

each case SSA determines that such disclosure is compatible with the purpose for which the records were collected.

Wage and other information that is subject to the disclosure provisions of the Internal Revenue Code (IRC, 26 U.S.C. 6103) will not be disclosed under this routine use unless disclosure is expressly permitted by the IRC.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Records in this system are stored in magnetic media (e.g., computer hard drives) and on paper. Paper printouts of these data are made when required for study. The system also contains photocopies of benefit application forms, keyed application forms, and other claims documentation, when relevant to the PASS system.

RETRIEVABILITY:

Records are retrieved from the system by the name or SSN of the individual who submitted the PASS.

SAFEGUARDS:

Safeguards for automated data have been established in accordance with the Systems Security Program Handbook. This includes maintaining computer disk packs or other magnetic fields with personal identifiers in secured storage areas accessible only to authorized personnel. SSA employees having access to the computerized records and employees of any contractor who may be utilized to develop and maintain the software for the automated system will be notified of criminal sanctions for unauthorized disclosure of information about individuals. Also, contracts, if any, will contain language that delineates the conditions under which contractors will have access to data in the system and the safeguards that must be employed to protect the data.

Paper documents are stored either in lockable file cabinets within locked rooms or in otherwise secured areas. Access to these records are restricted to those employees who require them to perform their assigned duties.

RETENTION AND DISPOSAL:

Computerized records are maintained for a period of six years and three months after the end of the fiscal year in which final adjudication was made. Paper records produced for purposes of studies will be destroyed upon completion of the study. Photocopies of forms and documentation will be destroyed upon approval or denial of the PASS. Original copies of the forms

and documentation are maintained in the Claims Folder System, (SSA/OSR 09-60-0089). Means of disposal are appropriate to the storage medium (e.g., erasure of disks, shredding of paper records, or transfer to another system of records).

SYSTEM MANAGER(S) AND ADDRESS:

Associate Commissioner, Office of Program Benefits Policy, 760 Altmeyer Building, Social Security Administration, 6401 Security Boulevard, Baltimore, Maryland 21235

NOTIFICATION PROCEDURE:

An individual can find out if this system of records contains information about him/her by writing to the system manager at the address shown above and providing his or her name, address, and SSN. (Furnishing the SSN is voluntary. However, searching for the individual's data will be easier and faster if it is furnished.)

An individual can also find out if this system of records contains information about him/her by contacting any Social Security office.

When requesting notification of records in person, an individual should provide his/her name, Social Security claim number (the SSN plus alphabetic symbols), address, and proper identification. If the Social Security number is not known, the requester's date and place of birth and mother's birth name may be provided instead.

An individual requesting notification of records in person need not furnish any special documents of identity. Documents normally carried on one's person are sufficient (e.g., driver's license, voter registration card, or credit cards). An individual requesting notification via mail or telephone must furnish a minimum of his/her name, date of birth, and address in order to establish identity, plus any additional information which SSA may request.

RECORD ACCESS PROCEDURES:

Same as notification procedures described above. Individuals requesting access to their records should also reasonably describe the records they are seeking.

CONTESTING RECORD PROCEDURES:

Same as notification procedures described above. Individuals contesting the contents of a record in the system should also reasonably describe the record, specify the information being contested, and state the corrective action sought with supporting justification showing how the record is untimely, incomplete, inaccurate, or irrelevant.

RECORD SOURCE CATEGORIES:

Information in this system is obtained from other SSA systems of records (i.e., Claims Folder System (SSA/OSR 09-60-0089) and Supplemental Security Income Record (SSA/OSR 09-60-0103), from information provided by the beneficiary, and from investigations conducted by SSA employees relating to beneficiaries' PASS activities.

SYSTEM EXEMPTIONS FROM CERTAIN PROVISIONS OF THE ACT:

None.

[FR Doc. 96-22489 Filed 9-3-96; 8:45 am]

BILLING CODE 4190-29-P

DEPARTMENT OF TRANSPORTATION

Federal Highway Administration

Intelligent Transportation Society of America; Public Meeting

AGENCY: Federal Highway Administration (FHWA), DOT.

ACTION: Notice of public meeting.

SUMMARY: The Intelligent Transportation Society of America (ITS AMERICA) will hold a meeting of its Coordinating Council on Sunday, October 13, 1996. The agenda includes the following: (1) Call to order and instructions; (2) Statement of anti-trust compliance; (3) Approval of July 24, 1996, meeting minutes; (4) Federal Reports—Modal Administrations; (5) ITS AMERICA President's Report; (6) Sunset-Sunrise Task Force Report; (7) U.S. DOT's ATMS Research and Technology Business Plan Review; (8) Dedicated Short-Range Communications (DSRC) Report; (9) Joint Meteorological Task Force Update; (10) Research Agenda Task Force Update; (11) CVO Guiding Principles; (12) Standards Needs Timeline; (13) ARTS Conference Report; (14) AVCS Committee Workshop; (15) World Congress and Annual Meeting Update; (16) Other Business; (17) Adjourn.

ITS AMERICA provides a forum for national discussion and recommendations on ITS activities including programs, research needs, strategic planning, standards, international liaison, and priorities. The charter for the utilization of ITS AMERICA establishes this organization as an advisory committee under the Federal Advisory Committee Act (FACA), 5 USC app. 2, when it provides advice or recommendations to DOT officials on ITS policies and programs. (56 FR 9400, March 6, 1991).

DATES: The Coordinating Council of ITS AMERICA will meet on Sunday,

October 13, 1996, from 1:00 p.m. to 5:00 p.m. (Eastern Standard time)

ADDRESSES: Omni-Rosen Hotel, 9840 International Drive, Orlando, