

## Transmittal No. 99-15

**Notice of Proposed Issuance of Letter of Offer  
Pursuant to Section 36(b)(1)  
of the Arms Export Control Act**

**Annex  
Item No. vi**

**(vi) Sensitivity of Technology:**

**1. The conventionally armed TOMAHAWK BLOCK IIIC Land Attack Missile (TLAM) consists of the following classified components:**

**a. The TOMAHAWK missile (Complete) - Guidance Set, Digital Scene Matching Area Correlator (DSMAC) Global Positioning System (GPS) when software is installed, Data Link when software/firmware is installed, Common Missile Radar Altimeter (CMRA), Operational Flight Software as well as DSMAC and GPS flight software.**

**2. If a technologically advanced adversary were to obtain knowledge of the specific hardware and software elements, the information could be used to develop countermeasures which might reduce weapon system effectiveness. The consequences of loss of this technology to a technologically advanced or competent adversary could result in the development of countermeasures or equivalent systems which could reduce weapons system effectiveness or be used in the development of a system which similar advanced capabilities.**

**3. A determination has been made that United Kingdom can provide substantially the same degree of protection for this technology as the U.S. Government. This sale is necessary in furtherance of the U.S. foreign policy and national security objectives outlined in the Policy Justification.**

[FR Doc. 99-11740 Filed 5-10-99; 8:45 am]  
BILLING CODE 5001-10-M

**DEPARTMENT OF DEFENSE****Office of the Secretary****Board of Visitors Meeting**

**AGENCY** Department of Defense  
Acquisition University.

**ACTION:** Board of Visitor meeting.

**SUMMARY:** The next meeting of the Defense Acquisition University (DAU) Board of Visitors (BoV) will be held at the Packard Conference Center, Building 184, Ft. Belvoir, Virginia on Wednesday June 2, 1999 from 0900 until 1600. The purpose of this meeting it to report back to the BoV on continuing items of interest. The agenda will also include a presentation on the most recent efforts to reorganize the University into a unified structure.

The meeting is open to the public; however because of space limitations,

allocation of seating will be made on a first-come, first served basis. Persons desiring to attend the meeting should call Mr. John Michel at 703-845-6756.

Dated: May 5, 1999.

**L.M. Bynum**

*Alternate OSD Federal Liaison Officer,  
Department of Defense.*

[FR Doc. 99-11739 Filed 5-10-99; 8:45 am]  
BILLING CODE 5001-10-M

**DEPARTMENT OF DEFENSE****Marine Corps****Privacy Act of 1974; System of Records**

**AGENCY:** Marine Corps, DoD.

**ACTION:** Amend and delete record systems.

**SUMMARY:** The U.S. Marine Corps proposes to delete and amend systems of records in its inventory of record systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended.

**DATES:** These actions will be effective without further notice on June 10, 1999, unless comments are received which result in a contrary determination.

**ADDRESSES:** Send comments to the Head, FOIA and Privacy Act Section, Headquarters, U.S. Marine Corps, 2 Navy Annex, Washington, DC 20380-1775.

**FOR FURTHER INFORMATION CONTACT:** Ms. B. L. Thompson at (703) 614-4008 or DSN 224-4008.

**SUPPLEMENTARY INFORMATION:** The U.S. Marine Corps record system notices for records systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended, have been published in the **Federal Register** and are available from the address above.

The proposed actions are not within the purview of subsection (r) of the Privacy Act (5 U.S.C. 552a), as amended, which would require the submission of a new or altered system report for each system. The specific changes to the record systems being amended are set forth below followed

by the notices, as amended, published in their entirety.

Dated: May 5, 1999.

**L. M. Bynum,**

*Alternate OSD Federal Register Liaison Officer, Department of Defense*

#### **Deletion MJA00014**

##### **SYSTEM NAME:**

Confidential Statements of Employment/Financial Interests (*August 3, 1993, 58 FR 41254*).

Reason: These records are being maintained under a government-wide system of records notice, OGC/GOVT-2, Confidential Statements of Employment and Financial Interests.

#### **Amendments MAA00002**

##### **SYSTEM NAME:**

Marine Corps Aircrew Performance/Qualification Information (*February 22, 1993, 58 FR 10630*).

##### **CHANGES:**

\* \* \* \* \*

##### **ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

Delete paragraphs three, four, five and six.

\* \* \* \* \*

##### **RETENTION AND DISPOSAL:**

Delete entry and replace with 'Files are permanent. Five years after any decision or board action, file is retired to the Federal Records Center.'

\* \* \* \* \*

#### **MAA00002**

##### **SYSTEM NAME:**

Marine Corps Aircrew Performance/Qualification Information.

##### **SYSTEM LOCATION:**

The Commandant of the Marine Corps (Code A), Headquarters, U.S. Marine Corps, Washington, DC 20380-1775.

##### **CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Marine Corps aeronautically designated personnel (Naval Aviators, Naval Aviators, Naval Flight Officers, and aircrew members) who have been the subject of medical qualification, flight pay entitlement, and/or Flight Status Selection Board (FSSB) correspondence.

##### **CATEGORIES OF RECORDS IN THE SYSTEM:**

The file contains information on medical qualification, flight pay

entitlements, and/or FSSB correspondence and the background data addressing such correspondence.

##### **AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

5 U.S.C. 301, Departmental Regulations; 10 U.S.C. 5013, Secretary of the Navy; 10 U.S.C. 5041, Headquarters, Marine Corps.

##### **PURPOSE(S):**

To maintain records on Marine Corps aeronautically designated personnel for use by Officials and employees of the Marine Corps in the administration and management of such personnel.

##### **ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The 'Blanket Routine Uses' set forth at the beginning of the Marine Corp's compilation of systems of records notices apply to this system.

##### **POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

##### **STORAGE:**

Manual and automated records.

