

of Secretary-held multifamily mortgages. These responsibilities, previously handled by the Deputy Assistant Secretary for Operations, will now be handled by the FHA Comptroller. The Assistant Secretary for Housing—Federal Housing Commissioner has determined that, from an organizational standpoint, these functions more appropriately belong with the FHA Comptroller.

Accordingly, the Assistant Secretary for Housing—Federal Housing Commissioner redelegates authority as follows:

#### *Section A. Authority Redelegated.*

The FHA Comptroller is redelegated:

1. The authority to recommend the terms and conditions under which the Department offers for sale Secretary-held multifamily mortgages and the accompanying assigned mortgage notes, including all related assets, if any; upon approval of the recommendations, the authority to offer for sale such mortgages and assigned mortgage notes, including all related assets, if any; and the authority to execute agreements in the name of the Secretary pursuant to which the Secretary-held multifamily mortgages and the accompanying assigned mortgage notes, including all related assets, if any, may be sold.

2. The authority to take or cause to be taken, and direct any action necessary to initiate or respond to correspondence on behalf of the Department concerning the sale of Secretary-held multifamily mortgages and the accompanying assigned mortgage notes, including all related assets, if any;

3. The authority to take or cause to be taken, and direct any action necessary to consummate the sale of Secretary-held multifamily mortgages and the accompanying assigned mortgage notes, including all related assets, if any. Without limiting the generality of the foregoing, this authority shall include the execution, acknowledgement, seal and delivery, on behalf of the Secretary of (i) assignments of the mortgages and/or deeds of trust; (ii) perfection and assignments of UCC financing statements; (iii) document delivery notices; (iv) assignments of collateral mortgage loan documents; (v) mortgage note endorsements and mortgage notes; (vi) release of regulatory agreements; (vii) letters to mortgagors/borrowers, insurance companies and taxing authorities advising them of the sale and/or transfer of the mortgage loans, as well as letters as may be necessary to residents of projects secured by the Secretary-held multifamily mortgage loans; and (viii) such other documents

as are necessary to effect the sale and/or transfer of the Secretary-held multifamily mortgages and the accompanying assigned mortgage notes, including any related assets, if any.

4. The authority to take or cause to be taken, and direct any action necessary to compromise and resolve breach notices concerning the sale of Secretary-held multifamily mortgages and the accompanying assigned mortgage notes, including all related assets, if any. Without limiting the generality of the foregoing, this authority shall include the execution, acknowledgement, seal and delivery, on behalf of the Secretary, of all documents responding to, accepting, rejecting or compromising breach notices as well as the taking of such other action as may be necessary on behalf of the Secretary to respond to, accept, reject or compromise breach notices.

5. The authority to coordinate and be deciding official for all of the Office of Housing's responsibilities for litigation concerning the sale of Secretary-held multifamily mortgages and the accompanying assigned mortgages notes, including all related assets, if any.

6. The authority to take all other actions as may be necessary to effect the sale and/or transfer of the Secretary-held multifamily mortgages and the accompanying assigned mortgage notes, including any related assets, if any.

#### *Section B. Authority to Further Redelegate.*

The FHA Comptroller may further redelegate the authority granted within Section A, above.

#### *Section C. Authority Revoked.*

This document revokes the redelegation of authority at 61 FR 15818, published on April 9, 1996.

Authority: Sec. 7(d) of the Department of Housing and Urban Development Act (42 U.S.C. 3535(d)).

Dated: November 8, 1996.

Nicolas P. Retsinas,

*Assistant Secretary for Housing, Federal Housing Commissioner.*

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covered by the system. The system being altered, "Safety Management Information System—Interior, DOI-60," is described in the notice published in its entirety below. The system was previously described as "Safety Management Information System—Interior, OS-60," as published on January 17, 1989 (54 FR 1800).

The Safety Management Information System was established to assist the Department in reducing its employee injury and accident rate. The System presently contains employee injury, accident and personnel data records. To improve the quality, timeliness and efficiency of injury and accident reporting and analysis, four additional types of information are being added to the System: employee birth date, home address, sex and salary. This additional information will allow employees and supervisors to report injuries and accidents electronically from their computer workstations. This will eliminate duplication of costly forms and administrative processes, afford employees and supervisors a secure one-time entry process, provide a high degree of accuracy, allow timely and multiple use of injury compensation information needed by Department of Labor, permit real time safety analysis, and require no new user technical support or computer hardware.

All other changes in the notice describing "Safety Management Information System—Interior DOI-60" are editorial in nature. They clarify and update existing statements and reflect organizational, address and other miscellaneous administrative revisions which have occurred since the previous publication of the material in the Federal Register.

As required by the Privacy Act of 1974, the Office of Management and Budget, the Senate Committee on Governmental Affairs, and the House Committee on Government Reform and Oversight have been given notice of this proposed Privacy Act system alteration.

The Privacy Act of 1974 requires that the public be provided with a 30-day period in which to comment on the Department's proposal to alter "Interior—DOI-60." The Office of Management and Budget, in its Circular A-130, requires a 40-day period in which to review such proposals. Written comments on this proposal can be addressed to the Departmental Privacy Act Officer, Department of the Interior, Office of the Secretary, 1849 "C" Street NW, Mail Stop 1414 MIB, Washington, DC 20240, telephone (202) 208-6045, fax 202-208-5048. Comments received within 40 days of publication in the Federal Register will be considered.

