

**NATIONAL AERONAUTICS AND SPACE ADMINISTRATION**

[Notice (97-145)]

**NASA Advisory Council (NAC), Space Science Advisory Committee (SScAC), Sun-Earth Connection Advisory Subcommittee; Meeting****AGENCY:** National Aeronautics and Space Administration.**ACTION:** Notice of meeting.**SUMMARY:** In accordance with the Federal Advisory Committee Act, Public Law 92-463, as amended, the National Aeronautics and Space Administration announces a meeting of the NASA Advisory Council, Space Science Advisory Committee, Sun-Earth Connection Advisory Subcommittee.**DATES:** Tuesday, October 21, 1997, 8:30 a.m. to 5:00 p.m., Wednesday, October 22, 1997, 8:30 a.m. to 5:00 p.m., and Thursday, October 23, 1997, 8:30 a.m. to 12:00 Noon.**ADDRESSES:** National Aeronautics and Space Administration, 300 E Street, SW, MIC Room 7H46, Washington, DC 20546.**FOR FURTHER INFORMATION CONTACT:** George L. Withbroe, Code SA, National Aeronautics and Space Administration, Washington, DC 20546, (202) 358-2150.**SUPPLEMENTARY INFORMATION:** The meeting will be open to the public up to the capacity of the room. The agenda for the meeting is as follows:

- Sun-Earth Connection Program Overview: Budget, Ongoing Program, Future Activities.
- Senior Review of Mission Operations and Data Analysis Program
- Research and Analysis Program
- Strategic Planning
- Discussion and writing Groups

It is imperative that the meeting be held on these dates to accommodate the scheduling priorities of the key participants. Visitors will be requested to sign a visitor's register.

Dated: September 26, 1997.

**Leslie, M. Nolan,**

*Advisory Committee Management Officer,  
National Aeronautics and Space Administration.*

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**NATIONAL ARCHIVES AND RECORDS ADMINISTRATION****Records Schedules; Availability and Request for Comments****AGENCY:** National Archives and Records Administration, Office of Records Services**ACTION:** Notice of availability of proposed records schedules; request for comments.**SUMMARY:** The National Archives and Records Administration (NARA) publishes notice at least once monthly of certain Federal agency requests for records disposition authority (records schedules). Records schedules identify records of sufficient value to warrant preservation in the National Archives of the United States. Schedules also authorize agencies after a specified period to dispose of records lacking administrative, legal, research, or other value. Notice is published for records schedules that propose the destruction of records not previously authorized for disposal, or reduce the retention period for records already authorized for disposal. NARA invites public comments on such schedules, as required by 44 U.S.C. 3303a(a).**DATES:** Requests for copies must be received in writing on or before November 17, 1997. Once the appraisal of the records is completed, NARA will send a copy of the schedule. The requester will be given 30 days to submit comments.**ADDRESSES:** Address requests for single copies of schedules identified in this notice to the Civilian Appraisal Staff (NWRC), National Archives and Records Administration, 8601 Adelphi Road College Park, MD 20740-6001. Requesters must cite the control number assigned to each schedule when requesting a copy. The control number appears in the parentheses immediately after the name of the requesting agency.**FOR FURTHER INFORMATION CONTACT:** Michael L. Miller, Director, Records Management Programs, National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740-6001, telephone (301) 713-7110.**SUPPLEMENTARY INFORMATION:** Each year U.S. Government agencies create billions of records on paper, film, magnetic tape, and other media. In order to control this accumulation, agency records managers prepare records schedules specifying when the agency no longer needs the records and what happens to the records after this period. Some schedules are comprehensive and cover all the records of an agency or one of its major subdivisions. These comprehensive schedules provide for the eventual transfer to the National Archives of historically valuable records and authorize the disposal of all other records. Most schedules, however, cover records of only one office or program or a few series of records, and many are

updates of previously approved schedules. Such schedules also may include records that are designated for permanent retention.

Destruction of records requires the approval of the Archivist of the United States. This approval is granted after a thorough study of the records that takes into account their administrative use by the agency of origin, the rights of the Government and of private persons directly affected by the Government's activities, and historical or other value.

This public notice identifies the Federal agencies and their subdivisions requesting disposition authority, includes the control number assigned to each schedule, and briefly describes the records proposed for disposal. The records schedule contains additional information about the records and their disposition. Further information about the disposition process will be furnished to each requester.

**Schedules Pending**

1. Department of Housing and Urban Development (N1-207-97-2). Records of the Office of Lead Hazard Control (substantive program records are designated for permanent retention).

2. Department of Housing and Urban Development (N1-196-97-2). Routine administrative records, 1937-1964, of the Public Affairs Branch, Public Housing Administration.

3. Department of the Interior, Minerals Management Service (N1-473-97-1). Administrative records pertaining to foreign and domestic training, cooperative agreements, and technical assistance.

4. Department of Labor, Pension and Welfare Benefits Administration (N1-317-97-2). Reduction in retention period for summary plan descriptions.

5. Department of Treasury, Internal Revenue Service (N1-58-97-11). Calendars and administrative correspondence of the Associate Commissioner for Tax Systems Modernization.

6. Panama Canal Commission (N1-185-97-20). Routine canal operations and services records.

Dated: September 26, 1997.

**Michael J. Kurtz,**

*Assistant Archivist for Record Services—  
Washington, DC.*

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