##### **RETRIEVABILITY:**

Information is retrieved alphabetically by the last name of the individual concerned.

##### **SAFEGUARDS:**

Building containing files employs 24 hour security guards. Offices containing files are locked after working hours and personnel handling records do so only on a 'need-to-know' basis. Such personnel are trained and screened for dependability. Material that could be considered 'career-sensitive' is retained in a safe.

##### **RETENTION AND DISPOSAL:**

Files are permanent. Five years after any decision or board action, file is retired to the Federal Records Center.

##### **SYSTEM MANAGER(S) AND ADDRESS:**

The Commandant of the Marine Corps (Code A), Headquarters, U.S. Marine Corps, Washington, DC 20380-1775.

##### **NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Commandant of the Marine Corps (Code

AAB), Headquarters, U.S. Marine Corps, Washington, DC 20380-1775.

##### **RECORD ACCESS PROCEDURES:**

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Commandant of the Marine Corps (Code AAB), Headquarters, U.S. Marine Corps, Washington, DC 20380-1775 and should contain the full name, Social Security Number and signature.

For personal visits the individual should provide valid identification such as military identification card, Department of Defense building pass, drivers license, or other type identification that includes picture and signature. In the absence of such identification, the individual must provide sufficient data to insure that the individual is the subject of the inquiry.

##### **CONTESTING RECORD PROCEDURES:**

The U.S. Marine Corps rules for contesting contents and appealing initial agency determinations are published in Secretary of the Navy Instruction 5211.5; Marine Corps Order P5211.2; 32 CFR part 701; or may be obtained from the system manager.

##### **RECORD SOURCE CATEGORIES:**

Information is obtained from Official reports, boards, inquiries and requests. Information is also obtained from the review of Naval Aviator/Naval Flight Officer Reporting Management System data.

##### **EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

#### **MIL00001**

##### **SYSTEM NAME:**

Assignment and Occupancy of Family House Records (*February 22, 1993, 58 FR 10630*).

##### **CHANGES:**

\* \* \* \* \*

##### **CATEGORIES OF RECORDS IN THE SYSTEM:**

In the last sentence delete 'Manpower Management System and the Joint Uniform Military Pay System' and replace with 'Marine Corps Total Force System (MCTFS).'

\* \* \* \* \*

##### **RECORD SOURCE CATEGORIES:**

Delete entry and replace with 'Individual's application and the Marine Corps Total Force System.'

\* \* \* \* \*

**MIL00001****SYSTEM NAME:**

Assignment and Occupancy of Family House Records.

**SYSTEM LOCATION:**

System is organizationally decentralized. Records are maintained at Marine Corps Installations with family housing.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Military and civilian personnel eligible for or assigned to family housing on bases/stations.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

File contains individual's application and assignment to and occupancy history of family housing. Records include, but are not limited to information from the Marine Corps Total Force System (MCTFS).

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

5 U.S.C. 301, Departmental Regulations; 10 U.S.C. 5013, Secretary of the Navy; 10 U.S.C. 5041, Headquarters, Marine Corps.

**PURPOSE(S):**

To provide a record of the type of quarters and the individuals assigned to quarters for use in the management and administration of such quarters.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

School Districts - By Officials of school district boards of education in performance of their duties under local and/or state compulsory education laws.

The 'Blanket Routine Uses' set forth at the beginning of the Marine Corp's compilation of systems of records notices apply to this system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:****STORAGE:**

Paper and electronics records.

**RETRIEVABILITY:**

Filed alphabetically by last name of housing occupant and in order of position on waiting list.

**SAFEGUARDS:**

Records are maintained in areas accessible only to authorized personnel.

Access to electronic records is controlled by password or other user identification code.

**RETENTION AND DISPOSAL:**

Records are destroyed 3 fiscal years following close of fiscal year in which occupancy terminates.

**SYSTEM MANAGER(S) AND ADDRESS:**

The Commandant of the Marine Corps, Headquarters, U.S. Marine Corps (Code LF), Washington, DC 20380-1775.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Commanding Officer of the Marine Corps installation from which family housing has been requested, assigned or vacated. U.S. Marine Corps official mailing addresses are incorporated into the Department of the Navy's address directory, published as an appendix to the Navy's compilation of systems of records notices.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Commanding Officer of the Marine Corps installation(s) at which the individual applied for or occupied family housing. U.S. Marine Corps official mailing addresses are incorporated into the Department of the Navy's address directory, published as an appendix to the Navy's compilation of systems of records notices.

Such requests should include name, Social Security Number, quarters number if known, and dates of period addressed in the inquiry.

Personal visits may be made to the installation in question any normal work day between 8:00 a.m.-4:30 p.m. For personal visits the individual should be able to provide valid personal identification.

**CONTESTING RECORD PROCEDURES:**

The U.S. Marine Corps rules for contesting contents and appealing initial agency determinations are published in Secretary of the Navy Instruction 5211.5; Marine Corps Order P5211.2; 32 CFR part 701; or may be obtained from the system manager.

**RECORD SOURCE CATEGORIES:**

Individual's application and the Marine Corps Total Force System.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

**MIL00004****SYSTEM NAME:**

Personal Property Program (*February 22, 1993, 58 FR 10630*).

