

comply with the requirements of 43 CFR 2.63.

CONTESTING RECORD PROCEDURES:

An individual requesting amendment of a record maintained on him or her should address his/her request to the System Manager. The request must be in writing, signed by the requestor, and comply with the content requirements of 43 CFR 2.71.

RECORD SOURCE CATEGORIES:

The information contained in this system of records is obtained both from the individuals to whom the records pertain and the agency officials who respond to the correspondence received.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

[FR Doc. 99-10215 Filed 4-22-99; 8:45 am]

BILLING CODE 4310-RP-P

DEPARTMENT OF THE INTERIOR

Office of the Secretary

Privacy Act of 1974; As Amended; Revisions to an Existing System of Records

AGENCY: Office of the Secretary, Department of the Interior.

ACTION: Proposed revisions to an existing system of records.

SUMMARY: In accordance with the Privacy Act of 1974, as amended (5 U.S.C. 552a), the Office of the Secretary (OS) is issuing public notice of its intent to modify an existing Privacy Act system of records notice, OS-82, "Executive and Manager Development Program (EMDP)." The revisions will update the system name and number, the categories of records in the system, safeguards, and retention and disposal statements, and address of the system locations and system managers.

EFFECTIVE DATE: These actions will be effective on April 23, 1999.

FOR FURTHER INFORMATION CONTACT: Team Leader, Executive Resources and Career Management Group, Office of Personnel Policy, U.S. Department of the Interior, 1849 C Street NW, MS-5221 MIB, Washington, DC 20240.

SUPPLEMENTARY INFORMATION: The Department of the Interior is proposing to amend the system notice for OS-82, "Executive and Manager Development Program (EMDP)," to update the name of the system to more adequately describe the current executive and managerial training being provided to Departmental employees, and the system number to more accurately

reflect the Departmentwide scope of the system. The Executive and Manager Development Program described in the system notice when it was first published has been replaced by the Senior Executive Service Candidate Development Program, a competitive twelve-month developmental program open to GS-14 and GS-15 applicants to enhance candidates' managerial and leadership skills in preparation for Office of Personnel Management certification of graduates' managerial competencies for noncompetitive Senior Executive Service selection, and the Team Leadership Program, a related developmental program open to applicants at the GS-11 through GS-13 levels. The Department is also proposing to update the categories of records in the system statement to indicate, more specifically, what types of records are being maintained on individuals covered by the system, and to update the safeguards and retention and disposal statements and the address of the system locations and system managers to reflect changes that have occurred since the notice was last published. Accordingly, the Department of the Interior proposes to amend the "Executive and Manager Development Program (EMDP)," OS-82 system notice in its entirety to read as follows:

Sue Ellen Sloca,

*Office of the Secretary, Privacy Act Officer,
National Business Center.*

INTERIOR/DOI-82

SYSTEM NAME:

Executive Development Programs Files—Interior, DOI-82.

SYSTEM LOCATION:

(1) Office of Personnel Policy, U.S. Department of the Interior, 1849 C Street NW, MS-5221 MIB, Washington, DC 20240.

(2) Department of the Interior University, National Business Center, U.S. Department of the Interior, 1849 C Street NW, MS-7129 MIB, Washington, DC 20240.

(3) Bureau personnel offices:

(a) Bureau of Indian Affairs, Division of Personnel Management, 1951 Constitution Avenue NW, Washington, DC 20245.

(b) U.S. Geological Survey, National Center, 12201 Sunrise Valley Drive, Reston, VA 22092.

(c) U.S. Fish and Wildlife Service, Division of Personnel Management and Organization, 1849 C Street NW, Washington, DC 20240.

(d) Bureau of Reclamation, P.O. Box 25001, Denver, CO 80225.

(e) Bureau of Land Management, Division of Personnel (530), 1849 C Street NW, Washington, DC 20240.

(f) National Park Service, Division of Personnel, Branch of Labor Management Relations, 1849 C Street NW, Washington, DC 20240.

(g) Minerals Management Service, Personnel Division, 1110 Herndon Parkway, Herndon, VA 22070.

(h) Office of Surface Mining, Division of Personnel, 1951 Constitution Avenue NW, Washington, DC 20245.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Departmental employees who apply for, participate in, and/or graduate from Departmentwide executive development programs such as the Senior Executive Service Candidate Development Program and the Team Leadership Program.

CATEGORIES OF RECORDS IN THE SYSTEM:

Application and nomination documents, reports of training assignments, evaluation statements, and lists of graduates. Application and nomination documents contain personal information that may include the following (or similar) data elements: name, date of birth, Social Security number, home address and telephone number, physical limitations or interests which might affect type of location of assignment, career interests, education history, work or skills experience, outside activities (including membership in professional organizations), listing of special qualifications, licenses and certificates held, listing of honors and awards, career goals and objectives, and annual supervisory evaluations.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

5 U.S.C. 3301; Pub. L. 91-616, Pub. L. 92-255, Pub. L. 93-282, Pub. L. 79-258 (5 U.S.C. 7901); OMB Circular A-72.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

The primary uses of the records are:

(a) By personnel staffing specialists, evaluation panel members, and selecting officials to determine selections for the programs.

(b) By employee development specialists for purposes of review in connection with training and employee development activities, transfers, promotions, reassignments, adverse actions, disciplinary actions, and determination of qualifications, of an individual.

