

that the Office of Management and Budget (OMB) approve a series of new collections of information under the Paperwork Reduction Act. The purpose of the information collections, which will be conducted through surveys and focus groups over a three year-period, is to help the Endowment assess the efficiency and effectiveness with which it serves its customers, and to design actions to address areas identified for improvement.

DATES: All comments must be submitted to OMB by January 28, 1998.

ADDRESSES: All written comments should be addressed to: Office of Information and Regulatory Affairs of OMB, Attention: Desk Officer for the National Endowment for the Arts, 725 17th Street, NW, Room 10235, Washington, DC 20503. The request for approval will be available for public inspection at the National Endowment for the Arts, room 628, 1100 Pennsylvania Avenue, NW, Washington, DC 20506, between the hours of 9:00 a.m. and 5:30 p.m.

FOR FURTHER INFORMATION CONTACT: Martha Jones, Management Analyst, Office of the Director of Administration, National Endowment for the Arts, room 628, 1100 Pennsylvania Avenue, NW, Washington, DC 20506, 202/682-5408 (202/682-5496 for TTY and TDD). (These are not toll-free numbers.)

SUPPLEMENTARY INFORMATION: The Paperwork Reduction Act of 1995 establishes policies and procedures for controlling the paperwork burdens imposed by Federal agencies on the public. The Act vests OMB with regulatory responsibility over these burdens, and OMB has promulgated rules on the clearance of collections of information by the Federal agencies.

Executive Order 12862, "Setting Customer Service Standards," states that the Federal Government must be customer-driven to carry out the principles of the National Performance Review. It directs all executive departments and agencies providing significant services directly to the public to provide those services in a manner that seeks to meet the customer service standards established in the executive order.

The Endowment intends to establish a mechanism through which it can explore issues of mutual concern, i.e., the kind and quality of desired services, with its major outside customers, including nonprofit arts organizations; artists; State, local, and special jurisdictional arts agencies; and arts service organizations.

Areas of concern to the Endowment and its customers will change over time,

and it is important the Endowment be able to evaluate customer concerns quickly. Accordingly, the Endowment requests OMB to grant "generic" approval, for a three-year period, of focus groups and surveys of the Endowment's outside customer groups. Participation in the focus groups and surveys will be voluntary.

The Endowment published a notice of intention to request OMB approval of these collections in the **Federal Register** September 17, 1997. No comments were received in response to the notice.

This voluntary collection of information will put a slight burden on an extremely small percentage of the public. The Endowment expects to distribute survey questionnaires to approximately 600 persons during the first year of the three-year period, representing a total burden of about 150 hours. The Endowment also expects to conduct focus groups involving a total of 10 persons in a given year, with a total annual burden of about 90 hours, including travel time. (A small portion of this time may be allocated to participants' completion of short written questionnaires at focus group meetings.)

Issued in Washington, DC, December 23, 1997.

Laurence M. Baden,

Director of Administration, National Endowment for the Arts.

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NATIONAL FOUNDATION ON THE ARTS AND THE HUMANITIES

National Endowment for the Arts; Submission for OMB Review; Comment Request

December 11, 1997.

The National Endowment for the Arts (NEA) has submitted the following public information collection request (ICR) to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act of 1995 [Pub. L. 104-13, 44 U.S.C. Chapter 35]. Copies of this ICR, with applicable supporting documentation, may be obtained by calling the National Endowment for the Arts, Civil Rights Office, Angelia C. Richardson, Director (202) 682-5454. Individuals who use a telecommunications device for the deaf (TTY/TDD) may call (202) 682-5695 between 10:00 a.m. and 4:00 p.m. Eastern time, Monday through Friday.

Comments should be sent to the Office of Information and Regulatory Affairs, Attn: OMB Desk Officer for the National Endowment for the Arts, Office

of Management and Budget, Room 10235, Washington DC 20503 [(202) 395-7316], on or before January 29, 1998.

The Office of Management and Budget (OMB) is particularly interested in comments which:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information including the validity of the methodology and assumptions used;
- Enhance the quality, utility and clarity of the information to be collected; and
- Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submissions of responses.

SUPPLEMENTARY INFORMATION: The Endowment requests the review of its Civil Rights Checklist. This entry is issued by the Endowment and contains the following information; (1) The title of the form; (2) how often the required information must be reported; (3) who will be required or asked to report; (4) what the form will be used for; (5) an estimate of the number of responses; (6) the average burden hours per response; (7) an estimate of the total number of hours needed to prepare the form. This entry is not subject to 44 U.S.C. 3504(h).

Agency: National Endowment for the Arts.

Title: Civil Rights Checklist.

OMB Number: 3135-0112.

Frequency: Annually.

Affected Public: Nonprofit organizations, state and local arts agencies.

Estimated Number of Respondents: 1,062.

Estimated Time Per Respondents: 1 hour.

Total Burden Hours: 1,062.

Total Annualized Capital/Startup Costs: 0.

Total Annual Costs (Operating/Maintaining Systems or Purchasing Services): 0.

