

cross-site rapport and collecting process data from the individual sites; an effort that would be redundant and not cost-effective if attempted by another entity at this point in the project. Additionally, it is important to the continuity of the study that the Research Coordinating Center be able to continue its' current analyses and be able to conduct secondary analyses based on the totality of the data submitted throughout the life of the study.

**Authority:** These supplemental awards will be made under the authority of Section 501(d)(5) of the Public Health Service Act, as amended ((42 USC) 290aa). The Catalog of Federal Domestic Assistance (CFDA) number for this program is 93.230.

**CONTACT:** Soledad Sambrano, Ph.D., Division of Knowledge Development and Evaluation, Center for Substance Abuse Prevention, Substance Abuse and Mental Health Services Administration, Rockwall II, suite 740, 5600 Fishers Lane, Rockville, MD 20857, (301) 443-9110.

Dated: April 23, 1999.

**Richard Kopanda,**

*Executive Officer, SAMHSA.*

[FR Doc. 99-10699 Filed 4-28-99; 8:45 am]

BILLING CODE 4162-20-P

## DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4443-N-05]

### Notice of Proposed Information Collection: Comment Request; Public Housing Construction Report

**AGENCY:** Office of the Assistant Secretary for Public and Indian Housing, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below will be submitted to the Office of

Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

**DATES:** Comments due date: June 28, 1999.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: Mildred M. Hamman, Reports Liaison Officer, Department of Housing and Urban Development, 451 7th Street SW, Room 4238, Washington, DC 20410.

**FOR FURTHER INFORMATION CONTACT:** Mildred M. Hamman, (202) 708-3462, extension 4128, for copies of other available documents. (This is not a toll-free number).

**SUPPLEMENTARY INFORMATION:** The Department is submitting the proposed information collection to OMB for review, as required by the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35, as amended).

This Notice is soliciting comments from members of the public and affected agencies concerning the proposed collection of information to: (1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (2) Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (3) Enhance the quality, utility, and clarity of the information to be collected; and (4) Minimize the burden of the collection of information on those who are to respond; including through the use of appropriate automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

This Notice also lists the following information:

**Title of Proposal:** Public Housing Construction Report.

**OMB Control Number:** 2577-0037.

**Description of the need for the information and proposed use:** Public Housing Agencies (PHAs) are responsible for contract administration for low-income housing projects. The architect, or other person licensed under State law, prepares the report and submits it to the PHA from the date of contract execution to final inspection. The report provides information on contractors, contract amount, starting/completing dates, progress on site improvements and buildings, inspection forecast and acceptance for occupancy. HUD uses the information to track the progress of construction to ensure that contract and inspection dates comply with HUD procedures.

**Agency Form Number:** Form HU-5378.

**Members of the affected public:** State, Local or Tribal Government.

**Estimation of the total number of hours needed to prepare the information collection including number of respondents, frequency or response, and hours of response:** 158 (projects), 12 months average construction period  $\times$  two reports a month = 24 for each project totaling 3,792 responses, 15 minutes per response, 568 hours total reporting burden, 152 hours total recordkeeping burden.

**Status of the proposed information collection:** Reinstatement, without change.

**Authority:** Section 3506 of the Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35, as amended.

Dated: April 22, 1999.

**Harold Lucas,**

*Assistant Secretary for Public and Indian Housing.*

BILLING CODE 4210-33-M

# Public Housing Construction Report

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0027 (exp. 7/31/96)

See Instructions on Back

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect or sponsor, and you are not required to respond to, a collection of information unless that collection displays a valid OMB control number.

This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937 and 24 CFR Part 941 HUD regulations. PHAs are responsible for contract administration for low-income housing projects. The architect, or other person licensed under State law, prepares the report and submits it to the PHA from the date of contract execution to final inspection. The report provides information on contractors, contract amount, starting/completing dates, progress on site improvements and buildings, inspection forecast and acceptance for occupancy. HUD uses the information to track the progress of construction to ensure that contract and inspection dates comply with HUD procedures. Responses to the collection of information are required to obtain a benefit. The information requested does not lend itself to confidentiality.

