

typically not be available to the agency unless submitted by the debtor.

**II. Current Actions:** Failure of the agency to request the information described would either violate the debtor's rights under the Debt Collection Act of 1982 or limit the agency's ability to collect outstanding debts.

If a debtor wishes to appeal an agency action based on undue financial hardship, he/she may be asked to submit information on his/her assets, income, liabilities, or other information considered necessary by the hearing official for evaluating the appeal. Use of the information will be explained to the debtor when it is requested; consent to use the information for the specified purpose will be implied from the debtor's submission of the information.

**III. Type of Review:** Extension without change.

**IV. Agency:** Office of the Chief Financial Officer.

**V. Title:** Salary Offset.

**VI. OMB Number:** 1225-0038.

**VII. Agency Number:** N/A.

**VIII. Affected Public:** Federal employees.

**IX. Cite/Reference/Form/etc:** It is estimated that 25% of the individuals indebted to the Department will contest the proposed collection action and will request a review and/or appeal an action based on undue financial hardship. In some cases the debtor will make one request, but not the other. However, in most cases, it is expected that the debtor will request both actions—first, review of the determination of indebtedness, and second, relief because of undue financial hardship.

Annual burden was estimated based on a review of debtor responses to similar requests for information. Debtors typically respond in 1–2 page letters, supplemented by copies of documents. Letters are most often typewritten. Annual burden is based on a 1¼ hour time allotment to prepare and type a letter. Debtors will not be asked to respond on a form.

**X. Estimated Total Burden Hours:** 375.

**XI. Estimated Total Burden Cost:**  
*Estimated annual cost to the Federal Government:* \$31,485.  
*Estimated annual cost to the respondents:* \$8,136.

Comments submitted in response to this comment request will be summarized and/or included in the request for Office of Management and Budget approval of the information collection request; they will also become a matter of public record.

Dated: May 20, 1997.

**Mark M. Wolkow,**

*Financial Systems Analyst.*

[FR Doc. 97-13800 Filed 5-23-97; 8:45 am]

BILLING CODE 4510-23-M

## NATIONAL AERONAUTICS AND SPACE ADMINISTRATION

[Notice 97-073]

### NASA Advisory Council, Aeronautics and Space Transportation Technology Advisory Committee, Air Traffic Management Research and Development Executive Steering Committee; Meeting

**AGENCY:** National Aeronautics and Space Administration.

**ACTION:** Notice of meeting.

**SUMMARY:** In accordance with the Federal Advisory Committee Act, Public Law 92-463, as amended, the National Aeronautics and Space Administration announces a NASA Advisory Council, Aeronautics and Space Transportation Technology Advisory Committee, Air Traffic Management Research and Development Executive Steering Committee meeting.

**DATES:** June 11 and 12, 1997, 8:00 a.m. to 5:30 p.m.

**ADDRESSES:** National Aeronautics and Space Administration, Ames Research Center, Building 262, Room 100, Moffett Field, CA 94035.

**FOR FURTHER INFORMATION CONTACT:** Mr. Herbert W. Schlickemaier, National Aeronautics and Space Administration, Headquarters, Washington, DC 20546, 202/358-4638.

**SUPPLEMENTARY INFORMATION:** The meeting will be open the public up to the seating capacity of the room. Agenda topics for the meeting are as follows:.

- FAA reports on the National Airspace System (NAS) Operational Concept for 2005; NAS Architecture; and Flight 2000
- Reports on Industry-Government "Communications Navigation and Surveillance (CNS)/Air Traffic Management (ATM) Focus Team"
- Report from the FAA-NASA Interagency Air Traffic Management Integrated Product Team
- NASA reports on Advanced Air Traffic Technology and Terminal Area
- Productivity elements of Advanced Subsonic Technology program; and related on-going ATM-related research and technology

It is imperative that the meeting be held on these dates to accommodate the scheduling priorities of the key

participants. Visitors will be requested to sign a visitors register.

Dated: May 20, 1997.