Description: The National Endowment for the Arts is mandated by law to ensure that its grantees are in compliance with its nondiscrimination regulations—Title VI of the Civil Rights Act of 1964, Title IX of the Education

Amendments of 1972, Age Discrimination Act, Section 504 of the Rehabilitation Act and the Americans with Disabilities Act, and the Department of Justice's Coordination of Enforcement of Nondiscrimination in Federally Assisted Programs—through compliance reviews. The Compliance Review checklists are returned and analyzed by the Endowment to ensure that our recipients' programs, activities and facilities are in compliance with the laws/regulations that govern receipt of federal funds and that the rights of all people are protected without regard to race, color, sex, age, national origin, religion and disability.

ADDRESSES: Angelia C. Richardson, Director, Civil Rights Office, National Endowment for the Arts, 1100 Pennsylvania Avenue, N.W., Room 812, Washington, D.C. 20506-0001, telephone (202) 682-5454 (this is not a toll free number), fax (202) 682-5553.

Angelia C. Richardson,

Director, Civil Rights Office, National Endowment for the Arts.

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NATIONAL FOUNDATION ON THE ARTS AND THE HUMANITIES

National Endowment for the Arts; Submission for OMB Review; Comment Request

December 11, 1997.

The National Endowment for the Arts (NEA) has submitted the following public information collection request (ICR) to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act of 1955 [Public Law 104-13, 44 U.S.C. Chapter 35]. Copies of this ICR, with applicable supporting documentation, may be obtained by calling the National Endowment for the Arts, Civil Rights Office, Angelia C. Richardson, Director (202) 682-5454. Individuals who use a telecommunications device for the deaf (TTY/TDD) may call (202) 682-5695 between 10:00 a.m. and 4:00 p.m. Eastern time, Monday through Friday.

Comments should be sent to the Office of Information and Regulatory Affairs, Attn: OMB Desk Officer for the National Endowment for the Arts, Office of Management and Budget, Room 10235, Washington, DC 20503 [(202) 395-7316], on or before January 29, 1998.

The Office of Management and Budget (OMB) is particularly interested in comments which:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;

- Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information including the validity of the methodology and assumptions used;

- Enhance the quality, utility and clarity of the information to be collected; and

- Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submissions of responses.

SUPPLEMENTARY INFORMATION: The Endowment requests the review of its Section 504 Checklist. This entry is issued by the Endowment and contains the following information: (1) The title of the form; (2) how often the required information must be reported; (3) who will be required or asked to report; (4) what the form will be used for; (5) an estimate of the number of responses; (6) the average burden hours per response; (7) an estimate of the total number of hours needed to prepare the form. This entry is not subject to 44 U.S.C. 3504(h).
Agency: National Endowment for the Arts.

Title: Section 504 Checklist.

OMB Number: 3135-0112.

Frequency: Annually.

Affected Public: Nonprofit organizations, state, local arts agencies.

Estimated Number of Respondents: 1,062.

Estimated Time Per Respondents: 1

Total Burden Hours: 1,062.

Total Annualized Capital/Startup Costs: 0

Total Annual Costs (Operating/Maintaining Systems or Purchasing Services): 0

Description: The National Endowment for the Arts is mandated by law to ensure that its grantees are in compliance with its nondiscrimination regulations—Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Age Discrimination Act, Section 504 of the Rehabilitation Act and the Americans with Disabilities Act, and the Department of Justice's Coordination of Enforcement of Nondiscrimination in Federally Assisted Programs—through compliance reviews. The Compliance Review checklists are returned and

analyzed by the Endowment to ensure that our recipients' programs, activities and facilities are in compliance with the laws/regulations that govern receipt of federal funds and that the rights of all people are protected without regard to race, color, sex, age, national origin, religion and disability.

ADDRESSES: Angelia C. Richardson, Director, Civil Rights Office, National Endowment for the Arts, 1100 Pennsylvania Avenue, N.W., Room 812, Washington, D.C. 20506-0001, telephone (202) 682-5454 (this is not a toll free number), fax (202) 682-5553.

Angelia C. Richardson,

Director, Civil Rights Office, National Endowment for the Arts.

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THE NATIONAL FOUNDATION ON THE ARTS AND THE HUMANITIES

Submission for OMB Review; Comment Request

AGENCY: The National Endowment for the Humanities.

ACTION: Notice and request for comments.

SUMMARY: In accordance with the Privacy Act (5 U.S.C. 552a(e)(11)), The National Endowment for the Humanities ("NEH") is issuing notice of our intent to amend the system of records to include a new routine use. The disclosure is required by the Personnel Responsibility and Work Opportunity Reconciliation Act (PRWORA, Pub. L. 104-193). We invite public comment on this publication.

DATES: Persons wishing to comment on the proposed routine use must do so by January 29, 1998.

EFFECTIVE DATE: The proposed routine use will become effective as proposed without further notice on January 29, 1998, unless comments dictate otherwise.

ADDRESSES: Interested individuals may comment on this publication by writing to: Nancy E. Weiss, The National Endowment for the Humanities, 1100 Pennsylvania Ave., NW, Room #530, Washington, DC 20506, Telephone (202) 606-8322, Fax (202) 606-8600 or e-mail nweiss@neh.fed.us.

FOR FURTHER INFORMATION CONTACT:

Nancy E. Weiss, The National Endowment for the Humanities, 1100 Pennsylvania Ave., NW, Room #530, Washington, DC 20506, Telephone (202) 606-8322, Fax (202) 606-8600 or e-mail nweiss@neh.fed.us.