misconduct through training seminars and on-site technical assistance and local departments of corrections. The Institute has developed training materials for state prison systems that address policy and practice, the importance of state law, the investigative process, staff training and responses to the media. Through this work, NIC recognizes the need for training tools/teaching aids that increase the capacity of agency trainers of deliver effective, consistent training to multiple sites with large number of staff.

Purpose

This project is intended to provide agency trainers with:

- A training video with a strong emphasis on staff's understanding of their role in the prevention of staff sexual misconduct.
- A companion trainer's guide to address the major points in the video with opportunities for group discussion.

Project Content

The proposal should demonstrate and understanding of key content areas such as: definitions of staff sexual misconduct, and overview of federal and state laws that impact staff, case examples and remedies for prevention of staff sexual misconduct, and the impact of the professional and emotional damage created in sexual misconduct cases. It should demonstrate an understanding of the imbalance of power between staff and inmates. While it has been the experience of the Institute that a video presentation of 12–15 minutes allows for flexibility in the training design and delivery in correctional setting, proposers are encouraged to offer their own recommendations regarding length of video and format.

A. Required Activity

- Initial meeting with NIC staff for an overview of the Institute's training and technical assistance activities that are relevant to the development of the video and training guide.

B. Other Possible Activities

- Interviews with key personnel in state and local jurisdictions with experience in the management of or investigative response to sexual misconduct; i.e., commissioners, investigators, and wardens.
- Interviews with line staff and institutional supervisors.

- Interviews with former inmates and/or staff involved in incidents of staff sexual misconduct.
- Interviews with persons with particular interest in addressing staff sexual conduct; i.e., family members, psychologists, legislators, and legal community.
- Examination of the current federal and state law that addresses staff sexual misconduct.
- Development and presentation of case examples involving staff misconduct that lead to or conclude with inappropriate involvement with inmates.
- Identification of "red flags" that can alert a staff member to the danger signs for themselves or for co-workers.

Authority: Public Law 93–415.

Funds Available

The award will be limited to a maximum total of \$80,000 (direct and indirect costs) and project activity must be completed within 8 months of the date of the award. Funds may only be used for the activities that are linked to the desired outcomes of the project. This project will be a collaborative venture with the NIC Prisons Division.

All products from this funding effort will be in the public domain and available to interested agencies through the National Institute of Corrections.

Deadline for Receipt of Applications: Applications must be received by 4:00 p.m. on Tuesday, August 3, 1999. They should be addressed to: National Institute of Corrections, 320 First Street, NW, Room 5007, Washington, D.C. 20534, Attention: Director. Hand delivered applications can be brought to 500 First Street, NW, Washington, D.C. 20534. The front desk will call Bobbi Tinsley at (202) 307–3106, extension 0 for pickup.

Addresses and Further Information: Requests for the application kit, which consists of a copy of this announcement and copies of the forms and instructions for filing, should be directed to Judy Evens, Cooperative Agreement Control Office, National Institute of Corrections, 320 First Street, N.W., Room 5007, Washington, D.C. 20534 or by calling (800) 995–6423, extension 159 or (202) 307–3106, extension 159. She can also be contacted by E-mail via jevans@bop.gov. All technical and/or programmatic questions concerning this announcement should be directed to Andie Moss at the above address or by calling (800) 995–6423, or (202) 307–3106, extension 140, or by E-mail via amoss@bop.gov. Application forms may also be obtained through the NIC website: <http://www.nicic.org>.

Eligible Applicants

An eligible applicant is any private or non-profit organization, institution, individual, or team with expertise in production of training videos and related training materials.

Review Considerations

Applications received under this announcement will be subjected to an NIC three to five member Peer Review Process.

Number of Awards: One (1).

NIC application Number: 99P12 This number should appear as a reference line in the over letter and also in box 11 of Standard Form 424.

The Catalog of Federal Domestic Assistance number is: 16.601.

Morris L. Thigpen,

Director, National Institute of Corrections.

[FR Doc. 99–16175 Filed 6–24–99; 8:45 am]

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PAROLE COMMISSION

Sunshine Act Meeting

Public Announcement

Pursuant To The Government In the Sunshine Act (Public Law 94–409) [5 U.S.C. Section 552b].

AGENCY HOLDING MEETING: Department of Justice, United States Parole Commission.

TIME AND DATE: 10:30 a.m., Tuesday, June 29, 1999.

PLACE: U.S. Parole Commission, 5550 Friendship Boulevard, 4th Floor, Chevy Chase, Maryland 20815.

STATUS: Open.

MATTERS TO BE CONSIDERED: The following matters have been placed on the agenda for the open Parole Commission meeting:

1. Approval of minutes of previous Commission meeting.
2. Reports from the Chairman, Commissioners, Legal, Chief of Staff, Case Operations, and Administrative Sections.
3. Proposed Changes to the Interim Rules for District of Columbia Code offenders and Approval of Rules as Final Rules.

AGENCY CONTACT: Tom Kowalski, Case Operations, United States Parole Commission, (301) 492–5962.

Dated: June 22, 1999.

Michael A. Stover,

General Counsel, U.S. Parole Commission.

[FR Doc. 99–16300 Filed 6–23–99; 10:08 am]

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