**Leslie M. Nolan,**

*Advisory Committee Management Officer.*

[FR Doc. 97-13814 Filed 5-23-97; 8:45 am]

BILLING CODE 7510-01-M

## NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

### Records Schedules; Availability and Request for Comments

**AGENCY:** National Archives and Records Administration, Office of Records Services.

**ACTION:** Notice of availability of proposed records schedules; request for comments.

**SUMMARY:** The National Archives and Records Administration (NARA) publishes notice at least once monthly of certain Federal agency requests for records disposition authority (records schedules). Records schedules identify records of sufficient value to warrant preservation in the National Archives of the United States. Schedules also authorize agencies after a specified period to dispose of records lacking administrative, legal, research, or other value. Notice is published for records schedules that propose the destruction of records not previously authorized for disposal, or reduce the retention period for records already authorized for disposal. NARA invites public comments on such schedules, as required by 44 U.S.C. 3303a(a).

**DATES:** Requests for copies must be received in writing on or before June 11, 1997. Once the appraisal of the records is completed, NARA will send a copy of the schedule. The requester will be given 30 days to submit comments.

**ADDRESSES:** Address requests for single copies of schedules identified in this notice to the Civilian Appraisal Staff (NWRC), National Archives and Records Administration, College Park, MD 20740-6001. Requesters must cite the control number assigned to each schedule when requesting a copy. The control number appears in the parentheses immediately after the name of the requesting agency.

**FOR FURTHER INFORMATION CONTACT:** Michael L. Miller, Director, Records Management Programs, National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740-6001, telephone (301) 713-7110.

**SUPPLEMENTARY INFORMATION:** Each year U.S. Government agencies create billions of records on paper, film,

magnetic tape, and other media. In order to control this accumulation, agency records managers prepare records schedules specifying when the agency no longer needs the records and what happens to the records after this period. Some schedules are comprehensive and cover all the records of an agency or one of its major subdivisions. These comprehensive schedules provide for the eventual transfer to the National Archives of historically valuable records and authorize the disposal of all other records. Most schedules, however, cover records of only one office or program or a few series of records, and many are updates of previously approved schedules. Such schedules also may include records that are designated for permanent retention.

Destruction of records requires the approval of the Archivist of the United States. This approval is granted after a thorough study of the records that takes into account their administrative use by the agency of origin, the rights of the Government and of private persons directly affected by the Government's activities, and historical or other value.

This public notice identifies the Federal agencies and their subdivisions requesting disposition authority, includes the control number assigned to each schedule, and briefly describes the records proposed for disposal. The records schedule contains additional information about the records and their disposition. Further information about the disposition process will be furnished to each requester.

### Schedules Pending

1. Department of Health and Human Services, Centers for Disease Control and Prevention (N1-442-97-1). Comprehensive schedule for records of the National Immunization Program.
2. General Services Administration, Public Buildings Service (N1-121-96-1). Physical security records, and safety and environmental records.
3. General Services Administration, Federal Supply Service (N1-137-96-2). Fleet management and motor vehicle records.
4. Office of Government Ethics (N1-522-97-1). Records of the Office of the Director (substantive program records are scheduled for permanent retention).
5. Panama Canal Commission (N1-185-97-11). Personnel Management records.
6. Tennessee Valley Authority (N1-142-97-4). Employee benefits records.

Dated: May 16, 1997.

**Michael J. Kurtz,**

*Assistant Archivist, for Record Services—Washington, DC.*

[FR Doc. 97-13686 Filed 5-23-97; 8:45 am]

BILLING CODE 7515-01-P

## NATIONAL SCIENCE FOUNDATION

### Advisory Panel for Anthropological and Geographic Sciences; Notice of Meeting

In accordance with the Federal Advisory Committee Act (Pub. L. 92-463, as amended), The National Science Foundation (NSF) announces the following meeting:

*Name:* Advisory Panel for Anthropological and Geographic Sciences (1757).

