

of the Department, or, when represented by the government, an employee of the Department is a party to litigation or anticipated litigation or has an interest in such litigation, and (b) the disclosure is deemed by the Department of the Interior to be relevant or necessary to the litigation, and (c) the Department of the Interior determines that disclosure is compatible with the purpose for which the records were compiled.

(2) To a congressional office in response to an inquiry the individual has made to the congressional office.

(3) To Federal, State, tribal, territorial or local agencies where necessary to obtain information relevant to the hiring or retention of an employee, or the issuance of a security clearance, contract, license, grant or other benefit.

(4) To a Federal agency which has requested information relevant or necessary to the hiring or retention of an employee, or issuance of a security clearance, license, contract, grant or other benefit.

(5) To the Office of Government Ethics to perform oversight reviews.

(6) To the public for only those records covered by specific statutes requiring their public disclosure.

(7) To appropriate Federal, State, tribal, territorial, local or foreign agencies responsible for investigating or prosecuting the violation of, or for enforcing, implementing, or administering a statute, rule, regulation, program, facility, order, lease, license, contract, grant, or other agreement, when the disclosing agency becomes aware of a violation or potential violation of a statute, rule, regulation, facility, order, lease, license, contract, grant or other agreement.

(8) To a Federal, State, tribal, territorial, local or foreign agency, or an organization, or an individual, when reasonably necessary to obtain information or assistance relating to an audit, investigation, trial, hearing, preparation for trial or hearing, or any other authorized activity of the Department.

(9) To an appropriate Federal, State, tribal, territorial, local or foreign court or grand jury in accordance with established constitutional, substantive, or procedural law or practice.

(10) To an actual or potential party or his/her attorney for the purpose of negotiation or discussion on such matters as settlement of a case or matter, plea bargaining, or informal discovery proceedings.

(11) To a foreign government pursuant to an international treaty, convention, or executive agreement entered into by the United States.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

(1) Confidential statements of employment and financial interests forms OGE-450, SF278 and DI-278 are maintained in manual format, in file folders, and in automated format, on computer disks and other appropriate electronic storage media.

(2) Public Disclosure Statements of Known Financial Interest Forms SF-278 and Confidential Supplemental Forms DI-278 are maintained in manual format in file folders.

RETRIEVABILITY:

(1) Confidential statements of employment and financial interests forms OGE-450, SF278 and DI-278 are retrieved by employee name or position for each bureau and office.

(2) Public Disclosure Statements of Known Financial Interest Forms SF-278 and Confidential Supplemental Forms DI-278 are retrieved by employee name and bureau.

SAFEGUARDS:

Records are accessible by authorized personnel only. File folders containing manual records are stored in locked file cabinets in locked rooms. Computer files containing electronic records are protected by passwords and file encryption.

RETENTION AND DISPOSAL:

Records are retained and disposed of in accordance with General Records Schedule No. 1, Item No. 25.

SYSTEM MANAGER(S) AND ADDRESS:

(1) Designated Agency Ethics Official, Deputy Assistant Secretary for Human Resources, U.S. Department of the Interior, 1849 C Street NW, MS-5124 MIB, Washington, DC 20240.

(2) Bureau and Office Ethics Counselors, Deputy Ethics Counselors, Associate Ethics Counselors, and Assistant Ethics Counselors. (A list of these individuals, by bureau and office, may be obtained from the Office of the Departmental Ethics Staff or from the Department's Internet site: <http://www.doi.gov/ethics>.)

NOTIFICATION PROCEDURES:

An individual requesting notification of the existence of records on him or her should address his/her request to the appropriate System Manager. The request must be in writing, signed by the requestor, and comply with the content requirements of 43 CFR 2.60.

RECORD ACCESS PROCEDURES:

An individual requesting access to records maintained on him or her should address his/her request to the appropriate System Manager. The request must be in writing, signed by the requestor, and comply with the requirements of 43 CFR 2.63.

CONTESTING RECORD PROCEDURES:

An individual requesting amendment of a record maintained on him or her should address his/her request to the appropriate System Manager. The request must be in writing, signed by the requestor, and comply with the content requirements of 43 CFR 2.71.

