

itself will remain unchanged from year to year.

The SQSP introduces a process which allows the State partner to provide a narrative summary of the State focus for the coming fiscal year called the State Program Narrative. In addition, the SQSP introduces a Tier I/Tier II concept for performance measures which reduces from the PBP the number of measures with the potential to require mandatory Corrective Action Plans for failure to meet criterioned measures (Tier I). At the same time, continuous program improvement is enhanced with an expanded array of measures for which program performance may be negotiated between a State and ETA (Tier II). Finally, the number of required forms has been reduced, and some replaced with formats that can be transmitted electronically. Because of its length, the SQSP Handbook is not included with the notice. Copies of the handbook may be obtained by contacting the addressee below. The handbook also is available on the Internet at <http://www.itsc.state.md.us/>.

The proposed information collection request follows.

**DATES:** Written comments must be submitted on or before August 9, 1999. Written comments should:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
- Enhance the quality, utility, and clarity of the information to be collected; and
- Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques, or other forms of information technology, e.g., permitting electronic submission of responses.

**ADDRESSES:** William N. Coyne, Unemployment Insurance Service, Employment and Training Administration, U.S. Department of Labor, Room S-4522, 200 Constitution Avenue, NW, Washington, D.C. 20210, 202-219-5223, Ext. 142 (this is not a toll-free number); FAX, 202-219-8506; Internet: [wcoyne@doleta.gov](mailto:wcoyne@doleta.gov).

#### SUPPLEMENTARY INFORMATION:

##### I. Background

The SQSP is the planning instrument for the Unemployment Insurance (UI) system nationwide. The statutory basis for the SQSP is Title III of the Social Security Act, which establishes conditions for each State to receive grant funds to administer its UI program. Plans are prepared annually, since funds for UI operations are appropriated each year. ETA's annual budget request for State UI operations contains workload assumptions for which a State must plan in order for the Secretary of Labor to carry out her responsibilities under Title III. ETA issues financial planning targets based on the budget request. States make plans based on these assumptions and targets.

##### II. Current Actions

ETA proposes to replace the PBP with the State Quality Service Plan.

*Type of Review:* Revised Process.

Specifically, we propose the following:

*Agency:* Employment and Training Administration.

*Title:* SQSP Handbook.

*Record keeping:* States are required to keep records consistent with retention and access requirements at 29 CFR 97.42.

*Affected Public:* State Employment Security Agencies (SESA's).

*Total Respondents:* 53.

*Frequency:* Annually.

*Total Responses:* 53 plans.

*Average Time Per Response:* 40 hours.

*Estimated Total Burden Hours:* 2098.

*Estimated Total Burden Cost:* \$61,324.

Comments submitted in response to this notice will be summarized and/or included in the request for Office of Management and Budget approval of the information collection request; they also will become a matter of public record.

Dated: June 4, 1999.

**Grace A. Kilbane,**

*Director, Unemployment Insurance Service.*

[FR Doc. 99-14756 Filed 6-9-99; 8:45 am]

BILLING CODE 4510-30-P

#### LEGAL SERVICES CORPORATION

##### Sunshine Act Meeting; Change to Sunshine Act Meeting of the Board of Directors

**FEDERAL REGISTER CITATION OF PREVIOUS ANNOUNCEMENT:** 64.FR.30367, June 7, 1999.

**PREVIOUSLY ANNOUNCED TIME AND DATE OF THE MEETING:** The Board of Directors of the Legal Services Corporation will meet on June 12, 1999. The meeting will begin at 1:00 p.m. and continue until conclusion of the Board's agenda.

**LOCATION:** The Westin Hotel, 1672 Lawrence Street, Denver, CO 80202-2010.

**STATUS OF MEETING:** Open, except that a portion of the meeting may be closed pursuant to a vote of the Board of Directors to hold an executive session. At the closed session, the Corporation's General Counsel will report to the Board on litigation to which the Corporation is or may become a party, and the Board may act on the matters reported. The closing is authorized by the relevant provisions of the Government in the Sunshine Act [5 U.S.C. 552b(c) (10)] and the corresponding provisions of the Legal Services Corporation's implementing regulation [45 CFR § 1622.5(h)]. A copy of the General Counsel's Certification that the closing is authorized by law will be available upon request.