## **DEPARTMENT OF THE INTERIOR**

### **Privacy Act of 1974—Public Notice Alteration of System of Records**

The Department of the Interior proposes to alter a system of records managed by the Office of Occupational Safety and Health to add four new categories of information on individuals

The notice shall be effective as proposed at the end of the comment period, unless comments are received which would require a contrary determination.

Dated: December 24, 1996.

Sue Ellen Sloca,  
Departmental Privacy Act Officer.

#### **INTERIOR/DOI-60**

##### **SYSTEM NAME:**

Safety Management Information System—Interior, DOI-60.

##### **SYSTEM LOCATION:**

U.S. Department of the Interior, Office of Occupational Safety and Health, P.O. Box 25007 (D-115), Denver, Colorado 80225.

##### **CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Employees of the Department of the Interior, contractors, concessionaires, and public visitors to Interior facilities who have been involved in an accident resulting in personal injury and/or property damage.

##### **CATEGORIES OF RECORDS IN THE SYSTEM:**

For individuals covered by the system: Name of individual; Social Security Number, birth date, sex, home address, occupation, and salary (for employees of the Department, only) of the individual; date and location of the accident; data elements about the accident for analytical purposes; and a descriptive narrative concerning what caused the accident.

##### **AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

(1) 5 U.S.C. 7901, (2) 26 U.S.C. 2671-2680, (3) 31 U.S.C. 240-243, (4) 29 CFR Part 1960, (5) Executive Order 12196.

##### **ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

The primary uses of the records are (a) To provide summary data of injury, illness and property loss information to the bureaus in a number of formats for analytical purposes in order for them to improve accident prevention policies, procedures, regulations, standards, and operations; (b) To provide listings of individual cases to bureaus to insure that accidents occurring are reported through the Safety Management Information System; and (c) To adjudicate tort and employee claims.

Disclosures outside the Department of the Interior may be made: (1) To a Federal, State or local government agency that has partial or complete jurisdiction over the claim or related claims; (2) To provide to the Department of Labor quarterly summary listings of fatalities and disabling injuries and

illnesses in compliance with 29 CFR 1960.6; (3) To the U.S. Department of Justice or in a proceeding before a court or adjudicative body when (a) the United States, the Department of the Interior, a component of the Department, or, when represented by the government, an employee of the Department is a party to litigation or anticipated litigation or has an interest in such litigation, and (b) the Department of the Interior determines that the disclosure is relevant or necessary to the litigation and is compatible with the purpose for which the records were compiled; (4) Of information indicating a violation or potential violation of a statute, regulation, rule, order or license, to appropriate Federal, State, local or foreign agencies responsible for investigating or prosecuting the violation or for enforcing or implementing the statute, rule, regulation, order or license; and (5) To a congressional office from the record of an individual in response to an inquiry the individual has made to the congressional office.

##### **POLICIES AND PRACTICES FOR STORING, RETRIEVING AND ACCESSING, RETAINING AND DISPOSING OF RECORDS IN THE SYSTEM:**

##### **STORAGE:**

Official records are maintained and stored in electronic form on a host computer housed in the system location office. They are created and updated on the individual workstations of any/all employees and supervisors, Departmentwide, that can communicate, electronically, with the host computer.

##### **RETRIEVABILITY:**

Records are retrieved both by personal identifiers of covered individuals and by data elements associated with the accidents via automated lookup tables.

##### **SAFEGUARDS:**

(1) Access to the records is limited to Departmental employees who have an official need to use the records in the performance of their duties. Access to the records is controlled by (a) required user IDs and passwords, and by (b) unique identifying personnel characteristics of users.

(2) Personal information is electronically tagged upon input into the system by employees or supervisors. It is not displayed or printed from the workstations of individuals not authorized to have access to it. It is protected from unauthorized access, during transmission, by electronic transmission encryption.

(3) Records are stored in a controlled area, secured from unauthorized access

by electronic firewall, and maintained with safeguards meeting the requirements of "the Computer Security Guidelines for Implementing the Privacy Act of 1974" (43 CFR 2.51)

##### **RETENTION AND DISPOSAL:**

Records are retained in accordance with National Archives and Records Administration's General Records Schedule (GRS) 10, Item 5; GRS 18, Item 11; and GRS-20.

##### **SYSTEM MANAGER(S) AND ADDRESS:**

(1) Chief System Administrator, Safety Management Information System, U.S. Department of the Interior, Office of Occupational Safety and Health, P.O. Box 25007 (D-115), Denver, Colorado 80225.

##### **NOTIFICATION PROCEDURE:**

A request for notification of the existence of records shall be addressed to the System Manager. The request shall be in writing, signed by the requester, and comply with the content requirements of 43 CFR 2.60. It shall state that the requester seeks information about himself/herself.

##### **RECORD ACCESS PROCEDURES:**

A request for access to records shall be addressed to the System Manager. The request shall be in writing, signed by the requester, and comply with the content requirements of 43 CFR 2.63. It shall state that the requester seeks information about himself/herself.

##### **CONTESTING RECORD PROCEDURES:**

A request for amendment of a record shall be addressed to the System Manager. The request shall be in writing, signed by the requester, and comply with the content requirements of 43 CFR 2.71. It shall state that the requester seeks information about himself/herself.

##### **RECORD SOURCE CATEGORIES:**

Employees involved in accidents. Supervisors of employees involved in accidents, supervisors of operations where public visitors are involved in accidents, officials responsible for oversight of contractors and concessionaires, safety professionals and other management officials.

##### **EXEMPTIONS CLAIMED FOR THE SYSTEM:**

No parts of this system are exempted from provisions of the act.

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