(c) By bureau and Departmental officials for setting out developmental goals and objectives of the employee

and for documenting attainment of these goals. Disclosures outside the Department of the Interior may be made:

(1) To the Office of Personnel Management for the purpose of obtaining Qualifications Review Board certification of the executive qualifications of Senior Executive Service Candidate Development Program participants.

(2) Educational institutions providing training and development opportunities.

(3) To the U.S. Department of Justice, or to a court, adjudicative or other administrative body, or to a party in litigation before a court or adjudicative or administrative body, when: (a) One of the following is a party to the proceeding or has an interest in the proceeding: (1) The Department or any component of the Department; (2) Any Department employee acting in his or her official capacity; (3) Any departmental employee acting in his or her individual capacity where the Department or the Department of Justice has agreed to represent the employee; or (4) The United States, when the Department determines that the Department is likely to be affected by the proceeding; and (b) The Department deems the disclosure to be: (1) Relevant and necessary to the proceeding; and (2) Compatible with the purpose for which the Department compiled the information.

(4) To appropriate Federal, State, tribal, local or foreign agency that is responsible for investigating, prosecuting, enforcing or implementing a statute, rule, regulation order or license, when we become aware of an indication of a violation or potential violation of the statute, rule regulation, order or license.

(5) To a congressional office in response to an inquiry to that office by the individual to whom the record pertains.

(6) To a Federal, State, or local agency which has requested information relevant or necessary to the hiring or retention of an employee, or the issuing of a security clearance, license, grant or other benefit, to the extent that the information is relevant and necessary to the requesting agency's decision on the matter.

(7) To a Federal, State, or local agency where necessary to obtain information relevant to the hiring or retention of an employee, or the issuing of a security clearance, license, grant or other benefit.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Paper records are stored in file folders, in file cabinets. Electronic records are stored on disk, tape or other appropriate media.

RETRIEVABILITY:

Records are retrieved by name of individual.

SAFEGUARDS:

Access to records is limited to authorized personnel. Paper records are maintained in locked file cabinets. Electronic records are maintained with safeguards meeting minimum security requirements of 43 CFR 2.51.

RETENTION AND DISPOSAL:

Records on applicants are retained for two years after close of selection process. Records on current participants and graduates are retained in accordance with established retention and disposal schedules.

SYSTEM MANAGER(S) AND ADDRESS:

(1) Team Leader, Executive Resources and Career Management Group, Office of Personnel Policy, U.S. Department of the Interior, 1849 C Street NW, MS-5221 MIB, Washington, DC 20240.

(2) Vice President, Department of the Interior University, National Business Center, U.S. Department of the Interior, 1849 C Street NW, MS-7129 MIB, Washington, DC 20240.

(3) Bureau personnel officers:

(a) Director of Administration, Bureau of Indian Affairs, Division of Personnel Management, 1951 Constitution Avenue NW, Washington, DC 20245.

(b) Personnel Officer, U.S. Geological Survey, National Center, 12201 Sunrise Valley Drive, Reston, VA 22092.

(c) Personnel Officer, U.S. Fish and Wildlife Service, Division of Personnel Management and Organization, 1849 C Street NW, Washington, DC 20240.

(d) Labor Relations Officer, Bureau of Reclamation, PO Box 25001, Denver, CO 80225.

(e) Personnel Officer, Bureau of Land Management, Division of Personnel (530), 1849 C Street NW, Washington, DC 20240.

(f) Personnel Officer, National Park Service, Division of Personnel, Branch of Labor Management Relations, 1849 C Street NW, Washington, DC 20240.

(g) Personnel Officer, Minerals Management Service, Personnel Division, 1110 Herndon Parkway, Herndon, VA 22070.

(h) Personnel Officer, Office of Surface Mining, Division of Personnel,

1951 Constitution Avenue NW, Washington, DC 20245.

NOTIFICATION PROCEDURES:

An individual requesting notification of the existence of records on him or her should address his/her request to the appropriate System Manager. The request must be in writing, signed by the requestor, and comply with the content requirements of 43 CFR 2.60.

RECORD ACCESS PROCEDURES:

An individual requesting access to records maintained on him or her should address his/her request to the appropriate System Manager. The request must be in writing, signed by the requestor, and comply with the requirements of 43 CFR 2.63.

CONTESTING RECORD PROCEDURES:

An individual requesting amendment of a record maintained on him or her should address his/her request to the appropriate System Manager. The request must be in writing, signed by the requestor, and comply with the content requirements of 43 CFR 2.71.

RECORD SOURCE CATEGORIES:

Departmental applicants and agency officials.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

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DEPARTMENT OF THE INTERIOR

Fish and Wildlife Service

Natural Gas Pipeline Right-of-Way Permit Application To Cross Lower Rio Grande Valley National Wildlife Refuge

AGENCY: U.S. Fish and Wildlife Service, Department of the Interior, DOI.

ACTION: Notice.

SUMMARY: The U.S. Fish and Wildlife Service (Service) advises the public that Tennessee Gas Pipeline Company has applied for a right-of-way easement for the installation of a 24" O.D. welded steel pipeline across the Lower Rio Grande Valley National Wildlife Refuge, Hidalgo Bend Tract #354. The 0.79 mile right-of-way will consist of a 100 foot construction right-of-way, with additional work space of varying widths, which will revert to a 50 foot right-of-way 30 year easement. The project will temporarily impact 7.92 acres and the 30 year permanent easement area will comprise 4.92 acres. Notice of the complete project, which allows for bi-directional transportation