**CHANGES:**

\* \* \* \* \*

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Add the following entries 'DD Form 788 (Application for Shipment of an Automobile)

DD Form 788-1 (Application for Shipment of a Van)

DD Form 788-2 (Application for Shipment of a Motorcycle)

DD Form 1840 (Joint Statement of Loss or Damage at Delivery)

DD Form 1840R (Notice of Loss or Damage)

SF 1200 (U.S. Government Bill of Lading Correction Notice)

SF 1203 (Personal Property Government Bill of Lading)

DD Form 1352-1 (U.S. Customs Declaration)

DD Form 1857 (Temporary Commercial Storage at Government Expense)

DD Form 1164 (Service Order for Household Goods)

DD Form 1701 (Household Goods Descriptive Inventory)

DD Form 1863 (Accessorial Services Mobile Home)

DD Form 2278 (Application for Do It Yourself Move and Counseling Checklist)'.  
\* \* \* \* \*

**RETRIEVABILITY:**

Delete the entry and replace with 'Paper records retrieved alphabetically by last name. Electronic records retrieved by last name or Social Security Number.'  
\* \* \* \* \*

**SYSTEM MANAGER(S) AND ADDRESS:**

Delete entry and replace with 'Commandant of the Marine Corps (LFT), Headquarters, U.S. Marine Corps, Washington, DC 20380-1775.'  
\* \* \* \* \*

**MIL00004****SYSTEM NAME:**

Personal Property Program.

**SYSTEM LOCATION:**

All Marine Corps Bases and Federal Records Centers.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

All military personnel having shipped or stored personal property or privately owned automobiles.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

File contains individual's applications for shipment and/or storage, related shipping documents and records of delivery and payment.

DD Form 619 (Statement of Accessorial Services Performed)  
 DD Form 788 (Application for Shipment of an Automobile)  
 DD Form 788-1 (Application for Shipment of a Van)  
 DD Form 788-2 (Application for Shipment of a Motorcycle)  
 DD Form 828 (Motor Vehicle Shipment Application)  
 DD Form 1100 (Household Goods Storage)  
 DD Form 1101 (Household Goods Storage Information)  
 DD Form 1164 (Service Order for Household Goods)  
 DD Form 1252 (Owner's U.S. Customs Declaration and Entry and Inspecting Officer's Certificate)  
 DD Form 1299 (Application for shipment and/or storage of Personal Property)  
 DD Form 1352-1 (U.S. Customs Declaration)  
 DD Form 1671 (Reweight of Household Goods)  
 DD Form 1701 (Household Goods Descriptive Inventory)  
 DD Form 1780 (Report of Carrier Services Personal Property Shipment)  
 DD Form 1781 (Property Owners Report on Carriers Report)  
 DD Form 1797 (Personal Property Counseling Checklist)  
 DD Form 1799 (Member's Report on Carrier Performance-Mobile Homes)  
 DD Form 1800 (Mobile Home Shipment Inspection at Destination)  
 DD Form 1840 (Joint Statement of Loss or Damage at Delivery)  
 DD Form 1840R (Notice of Loss or Damage)  
 DD Form 1841 (Schedule of Property Damages)  
 DD Form 1842 (Claim for Personal Property against the United States)  
 DD Form 1845 (Demand on Carrier/ Contractor)  
 DD Form 1857 (Temporary Commercial Storage at Government Expense)  
 DD Form 1863 (Accessorial Services Mobile Home)  
 DD Form 2278 (Application for Do It Yourself Move and Counseling Checklist)  
 SF 1200 (U.S. Government Bill of Lading Correction Notice)  
 SF 1203 (Personal Property Government Bill of Lading)

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

10 U.S.C. 5013, Secretary of the Navy;  
 10 U.S.C. 5041, Headquarters, Marine Corps; and E.O. 9397 (SSN).

**PURPOSE(S):**

To provide a record of shipment and storage of personal property for management and payment of personal property claims by officials and employees of the Marine Corps.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The 'Blanket Routine Uses' set forth at the beginning of the Marine Corp's compilation of systems of records notices apply to this system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:****STORAGE:**

Paper records in file folders.  
 Electronic records on mass storage devices and optically stored representations of records.

**RETRIEVABILITY:**

Paper records retrieved alphabetically by last name. Electronic records retrieved by last name or Social Security Number.

**SAFEGUARDS:**

Records are maintained in areas accessible only to authorized personnel who are properly cleared and trained.

**RETENTION AND DISPOSAL:**

Records on international shipments of household goods moved via freight forwarders are retained for 6 years after the period covered by the account and then destroyed. All other household goods records are destroyed when 3 years old.

**SYSTEM MANAGER(S) AND ADDRESS:**

Commandant of the Marine Corps (LFT), Headquarters, U.S. Marine Corps, Washington, DC 20380-1775.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Commandant of the Marine Corps (Code LFT), Headquarters, U.S. Marine Corps, Washington, DC 20380-1775.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Commandant of the

Marine Corps (LFT), Headquarters, U.S. Marine Corps, Washington, DC 20380-1775.

Written requests for information should contain the full name of individual, Social Security Number, current address and telephone number.

For personal visits, the individual should be able to provide acceptable identification and give some verbal information that could be verified with his 'case' folder.

**CONTESTING RECORD PROCEDURES:**

The U.S. Marine Corps rules for contesting contents and appealing initial agency determinations are published in Secretary of the Navy Instruction 5211.5; Marine Corps Order P5211.2; 32 CFR part 701; or may be obtained from the system manager.

**RECORD SOURCE CATEGORIES:**

Application and related forms from the individual requesting access; notification of personal clearance from the system manager research note/ documents from records custodians.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

**MIN00002****SYSTEM NAME:**

POW/MIA Intelligence Analysis and Debrief Files (*February 22, 1993, 58 FR 10630*).

**CHANGES:**

\* \* \* \* \*

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

Delete second paragraph.

\* \* \* \* \*

**MIN00002****SYSTEM NAME:**

POW/MIA Intelligence Analysis and Debrief Files.

**SYSTEM LOCATION:**

Primary system: Headquarters, U.S. Marine Corps, Washington, DC 20380-1775. Major Marine Corps commands maintain derivative files.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Members of the U.S. Marine Corps or Marine Corps Reserve either currently or previous prisoner of war (POW), detained by hostile forces or declared missing in action (MIA).