RECORD SOURCE CATEGORIES:

Employees of the Department who are required to file financial interest statements and bureaus and offices of the Department.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

[FR Doc. 99-9280 Filed 4-13-99; 8:45 am]

BILLING CODE 4310-RK-P

DEPARTMENT OF THE INTERIOR

Office of the Secretary

Privacy Act of 1974; as Amended; Revisions to the Existing System of Records

AGENCY: Office of the Secretary, Department of the Interior.

ACTION: Proposed revisions to an existing system of records.

SUMMARY: In accordance with the Privacy Act of 1974, as amended (5 U.S.C. 552a), the Office of the Secretary is issuing public notice of its intent to modify an existing Privacy Act system of records notice, OS-18, "Discrimination Complaints." The revisions will update the number of the system, the addresses of the system locations and system managers, the categories of individuals covered by the system statement, and the storage, retrievability, and safeguards statements.

EFFECTIVE DATE: These actions will be effective April 14, 1999.

FOR FURTHER INFORMATION CONTACT: Director, Office of Equal Opportunity, U.S. Department of the Interior, 1849 C Street NW, MS-5221 MIB, Washington, D.C. 20240.

SUPPLEMENTARY INFORMATION:

In this notice, the Department of the Interior is amending the system notice for OS-18, "Discrimination Complaints," to more accurately

describe the Department-wide scope of the system of records, to add sexual orientation to the list of discrimination factors in the categories of individuals covered by the system statement; to update the storage, retrievability and safeguards statements to reflect changes that have occurred since the system notice was last published; and to update the addresses of the system locations and system managers. Accordingly, the Department of the Interior proposes to amend the "Discrimination Complaints" notice, OS-18 in its entirety to read as follows:

Sue Ellen Sloca,

*Office of the Secretary Privacy Act Officer,
National Business Center.*

INTERIOR/DOI-18

SYSTEM NAME:

Discrimination Complaints—Interior, DOI-18.

SYSTEM LOCATION:

(1) Office of Equal Opportunity, U.S. Department of the Interior, 1849 C Street NW, MS-5221 MIB, Washington, D.C. 20240. Bureau/office equal opportunity offices:

(2) Bureau of Land Management, 1849 C Street NW, MS-302 LS, Washington, D.C. 20240.

(3) Bureau of Reclamation, P.O. Box 25007, Denver, Colorado 80225-0007.

(4) U.S. Geological Survey, MS 602, Reston, Virginia 22092.

(5) National Park Service, 1849 C Street NW, MS-2747 MIB, Washington, D.C. 20240.

(6) U.S. Fish and Wildlife Service, North Fairfax Drive, Room 300 Webb Building, Arlington, Virginia 22203.

(7) Minerals Management Service, 381 Elden Street, MS 2900, Herndon, Virginia 20170.

(8) Office of Surface Mining Reclamation and Enforcement, 1951 Constitution Avenue NW, Room 138-SIB, Washington, D.C. 20240.

(9) Bureau of Indian Affairs, 1849 C Street NW, MS-4554 MIB, Washington, D.C. 20240.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Individuals who claim to have been discriminated against on the basis of race, color, sex, religion, national origin, handicap, age and/or sexual orientation in violation of various statutes and regulations including Title VI and Title VII of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d and 42 U.S.C. 2000e, et seq); Section 501 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 791, et seq) and its implementing regulations; the Age Discrimination in Employment Act of

1967, as amended (29 U.S.C. 794, et seq) and its implementing regulations; the Age Discrimination in Employment Act of 1967, as amended (29 U.S.C. 621, et seq); Title IX of the Education Amendments of 1972 (Pub. L. 92-318); Section 403 of the Trans-Alaska Pipeline Authorization Act (Pub. L. 93-153, 87 Stat. 576); and Departmental Manual 373 DM 7, dated December 1, 1998, subject: Equal Opportunity Procedures for Processing Complaints of Discrimination Based on Sexual Orientation.