*Date & Time:* June 13, 1997 8:30 a.m.—5:00 p.m.

*Place:* National Science Foundation, Stafford Place, 4201 Wilson Boulevard, Room 320, Arlington, VA 22230.

*Contact Person:* Dr. John E. Yellen Program Director for SBER/MRI Instrumentation, National Science Foundation, 4201 Wilson Boulevard, Arlington, VA 22230. Telephone: (703) 306-1759.

*Type of Meeting:* Closed.

*Purpose of Meeting:* To provide advice and recommendations concerning support for research proposals submitted to the NSF for financial support.

*Agenda:* To review and evaluate SBER/MRI Instrumentation proposals as part of the selection process for awards.

*Reason for Closing:* The proposals being reviewed include information of a proprietary or confidential nature, including technical information; financial data, such as salaries; and personal information concerning individuals associated with the proposals. These matters are exempt under 5 U.S.C. 552b(c)(4) and (6) of the Government in the Sunshine Act.

Dated: May 21, 1997.

**M. Rebecca Winkler,**

*Committee Management Officer.*

[FR Doc. 97-13795 Filed 5-23-97; 8:45 am]

BILLING CODE 7555-01-M

## NATIONAL SCIENCE FOUNDATION

### Special Emphasis Panel in Bioengineering and Environmental Systems; Notice of Meeting

In accordance with the Federal Advisory Committee Act (Pub. L. 92-463, as amended), the National Science Foundation announces the following meeting:

*Name:* Special Emphasis Panel in Bioengineering and Environmental Systems (No. 1189).

*Date and Time:* June 10-11, 1997; 8:00 am—5:00 pm.

*Place:* National Science Foundation, 4201 Wilson Boulevard, Room 390, Arlington, VA 22230.

*Type of Meeting:* Closed.

*Contact Person:* H. Frederick Bowman, Program Director, Biomedical Engineering and Research to Aid Persons with Disabilities, Division of Bioengineering and Environmental Systems, National Science Foundation, 4201 Wilson Boulevard, Arlington, VA 22230, Telephone: (703) 306-1318.

*Purpose of Meeting:* To provide advice and recommendations concerning proposals submitted to NSF for financial support.

*Agenda:* To review and evaluate proposals as part of the selection process for awards.

*Reason for Closing:* The proposals being reviewed include information of a proprietary or confidential nature, including technical information; financial data, such as salaries; and personal information concerning individuals associated with the proposals. These matters are exempt under 5 U.S.C. 552b(c), (4) and (6) of the Government in the Sunshine Act.

Dated: May 20, 1997.

**M. Rebecca Winkler,**

*Committee Management Officer.*

[FR Doc. 97-13733 Filed 5-23-97; 8:45 am]

BILLING CODE 7555-01-M

## NATIONAL SCIENCE FOUNDATION

### Special Emphasis Panel in the Division of Electrical and Communications Systems; Notice of Meetings

This notice is being published in accord with the Federal Advisory Committee Act (Pub. L. 92-463, as amended). During the period June 1 through June 30, 1997, the Special Emphasis Panel will be holding panel meetings to review and evaluate research proposals. The dates, contact person, and types of proposals are as follows:

Special Emphasis Panel in the Division of Electrical and Communications System (1196)

1. *Date:* June 16-17, 1997.

*Contact:* Radhakishan Baheti, Program Director, Knowledge, Modeling and Computational Intelligence, Division of Electrical and Communications Systems, Room 675, 703-306-1339.

*Type of Proposal:* Knowledge, Modeling and Computational Intelligence.

2. *Date:* June 19-20, 1997.

*Contact:* Radhakishan Baheti, Program Director, Knowledge, Modeling and Computational Intelligence, Division of Electrical and Communications Systems, Room 675, 703-306-1339.

*Type of Proposal:* Knowledge, Modeling and Computational Intelligence.

3. *Date:* June 19-20, 1997.

*Contact:* Deborah Crawford, Program Director Physical Foundation and Enabling Technologies, Division of Electrical and