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Narrative of loss incident; investigations regarding loss incident; casualty reports intelligence reports

possible identifying subject; articles, statements, lists and photographs published in world news media or broadcast over hostile public radio; portions of official debriefings or debriefing summaries; and analytical evaluations of information contained in file.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

5 U.S.C. 301, Departmental Regulations; 10 U.S.C. 5013, Secretary of the Navy; 10 U.S.C. 5041, Headquarters, Marine Corps.

**PURPOSE(S):**

To provide a record of information collected on individuals classified as prisoners of war or missing in action until their return to military control or otherwise change of status.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The 'Blanket Routine Uses' set forth at the beginning of the Marine Corp's compilation of systems of records notices apply to this system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Paper records in file folders; photographs, film and tape recordings.

**RETRIEVABILITY:**

Filed alphabetically by last name of the individual.

**SAFEGUARDS:**

Secured in GSA approved security containers within locked office spaces. Access is granted only to those authorized persons who are properly cleared and having a need-to-know.

**RETENTION AND DISPOSAL:**

Records maintained within Marine Corps Intelligence Division as long as individual's status remains POW/MIA. Record is retired to Marine Corps Historical Division two years after return to U.S. control or when status is changed to KIA/KIA-BNR.

**SYSTEM MANAGER(S) AND ADDRESS:**

Commandant of the Marine Corps (Code C4I), Headquarters, U.S. Marine Corps, Washington, DC 20380-1775.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether information about themselves

is contained in this system should address written inquiries to the Commandant of the Marine Corps (Code C4I), Headquarters, U.S. Marine Corps, Washington, DC 20380-1775.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Commandant of the Marine Corps (Code C4I), Headquarters, U.S. Marine Corps, Washington, DC 20380-1775.

**CONTESTING RECORD PROCEDURES:**

The U.S. Marine Corps rules for contesting contents and appealing initial agency determinations are published in Secretary of the Navy Instruction 5211.5; Marine Corps Order P5211.2; 32 CFR part 701; or may be obtained from the system manager.

**RECORD SOURCE CATEGORIES:**

Other records of the activity; investigators; witnesses; correspondents; intelligence reports from the services, Defense Intelligence Agency, Central Intelligence Agency, State Department and other government agencies; Foreign Broadcast Information Service; newspapers; magazines; television; radio; and movies.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

**MJA00016**

**SYSTEM NAME:**

Judge Advocate Division 'D' Files  
(August 3, 1993, 58 FR 41254).

**CHANGES:**

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**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Delete the entry and replace with 'All Marine Corps Judge Advocates currently on active duty, in a reserve capacity and those individuals who are in the training cycle to become Judge Advocates.'

\* \* \* \* \*

**MJA00016**

**SYSTEM NAME:**

Judge Advocate Division 'D' Files.

**SYSTEM LOCATION:**

The Director, Judge Advocate Division, Headquarters, U.S. Marine Corps, Washington, DC 20380-1775.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

All Marine Corps Judge Advocates currently on active duty, in a reserve

capacity and those individuals who are in the training cycle to become Judge Advocates.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

The file contains correspondence from the Judge Advocates and prospective Judge Advocates regarding requests for personnel actions such as transfer, school assignment, etc. Additionally, the file contains information pertaining to judge advocate qualifications such as schooling results, commendatory matters and derogatory matter which bears on the assignment and other personnel matters relating to judge advocates.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

5 U.S.C. 301, Departmental Regulations; 10 U.S.C. 5013, Secretary of the Navy; 10 U.S.C. 5041, Headquarters, Marine Corps; and E.O. 9397 (SSN).

**PURPOSE(S):**

To provide a record of qualified judge advocates for use in transfer, school assignment and other personnel matters relating to judge advocates.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The 'Blanket Routine Uses' that appear at the beginning of the Marine Corps' compilation of systems of records notices apply to this system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

File folders and electronic database.

**RETRIEVABILITY:**

Alphabetically by last name of member.

**SAFEGUARDS:**

Access is limited. The records are kept in file cabinets within a locked room. Access to electronic records is controlled by password or other user identification code.

**RETENTION AND DISPOSAL:**

Retained for 2 years, then destroyed.

**SYSTEM MANAGER(S) AND ADDRESS:**

The Director, Judge Advocate Division, Headquarters, U.S. Marine Corps, Washington, DC 20380-1775.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Director, Judge Advocate Division, Headquarters, U.S. Marine Corps (Code JA), Washington, DC 20380-1775.

Written requests should contain the full name, grade, and Social Security Number of the individual.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Director, Judge Advocate Division, Headquarters, U. S. Marine Corps (Code JA), Washington, DC 20380-1775.

Written requests should contain the full name, grade, and Social Security Number of the individual.

**CONTESTING RECORD PROCEDURES:**

The U.S. Marine Corps rules for contesting contents and appealing initial agency determinations are published in Secretary of the Navy Instruction 5211.5; Marine Corps Order P5211.2; 32 CFR part 701; or may be obtained from the system manager.

**RECORD SOURCE CATEGORIES:**

Individuals. Service records of the individuals involved. Judge Advocates and Commanders of the individuals involved. Schools from which the individuals have obtained their graduate or undergraduate degrees or currently in residence.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

**MMN00006**

**SYSTEM NAME:**

Marine Corps Military Personnel Records (OQR/SRB) (*February 22, 1993, 58 FR 10630*).

**CHANGES:**

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**STORAGE:**

Delete the entry and replace with 'Records are stored on paper in file folders, magnetic megastorage and on microfiche.'

\* \* \* \* \*

**RETENTION AND DISPOSAL:**

In the second sentence delete 'four months' and replace with 'one year.'

\* \* \* \* \*

**MMN00006**

**SYSTEM NAME:**

Marine Corps Military Personnel Records (OQR/SRB).