CATEGORIES OF RECORDS IN THE SYSTEM:

Complaints of discrimination; reports of complaints investigation and supplementary documentary evidence; correspondence, including requests for information from other Federal agencies, and from minority, civil rights, women's and community organizations; documents obtained from recipients of permits, rights-of-way, public land orders, or other Federal authorizations, and their agents, contractors, and subcontractors, under the Trans-Alaska Pipeline Authorization Act (Pub. L. 93-153, 87 Stat. 576); and relevant statistical data obtained from various sources.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d) and its implementing regulations (43 CFR part 17, subpart A); Title VII of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000e, et seq) and its implementing regulations (29 CFR part 1614); section 501 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 791, et seq); section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794, et seq) and its implementing regulations (43 CFR Part 17, subpart B); the Age Discrimination in Employment Act of 1967, as amended (29 U.S.C. 621, et seq); Title IX of the Education Amendments of 1972 (Pub. L. 92-318); and section 403 of the Trans-Alaska Pipeline Authorization Act (Pub. L. 93-153, 87 Stat. 576).

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

The primary purposes of the system are:

- (1) To investigate and resolve complaints of discrimination.
- (2) To compile statistical information on complaints of discrimination. Disclosures outside the Department of the Interior may be made:

(1) To other Federal agencies charged with the enforcement of equal employment opportunity laws, orders

and regulations, on a need-to-know basis to assist these agencies in their enforcement activities.

(2) To the U.S. Department of Justice or in a proceeding before a court or adjudicative body with jurisdiction when (a) the United States, the Department of the Interior, a component of the Department, or when represented by the government, an employee of the Department is a party to litigation or anticipated litigation or has an interest in such litigation, and (b) the disclosure is deemed by the Department of the Interior to be relevant or necessary to the litigation, and (c) the Department of the Interior determines that disclosure is compatible with the purpose for which the records were compiled.

(3) To appropriate Federal, State, local or foreign agencies responsible for investigating or prosecuting the violation of or for enforcing or implementing a statute, rule, regulation, order or license when the disclosing agency becomes aware of information indicating a violation or potential violation of a statute, rule, regulation, order or license.

(4) To a congressional office in connection with an inquiry an individual covered by the system has made to the congressional office.

POLICIES AND PRACTICES FOR STORING RETRIEVING, ACCESSING, RETAINING AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Within the Departmental office, manual records are stored in file folders in a Aisle Saver System manual storage system. An automated complaints management information system is used to manage and track the processing of complaints.

RETRIEVABILITY:

Records are retrieved by name and employing bureau of individuals filing complaints, docket control number of complaints, and other appropriate data fields.

SAFEGUARDS:

Records are maintained in accordance with safeguards meeting the requirements of the Privacy Act of 1974, as amended (5 U.S.C. 552a) and Departmental regulations (43 CFR part 2, subpart D). Standards for the maintenance of records subject to the Privacy Act are described in Departmental regulations (43 CFR 2.48) and involve the content of the records, data collection practices, and the use, safeguarding, and disposal of personal information in the records. In offices where records are handled, posted warning signs remind employees of

access limitations, standards of conduct for employees handling Privacy Act records, and possible criminal penalties for violation of security regulations. Access to records is limited to authorized personnel on a need-to-know basis.

Within the Departmental office, manual records are stored in a locked Aisle Saver System (file unit) in a room locked with an off-master key. Automated records are maintained in conformance with safeguards based on recommendations of the National Bureau of Standards contained in "Computer Security Guidelines for Implementing the Privacy Act of 1974" (FIPS Pub.41, May 30, 1975). Within bureau offices, records are maintained with appropriate administrative, technical, and physical safeguards to insure their security and confidentiality.

RETENTION AND DISPOSAL:

Records are retained and disposed of in compliance with the National Archives and Records Administration's General Records Schedule No.1, Item No.26.

SYSTEM MANAGER(S) AND ADDRESS:

(1) Director, Office for Equal Opportunity, U.S. Department of the Interior, 1849 C Street NW, MS-5221 MIB, Washington, DC 20240:

For complaints of discrimination arising under Title VI and VII of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d and 42 U.S.C. 2000e, respectively), Departmental Manual 373 DM 7, dated December 1, 1998, section 501 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 791, et seq); section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794, et seq.) and its implementing regulations; the Age Discrimination in Employment Act of 1967, as amended (29 U.S.C. 621, et seq); and Title IX of the Education Amendments of 1972 (Pub. L. 92-318).

(2) Director, Alaska State Office, Bureau of Land Management, 222 West 7th Avenue #13, Anchorage, Alaska 99513:

For complaints arising under section 493 of the Trans-Alaska Pipeline Authorization Act (Pub. L. 93-153, 87 Stat. 576).