Name of Public Housing Agency			Development Number		Total Number of Buildings	
Development Name			Report Number		Total Dwelling Units Scheduled	
Development Address and Telephone number of Project Office			Period Ended		Dwelling Units Scheduled Elderly	

  

<b>1. Contract Data</b>		<b>Scheduled Completion:</b>		<b>%</b>		<b>Actual Completion:</b>		<b>%</b>		
Prime Contractors	Division of Work	Adjusted Contract Amount	Adjusted Value of Work in Place	Contract Starting Date	Contract Completion Date					
		\$	\$							
		\$	\$							
		\$	\$							
		\$	\$							
		\$	\$							
<b>Totals</b>		\$	\$							

  

<b>2. Average Effective Employment During Reporting Period:</b>											
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<b>3. Dwelling Buildings Progress</b>				Not Started	In Progress	Completed	<b>4. Site Improvements Progress</b>				Not Started	In Progress	Completed
a. Foundations							a. Utilities						
b. Mechanical Roughing							b. Streets and Walks						
c. Interior Finish							c. Lawns and Planting						
d. Punch List							d. Other						

  

<b>5. Supervisory and Inspection Force Employed by: (1) Local Authority:</b>						<b>(2) Architect:</b>				
Duty	Full Time	Part Time				Duty	Full Time	Part Time		
a.						c.				
b.						d.				

  

<b>6. Inspection Forecast</b>				<b>7. Acceptance for Occupancy and Use</b>			
Item	No. of Units	Date to be Ready	Item		No. of Units		
a. Final - First Group			a. Dwelling Units Previously Accepted				
b. Final - Second Group			b. Dwelling Units Accepted this Period				
c. Final - Third Group			c. Total Dwelling Units Accepted to Date				

  

**8. Narrative Report:** Special Circumstances, Construction Delays, Problems, etc., if Project includes Other Facilities, such as Community M and M Building. Show the Percent Completion under this heading, also include Status of Off-Site Work. Continue on back if necessary.

Contracting Officer's Name & Signature & Date:

X

Previous edition is obsolete

form HUD - 5378 (2/94)  
ref Handbooks 7417.1 & 7450.1

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8. Narrative Report: (continued)

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**Instructions for Preparation of form HUD - 5378, Public Housing Construction Report**

1. General. Form HUD - 5378 shall be prepared and mailed on the 1st and 16th day of each calendar month of the construction period. Each report shall be numbered in serial order, commencing with No. 1 and continuing through the final report. All spaces must be filled on each report, including the street address of the project and the telephone number of the project office.
2. Body of Report.
  - a. Item 1: Contract Data
    - Completion Percentages: Fill in accurately the scheduled and the actual completion percentages.
    - Prime Contractors: Arrange Prime Contracts in the order of award.
    - Division of Work: Enter the division of the work awarded to each.
    - Adjusted Contract Amount: For each contract, enter the contract amount as adjusted by all approved Change Orders.
    - Adjusted Value of Work in Place: Each Contractor's latest periodical estimate for partial payment shall be utilized.
    - Contract Starting Date: Enter the effective starting date established by Notice to Proceed for each of the Contractors listed.
    - Contract Completion Date: Enter the contract completion date established by Notice to Proceed for each of the Contractors listed.
  - b. Item 2: Average Effective Employment During Reporting Period: This is intended to show the approximate size of the productive labor force.
  - c. Item 3: Dwelling Building Progress: Enter the number of dwelling buildings under each appropriate heading.
  - d. Item 4: Site Improvements Progress: This covers all on-site non-dwelling construction. Enter an "X" under each appropriate heading. If "In Progress," show the percentage of completion.
  - e. Item 5: Supervisory and Inspection Force: This should show the current composition of these forces and by whom they are employed.
    - Employment: Indicate with an "X" by whom these forces are employed.
    - Duty: Enter the active duty assignments for the period. Do not use individual's names.
    - Time Classification: Enter the number of persons performing the duty under each time classification.
  - f. Item 6: Inspection Forecast: This forecast is to provide HUD with advance information for planning itineraries of Construction Representatives and should be revised in successive reports as necessary.
  - g. Item 7: Acceptance of Occupancy and Use: These items are self-explanatory.
  - h. Item 8. Narrative Report: The report should be the historical record of the construction of the project, written in conversational style, and should include the names and titles of all official visitors, including the Architects.
3. Signatures: The original and all copies must be signed and dated by the Contracting Officer, with the name typed below the signature.

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Previous edition is obsoleteform HUD - 5378 (2/94)  
ref Handbooks 7417.1 & 7450.1