**SYSTEM LOCATION:**

Primary system: Headquarters, U.S. Marine Corps (Code MMSB), 2008 Elliot Road, Quantico, VA 22134-5030.

Decentralized segments: Commanding officer of the organization to which the Marine officer or enlisted individual is assigned for duty and has responsibility for the Officer Qualification Records/Service Record Books (OQR/SRB).

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

All Marine Corps military personnel (enlisted/officer): Reserve, retired and discharged or otherwise separated.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

The system contains the Official Military Personnel File, SRB and OQR.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

5 U.S.C. 301, Departmental Regulations; 10 U.S.C. 5013, Secretary of the Navy; 10 U.S.C. 5041, Headquarters, Marine Corps; and E.O. 9397 (SSN).

**PURPOSE(S):**

To provide a record on all Marine Corps military personnel for use in management of resources, screening and selection for promotion, training and educational programs, administration of appeals, grievances, discipline, litigations and adjudication of claims and determination of benefits and entitlements.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

To officials and employees of the Coast Guard and National Guard in the performance of their official duties relating to screening members who have expressed a positive interest in an interservice transfer, enlistment, appointment or acceptance.

To agents of the Secret Service in connection with matters under the jurisdiction of that agency upon presentation of credentials.

To private organizations under government contract to perform random analytical research into specific aspects of military personnel management and administrative procedures.

To officials and employees of the American Red Cross and Navy Relief Society in the performance of their duties. Access will be limited to those portions of the member's record

required to effectively assist the member.

To officials and employees of the Sergeant at Arms of the U.S. House of Representatives in the performance of official duties related to the verification of Marine Corps service of Members of Congress. Access will be limited to those portions of the member's record required to verify service time, active and reserve.

To state, local, and foreign (within Status of Forces agreements) law enforcement agencies or their authorized representatives in connection with litigation, law enforcement, or other matters under the jurisdiction of such agencies.

To officials and employees of the Department of Veterans Affairs, Department of Health and Human Services, and Selective Service Administration in the performance of their official duties related to eligibility, notification, and assistance in obtaining benefits by members and former members of the Marine Corps.

To officials and employees of the Department of Veterans Affairs in the performance of their official duties relating to approved research projects.

To officials and employees of other Departments and Agencies of the Executive Branch of government, upon request, in performance of their official duties related to the management, supervision, and administration of members and former members of the Marine Corps.

The 'Blanket Routine Uses' set forth at the beginning of the Marine Corp's compilation of systems of records notices apply to this system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:****STORAGE:**

Records are stored on paper in file folders, magnetic megastorage and on microfiche.

**RETRIEVABILITY:**

The records at Headquarters, U.S. Marine Corps (all active and reserve officer records, all temporary disability retired records, all active and organized reserve and Fleet Marine Corps Reserve enlisted records of personnel joined/transferred to these components subsequent to June 30, 1974, all former Commandants, all living retired officers (who served in General Officer grade, records of all personnel separated/retired four months or less) are retrieved by full name and Social Security Number. Except for OQR's and SRB's of participating members, all other categories of Marine Corps military

personnel records are maintained at the National Personnel Records Center, St. Louis, MO. Those retired to St. Louis prior to January 1, 1964 and/or those with military service numbers (MSN) below 1800000 are retrieved by MSN and full name. All other Marine Corps records retired to St. Louis, MO are accessed by MSN and/or Social Security Number and are retrieved by an assigned registry number.

#### SAFEGUARDS:

Restricted access to building and all areas where data is maintained. Records are maintained in areas accessible only by authorized personnel who have been properly screened, cleared, and trained.

#### RETENTION AND DISPOSAL:

Records are permanent. Records maintained at Headquarters, U.S. Marine Corps are transferred to the National Personnel Records Center, 9700 Page Avenue, St. Louis, MO 63132-5100, one year after separation, placement on the Permanent Disability Retired List, retirement, retirement from Fleet Marine Corps Reserve, death of an officer who served in General Officer grade and former Marines no longer considered of newsworthy status.

#### SYSTEM MANAGER(S) AND ADDRESS:

Commandant of the Marine Corps (Code MMSB), Headquarters, U.S. Marine Corps, 2008 Elliot Road, Quantico, VA 22134-5030.

#### NOTIFICATION PROCEDURE:

Individuals seeking to determine whether this system of records contains information about themselves should address written inquiries to the Commandant of the Marine Corps (Code MMSB), Headquarters, U.S. Marine Corps, 2008 Elliot Road, Quantico, VA 22134-5030 (for active duty members); or to the Director, National Personnel Records Center, 9700 Page Avenue, St. Louis, MO 63132-5100 (for separated members).

Individuals seeking to determine information about their OQR/SRB records maintained by their respective commanding officer should address written inquiries to the command concerned. U.S. Marine Corps official mailing addresses are incorporated into Department of the Navy's mailing addresses, published as an appendix to the Navy's compilation of record system notices.

Written requests should contain the full name, Social Security Number, and signature of the requester.

#### RECORD ACCESS PROCEDURES:

Individuals seeking access to records about themselves contained in this

system of records should address written requests to the Commandant of the Marine Corps (Code MMSB), Headquarters, U.S. Marine Corps, 2008 Elliot Road, Quantico, VA 22134-5030 (for active duty personnel); to the respective commanding officer of the command concerned for OQR/SRB; or to the Director, National Personnel Records Center, 9700 Page Avenue, St. Louis, MO 63132-5100 (for separated members).

Written requests should include the full name, Social Security Number, and signature of the requester.

The individual may visit any of the above activities for review of records. Proof of identification may consist of an individual's active, reserve or retired identification card, Armed Forces Report of Transfer or Discharge (DD Form 214), discharge certificate, driver's license, or other data sufficient to insure that the individual is the subject of the record.