(3) Associate Solicitor, Division of General Law, Office of the Solicitor, U.S. Department of the Interior, 1849 C Street NW, MS-6530 MIB, Washington, DC 20240:

For complaints of discrimination arising under Title VII of the Civil Rights of 1964, as amended (42 U.S.C. 2000e) which are filed against the Departmental Office for Equal Opportunity.

NOTIFICATION PROCEDURES:

Inquiries regarding the existence of records shall be addressed to the appropriate System Manager. The request must be in writing, signed by the requester, and meet the content requirements of 43 CFR 2.60.

RECORD ACCESS PROCEDURES:

A request for access to records shall be addressed to the appropriate System Manager. The request must be in writing, signed by the requester, and meet the content requirements of 43 CFR 2.63.

CONTESTING RECORD PROCEDURES:

A request for amendment of records shall be addressed to the appropriate System Manager. The request must be in writing, signed by the requester, and meet the content requirements of 43 CFR 2.71.

RECORD SOURCE CATEGORIES:

Complainants; recipients of permits, rights-of-way, public land orders, or other Federal authorizations, and their agents, contractors, subcontractors, and employees under section 403 of the Trans-Alaska Pipeline Authorization Act (87 Stat. 576); administrators and recipients of Government funds from programs administered by the Department of the Interior; Federal, State, and local government agencies; community, minority, civil rights, and women's organizations; unions; Members of Congress and their staffs; bureaus and offices of the Department of the Interior; and confidential informants, to the extent they possess relevant data otherwise unavailable.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

[FR Doc. 99-9281 Filed 4-13-99; 8:45 am]

BILLING CODE 4310-RE-P

DEPARTMENT OF THE INTERIOR

Fish and Wildlife Service

Endangered and Threatened Species Permit Application

AGENCY: Fish and Wildlife Service, Interior.

ACTION: Notice of receipt of permit application and availability of Habitat Conservation Plan and Environmental Impact Statement.

SUMMARY: This notice advises the public that the Department of Natural Resources, State of Wisconsin (WDNR) has applied to the Fish and Wildlife Service (Service) for an incidental take permit pursuant to section 10(a)(1)(B) of

the Endangered Species Act of 1973, as amended (Act). This notice is provided pursuant to section 10(c) of the Endangered Species Act of 1973, as amended (16 U.S.C. 1531, et seq.).

Permit Number TE 010064

Applicant: Wisconsin Department of Natural Resources, State of Wisconsin, and Twenty-five Partners.

The applicant requests a permit to authorize the incidental take associated with habitat modification (i.e., harm), of the Karner Blue Butterfly (*Lycaeides melissa samuelis*) which is federally listed as endangered. The permit is requested for the State of Wisconsin, in its entirety, for a period of 10 years.

The Service requests comments from the public on the incidental take permit application and the accompanying Wisconsin Statewide Habitat Conservation Plan (Plan). The Plan fully describes the proposed activities and the measures the WDNR and 25 HCP Partners will undertake to conserve the species while conducting otherwise lawful land use activities. These measures and associated impacts are also described in the background and summary information that follow.

We also request comments from the public on our Draft Environmental Impact Statement Number DES 99-9, prepared in accordance with the National Environmental Policy Act, and the Department of the Interior Manual (516 DM 2, Appendix 1 and 516 DM 6, Appendix 1).

DATES: Written comments on the permit application and Plan should be received on or before June 14, 1999.

ADDRESSES: Individuals wishing copies of the permit application, Habitat Conservation Plan, or Draft Environmental Impact Statement, may contact the office and personnel listed below. The Habitat Conservation Plan and Draft Environmental Impact Statement may be accessed through the internet at the U.S. Fish and Wildlife Service's Web Page (<http://www.fws.gov/r3pao>) or the Wisconsin Department of Natural Resources Web Page (<http://www.dnr.state.wi.us/org/land/er/publications/karner/karner.htm>). Documents also will be available for public inspection, by appointment, during normal business hours at the address below.

Document Availability: U.S. Fish and Wildlife Service, 1015 Challenger Court, Green Bay, Wisconsin 54311, (920) 465-7440; FAX (920) 465-7410.

Three public information meetings are scheduled to provide the public an additional forum to learn about the HCP/EIS and proposed activities. Representatives from the U.S. Fish and