**CHANGES TO THE MEETING:** The following item has been added to the open session of the meeting:

7. Approval of minutes of the Board's teleconference meeting of May 27, 1999.

The remainder of the Board of Directors' agenda will be as follows:

8. Chairman's Report.
9. Members' Report.
10. President's Report.
11. Inspector General's Report.
12. Consider and act on the Board's meeting schedule, including designation of locations, for year 2000.
13. Consider and act on the report of the Board's Operations and Regulations Committee.

• Consider and act on the Committee's recommendation regarding proposed final rule, 45 CFR Part 1641, Debarment, Suspension and Removal of Recipient Auditors.

• Consider and act on the Committee's recommendation regarding final rule, 45 CFR Part 1628, Recipient Fund Balances.

• Consider and act on the Committee's recommendation regarding proposed amendment(s) to the Corporation's 403(b) Thrift Plan that are intended to increase the Corporation's employer contribution level to match the Civil Service Retirement System.

14. Consider and act on the report of the Board's Committee on Provision for the Delivery of Legal Services.

15. Report on the status of the work of the special panel established to study and report to the board on issues relating to LSC grantees' representation of legal alien workers and the requirement that they be "present in the United States."

16. Appointment of Acting Vice President of Programs.

17. Consider and act on proposed resolution ratifying the adoption of the

new corporate logo for LSC's 25th Anniversary.

**CLOSED SESSION:**

18. Briefing<sup>1</sup> by the Inspector General on the activities of the OIG.

19. Consider and act on the General Counsel's report on potential and pending litigation involving the Corporation.

**OPEN SESSION:**

20. Consider and act on other business.

21. Public Comment.

**CONTACT PERSON FOR INFORMATION:**

Victor M. Fortuno, General Counsel and Secretary of the Corporation, at (202) 336-8810.

**SPECIAL NEEDS:** Upon request, meeting notices will be made available in alternate formats to accommodate visual and hearing impairments. Individuals who have a disability and need an accommodation to attend the meeting may notify Shannon Nicko Adaway, at (202) 336-8810.

Dated: June 7, 1999.

**Victor M. Fortuno,**  
General Counsel.

[FR Doc. 99-14815 Filed 6-7-99; 4:40 pm]

BILLING CODE 7050-01-P

## NATIONAL CREDIT UNION ADMINISTRATION

### Sunshine Act Meeting

**TIME AND DATE:** 1:00 p.m., Monday, June 14, 1999.

**PLACE:** Board Room, 7th Floor, Room 7047, 1775 Duke Street, Alexandria, Virginia 22314-3428.

**STATUS:** Open.

**MATTERS TO BE CONSIDERED:**

1. Two (2) Requests from Federal Credit Unions to Convert to Community Charters.

2. Final Rule: Amendment to Part 707, NCUA's Rules and Regulations, Truth In Savings—Disclosure of the Annual Percentage Yield.

3. Final Rule: Amendments to Part 712, NCUA's Rules and Regulations, Credit Union Service Organization (CUSOs).

**RECESS:** 2:15 p.m.

**TIME AND DATE:** 2:30 p.m., Monday, June 14, 1999.

**PLACE:** Board Room, 7th Floor, Room 7047, 1775 Duke Street, Alexandria, Virginia 22314-3428.

<sup>1</sup> Any portion of the closed session consisting solely of staff briefings does not fall within the Sunshine Act's definition of the term "meeting" and, therefore, the requirements of the Sunshine Act do not apply to any such portion of the closed session. 5 U.S.C. 552(b)(2) and (b). See also 45 CFR § 1622.2 & 1622.3

**STATUS:** Closed.

**MATTERS TO BE CONSIDERED:**

1. Administrative Action under Section 205 or Section 208 of the Federal Credit Union Act. Closed pursuant to exemption (8).