#### CONTESTING RECORD PROCEDURES:

The U.S. Marine Corps rules for contesting contents and appealing initial agency determinations are published in Secretary of the Navy Instruction 5211.5; Marine Corps Order P5211.2; 32 CFR part 701; or may be obtained from the system manager.

#### RECORD SOURCE CATEGORIES:

Staff agencies and subdivisions of Headquarters, U.S. Marine Corps; Marine Corps commands and organizations; other agencies of federal, state, and local government; medical reports; correspondence from financial and other commercial enterprises; correspondence and records of educational institutions; correspondence of private citizens addressed directly to the Marine Corps or via the U.S. Congress and other agencies; investigations to determine suitability for enlistment, security clearances, and special assignments; investigations related to disciplinary proceedings; and the individual of the record.

#### EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

**MMN00019**

#### SYSTEM NAME:

Drug/Alcohol Abuse Reporting Program (*February 22, 1993, 58 FR 10630*).

#### CHANGES:

\* \* \* \* \*

#### ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSE OF SUCH USES:

Delete paragraphs five and seven.

\* \* \* \* \*

**MMN00019**

#### SYSTEM NAME:

Drug/Alcohol Abuse Reporting Program.

#### SYSTEM LOCATION:

Primary System - Headquarters, U.S. Marine Corps, Washington, DC 20380-1775.

Decentralized Segments - Navy Drug Rehabilitation Centers, Navy and Marine Corps Counseling and Assistance Centers, Navy Regional Medical Centers, Navy Alcohol Rehabilitation Drydocks, Naval Health Research Center, Navy Correction Centers and local activities to which an individual is assigned. U.S. Marine Corps official mailing addresses are incorporated into the Department of the Navy's address directory, published as an appendix to the Navy's compilation of systems of records notices.

#### CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

All military personnel who have been tested for, identified, evaluated, apprehended, or rehabilitated for drug or alcohol abuse or who have been granted drug abuse exemption; or who are seeking assistance in drug or alcohol abuse programs.

All military personnel who have been granted drug abuse exemption.

All military personnel who are seeking assistance in drug or alcohol abuse programs.

#### CATEGORIES OF RECORDS IN THE SYSTEM:

Drug abuse identification/rehabilitation statistical reports, alcohol abuse identification/rehabilitation statistical reports, grant of drug exemption report, request for disposition on drug dependent personnel, grant of exemption/rehabilitation case file to include medical evaluations, counselor evaluations, monthly progress reports, alcoholism education roster, and such correspondence or messages sent or sent by the system manager pertaining to the individual concerned. Urinalysis specimen control register and military police drug/alcohol related offense reports.

#### AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

Title V, Pub.L. 92-129; Section 413, Pub.L. 92-255.

**PURPOSE(S):**

To provide a record of all individuals participating in drug/alcohol abuse programs for use by Marine Corps Officials in the management of such programs.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

Records of identity, diagnosis, prognosis, or treatment of any client/patient, maintained in connection with the performance of any alcohol or drug abuse prevention and treatment function conducted, regulated, or directly or indirectly assisted by any department or agency of the United States, shall, except as provided therein, be confidential and disclosed only for the purposes and under the circumstances expressly authorized in 42 U.S.C. 290dd-2. These statutes take precedence over the Privacy Act of 1974, in regard to accessibility of such records except to the individual to whom the record pertains.

Within the Armed Forces or within those components of the Department of Veterans Affairs furnishing health care to veterans or between such components and the Armed Forces.

To medical personnel outside the Armed Forces to the extent necessary to meet a bona fide medical emergency.

To qualified personnel for the purpose of conducting scientific research, management or financial audits, or program evaluation, but such personnel may not identify, directly or indirectly, any individual patient in any report of such research, audit or evaluation, or otherwise disclose identities in any manner.

The 'Blanket Routine Uses' set forth at the beginning of the Marine Corp's compilation of systems of records notices apply to this system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:****STORAGE:**

File folders, card files, punched cards, magnetic tapes.

**RETRIEVABILITY:**

Name, Social Security Number, case number. When names and Social Security Numbers are removed, data is aggregated for use in research, management information, and planning.

**SAFEGUARDS:**

Records are maintained in areas accessible only to authorized personnel who are properly screened, cleared, and trained.

**RETENTION AND DISPOSAL:**

Paper files are maintained for two years, then destroyed. Records stored on magnetic tapes are maintained indefinitely.

**SYSTEM MANAGER(S) AND ADDRESS:**

Commandant of the Marine Corps (Code MRT), Headquarters, U.S. Marine Corps, Washington, DC 20380-1775.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Commandant of the Marine Corps (Code MRT), Headquarters, U.S. Marine Corps, Washington, DC 20380-1775.

Requests must contain full name, Social Security Number, military status, address and signature of requester. (Those inquiring about records at Confinement Centers must have their signature notarized, if not confined at time of request.) Individuals may visit the Commandant of the Marine Corps, (Code MHH), located in the Clarendon Building, Arlington, VA, for assistance with records at that location; individuals may also visit local activities concerned. U.S. Marine Corps official mailing addresses are incorporated into the Department of the Navy's address directory, published as an appendix to the Navy's compilation of systems of records notices. Individuals must provide proof of identification such as military identification card, driver's license, or other picture-bearing identification.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Commandant of the Marine Corps (Code MRT), Headquarters, U.S. Marine Corps, Washington, DC 20380-1775.

Requests must contain full name, Social Security Number, military status, address and signature of requester. (Those inquiring about records at Confinement Centers must have their signature notarized, if not confined at time of request.) Individuals may visit the Commandant of the Marine Corps, (Code MHH), located in the Clarendon Building, Arlington, VA, for assistance with records at that location; individuals may also visit local activities concerned. U.S. Marine Corps

official mailing addresses are incorporated into the Department of the Navy's address directory, published as an appendix to the Navy's compilation of systems of records notices. Individuals must provide proof of identification such as military identification card, driver's license, or other picture-bearing identification.

**CONTESTING RECORD PROCEDURES:**

The U.S. Marine Corps rules for contesting contents and appealing initial agency determinations are published in Secretary of the Navy Instruction 5211.5; Marine Corps Order P5211.2; 32 CFR part 701; or may be obtained from the system manager.

**RECORD SOURCE CATEGORIES:**

Individual concerned, other records of the activity, medical personnel, military police or other correspondences.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

**MMN00044**

**SYSTEM NAME:**

Equal Opportunity Information and Support System (*February 22, 1993, 58 FR 10630*).

**CHANGES:**

\* \* \* \* \*

**SYSTEM NAME:**

Delete entry and replace with 'Central Registry System Discrimination and Sexual Harassment Database (CRS/DASH).'

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Delete this entry and replace with 'Marine Corps personnel who submit complaints of sexual harassment or discrimination and Marine Corps personnel who are under formal or informal investigation as a result of complaints of sexual harassment or discrimination.'

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Delete the entry and replace with 'Correspondence and records compiled pursuant to the processing of a complaint concerning sexual harassment or discrimination, incident data, endorsements, recommendations and resolutions of formal and informal investigations concerning aspects of equal opportunity complaints.'

\* \* \* \* \*

**PURPOSE(S):**

Delete the entry and replace 'To provide a record of Marine Corps personnel who have committed acts of sexual harassment or discrimination,



and a record of any formal or informal investigation conducted in connection with allegations of sexual harassment or discrimination.'

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

Delete paragraph three.

\* \* \* \* \*

**SAFEGUARDS:**

Delete entry and replace with 'The electronic files are maintained in a computer database that is password protected with limited access. The building has controlled access after normal work hours and access is monitored by duty personnel. Access to files is limited to official capacity on a need-to-know basis. All files are encrypted to prevent unlawful downloading of information. Files held by field activities are maintained in an electronic database accessible to only authorized personnel. Paper files maintained at field activities are maintained in areas assessable to only authorized personnel with a need to know.'

**RETENTION AND DISPOSAL:**

Delete entry and replace with 'Paper records are disposed of two years after administrative closing of a complaint. Electronic files are maintained in CRS/DASH electronic archive for five years, then erased.'

\* \* \* \* \*

**MMN00044**

**SYSTEM NAME:**

Central Registry System  
Discrimination and Sexual Harassment  
Database (CRS/DASH).

**SYSTEM LOCATION:**

Commandant of the Marine Corps (Code MPE), Headquarters, U.S. Marine Corps, 3280 Russell Road, Quantico, VA 22134-5101 and all Marine Corps activities. U.S. Marine Corps official mailing addresses are incorporated into the Department of the Navy's address directory, published as an appendix to the Navy's compilation of systems of records notices.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Marine Corps personnel who submit complaints of sexual harassment or discrimination and Marine Corps personnel who are under formal or informal investigation as a result of complaints of sexual harassment or discrimination.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Correspondence and records compiled pursuant to the processing of a complaint concerning sexual harassment or discrimination, incident data, endorsements, recommendations and resolutions of formal and informal investigations concerning aspects of equal opportunity complaints.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000e-16(b) and (c).

**PURPOSE(S):**

To provide a record of Marine Corps personnel who have committed acts of sexual harassment or discrimination, and a record of any formal or informal investigation conducted in connection with allegations of sexual harassment or discrimination.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

Officials and employees of other Departments and agencies of the Executive Branch of government, upon request, in the performance of their official duties related in equal opportunity matters.

The 'Blanket Routine Uses' set forth at the beginning of the Marine Corp's compilation of systems of records notices apply to this system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Electronic and paper files.

**RETRIEVABILITY:**

Files are retrieved alphabetically by name of the complainant or by the name of the individual who is the subject of the complaint.

**SAFEGUARDS:**

The electronic files are maintained in a computer database that is password protected with limited access. The building has controlled access after normal work hours and access is monitored by duty personnel. Access to files is limited to official capacity on a need-to-know basis. All files are encrypted to prevent unlawful downloading of information. Files held by field activities are maintained in an electronic database accessible to only

authorized personnel. Paper files maintained at field activities are maintained in areas assessable to only authorized personnel with a need to know.

**RETENTION AND DISPOSAL:**

Paper records are disposed of two years after administrative closing of a complaint. Electronic files are maintained in CRS/DASH electronic archive for five years, then erased.

**SYSTEM MANAGER(S) AND ADDRESS:**

Commandant of the Marine Corps (Code MPE), ATTN: Head, Manpower Equal Opportunity Branch, Headquarters, U.S. Marine Corps, 3280 Russell Road, Quantico, VA 22134-5101.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Commandant of the Marine Corps (Code MPE), ATTN: Head, Manpower Equal Opportunity Branch, Headquarters, U.S. Marine Corps, 3280 Russell Road, Quantico, VA 22134-5101.

Written request for information should contain the individual's name, Social Security Number, and signature.

Personnel may provide requests in person to the field activity Commanding Officer, or to the Commandant of the Marine Corps (Code MPE), ATTN: Head, Manpower Equal Opportunity Branch, Headquarters, U.S. Marine Corps, 3280 Russell Road, Quantico, VA 22134-5101. Individuals should be able to provide personal identification to include valid military identification or two valid civilian items of identification such as driver's license, passport, credit cards, etc.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Commandant of the Marine Corps (Code MPE), ATTN: Head, Manpower Equal Opportunity Branch, Headquarters, U.S. Marine Corps, 3280 Russell Road, Quantico, VA 22134-5101.

Written request for information should contain the individual's name, Social Security Number, and signature.

Personnel may provide requests in person to the field activity Commanding Officer, or to the Commandant of the Marine Corps (Code MPE), ATTN: Head, Manpower Equal Opportunity Branch, Headquarters, U.S. Marine Corps, 3280 Russell Road, Quantico, VA 22134-5101. Individuals should be able to provide personal identification to include valid military identification or two valid

civilian items of identification such as driver's license, passport, credit cards, etc.

#### CONTESTING RECORD PROCEDURES:

The U.S. Marine Corps rules for contesting contents and appealing initial agency determinations are published in Secretary of the Navy Instruction 5211.5; Marine Corps Order P5211.2; 32 CFR part 701; or may be obtained from the system manager.

#### RECORD SOURCE CATEGORIES:

Individual concerned, other systems, investigations, witnesses and correspondents.

#### EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

[FR Doc. 99-11745 Filed 5-10-99; 8:45 am]

BILLING CODE 5001-10-F

### DEPARTMENT OF DEFENSE

#### Department of the Army

#### Privacy Act of 1974; System of Records

**AGENCY:** Department of the Army, DoD.  
**ACTION:** Notice to amend a system of records.

**SUMMARY:** The Department of the Army is amending a system of records notice in its existing inventory of record systems subject to the Privacy Act of 1974, (5 U.S.C. 552a), as amended.

**DATES:** This amendment will be effective without further notice on June 10, 1999, unless comments are received which result in a contrary determination.

**ADDRESSES:** Privacy Act Officer, Records Management Program Division, U.S. Total Army Personnel Command, ATTN: TAPC-PDR-P, Stop C55, Ft. Belvoir, VA 22060-5576.

**FOR FURTHER INFORMATION CONTACT:** Ms. Janice Thornton at (703) 806-4390 or DSN 656-4390.

**SUPPLEMENTARY INFORMATION:** The Department of the Army systems of records notices subject to the Privacy Act of 1974, (5 U.S.C. 552a), as amended, have been published in the **Federal Register** and are available from the address above.

The specific changes to the record system being amended are set forth below followed by the notice, as amended, published in its entirety. The proposed amendments are not within the purview of subsection (r) of the Privacy Act of 1974, (5 U.S.C. 552a), as amended, which requires the submission of a new or altered system report.

Dated: May 5, 1999.

**L.M. Bynum,**

*Alternate OSD Federal Register Liaison Officer, Department of Defense.*

#### A0020-1a SAIG

##### SYSTEM NAME:

Inspector General Investigation Files  
(February 22, 1993, 58 FR 10002).

##### CHANGES:

\* \* \* \* \*

##### CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Delete entry and replace with 'Any individual, military or civilian, against whom allegations of wrongdoing have been made related to violations of laws, rules, or regulations or to mismanagement, gross waste of funds, or abuse of authority, that have been reviewed or investigated.'

##### CATEGORIES OF RECORDS IN THE SYSTEM:

Delete entry and replace with 'Investigative case files containing investigative reports, such as, preliminary inquiries and Reports of Investigation (ROIs), and administrative documents; and computer indices. ROIs include the authority for the inquiry/ investigation, matters investigate, narrative, summaries/excerpts of testimony given by witnesses and appended exhibits that may include supporting documents, documentary evidence, summaries of interviews or transcripts of verbatim testimony, or other investigative information from Federal, State, and local investigative agencies and departments. Administrative documents in the files include those that guide or facilitate inquiry/investigative activities in the cases and provide the opening, transfer, or closing data for the cases. Computerized indices contain the names/subjects of the inquiry/ investigation, opening and closing dates, codes for the type of allegations and their disposition, brief summaries of allegations, case notes, locations of the inquiries/investigations and the assigned case numbers.'

##### AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

Delete entry and replace with '10 U.S.C. 3013, Secretary of the Army; 10 U.S.C. 3014; 10 U.S.C. 3020; 10 U.S.C. 3065(a); Inspector General Act of 1978 (Pub L. 95-452), as amended.'

##### PURPOSE(S):

Delete entry and replace with 'To review and conduct non-criminal law enforcement inquiries/investigations into allegations of wrongdoing by Army personnel related to violations of laws,

rules, or regulations or to mismanagement, gross waste of funds, or abuse of authority and report the results to the Office of the Secretary of Defense, the Department of Defense Inspector General, Office of the Secretary of the Army and Army officials, and to commanders so they may discharge their responsibilities under the Inspector General Act of 1978 for maintaining discipline, law, and order.

To provide detailed information necessary for the Secretary of Defense and Secretary of the Army, Army officials and commanders to direct further investigation, effect corrective personnel or other administrative action; to provide facts and evidence upon which to base prosecution; to provide information to other investigative elements of the Army, Department of Defense, other Federal, State, or local agencies having jurisdiction over the substance of the allegations or a related investigative interest; to provide information upon which determinations may be made for individuals' suitability for various personnel actions including but not limited to retention, promotion, assignment, retirement in grade or selection for sensitive or critical positions in the Armed Forces or Federal service.'

\* \* \* \* \*

#### A0020-1a SAIG

##### SYSTEM NAME:

Inspector General Investigation Files.

##### SYSTEM LOCATION:

Primary location: Office of the U.S. Army Inspector General Agency, Headquarters, Department of the Army, 1700 Army Pentagon, Washington, DC 20310-1700.

Secondary location: Offices of Inspector General at major Army commands, field operating agencies, installations and activities, Army-wide. Official mailing addresses are published as an appendix to the Army's compilation of systems of records notices.

##### CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Any individual, military or civilian, against whom allegations of wrongdoing have been made related to violations of laws, rules, or regulations or to mismanagement, gross waste of funds, or abuse of authority, that have been reviewed or investigated.

##### CATEGORIES OF RECORDS IN THE SYSTEM:

Investigative case files containing investigative reports, such as,