2. Administrative Action under Part 704 of NCUA's Rules and Regulations. Closed pursuant to exemption (8).

3. Request from a Corporate Credit Union for a National Field of Membership. Closed pursuant to exemption (8).

4. Five (5) Personnel Actions. Closed pursuant to exemptions (2) and (6).

**FOR FURTHER INFORMATION CONTACT:** Becky Baker, Secretary of the Board, Telephone (703) 518-6304.

**Becky Baker,**

Secretary of the Board.

[FR Doc. 99-14822 Filed 6-7-99; 4:40 pm]

BILLING CODE 7535-01-M

## NATIONAL INSTITUTE FOR LITERACY

### Submission for OMB Review; Comment Request

**ACTION:** Notice.

On May 28, 1999, the National Institute for Literacy (NIFL) published a notice requesting comments for the Office of Management and Budget's review of NIFL's Information Collection Request. In that notice, the title and abstract of the notice were inadvertently omitted. The correction should be inserted after **DATES**, as follows:

Title: Equipped for the Future (EFF) Center for Training, Technical Assistance and Materials Development.

Abstract: The National Institute For Literacy (NIFL) was created by the National Literacy Act of 1991 to provide a national focal point for literacy activities and to facilitate the pooling of ideas and expertise across a fragmented field. NIFL is authorized to carry out a wide range of activities that will improve and expand the system for delivery of adult literacy services nationwide.

For the past four years, the NIFL has been working with a range of partners in states across the country to develop a customer-driven, standards-based, collaborative approach to adult literacy system reform. The EFF standards that have been developed through this effort define the critical skills and knowledge that enable adults to effectively carry out their responsibilities as workers, parents and family members, and citizens and community members. The standards have been developed and refined with the assistance of a broad cross section of literacy and basic skills

programs, as well as with the advice and guidance of key stakeholders in the workforce development, family literacy, and civic participation movements in this country. By September of 1999 NIFL will have completed the major development work on the standards and will release a Users Guide designed to introduce key constituencies to the Standards and how they can be used for teaching and learning, program improvement, accountability, and system reform.

The EFF Center for Training, Technical Assistance and Materials Development will work collaboratively and with National Institute for Literacy (NIFL) to assure the effective integration of EFF into on-going adult education, family literacy, welfare-to-work, skill standards voluntary partnerships, and other workforce development systems.

Dated: June 7, 1999.

**Sharyn M. Abbott,**

Executive Officer, NIFL.

[FR Doc. 99-14748 Filed 6-9-99; 8:45 am]

BILLING CODE 6055-01-M

## NATIONAL SCIENCE FOUNDATION

### Special Emphasis Panel in Civil and Mechanical Systems; Notice of Meeting

In accordance with the Federal Advisory Committee Act Pub. L. 92-463, as amended), the National Science Foundation announces the following meeting:

**Name:** Special Emphasis Panel in Civil and Mechanical Systems (1205).

**Date & Time:** June 10 and 11, 1999; 8:30 a.m. to 5:00 p.m.

**Place:** NSF, 4201 Wilson Boulevard, Rooms 580, Arlington, Virginia 22230.

**Contact Person:** Dr. Alison Flatau, Control, Materials and Mechanics Cluster, Division of Civil and Mechanical Systems, Room 545, NSF, 4201 Wilson Blvd., Arlington, VA 22230. 703/306-1361, x5069.

**Purpose of Meeting:** To provide advice and recommendations concerning proposals submitted to NSF for financial support.

**Agenda:** To review and evaluate research proposals as part of the selection process for awards.

**Reason for Closing:** The proposals being reviewed include information of a proprietary or confidential nature, including technical information; financial data, such as salaries; and personal information concerning individuals associated with the proposals. These matters are exempt under 5 U.S.C. 552(b)(4) and (6) of the Government Sunshine Act.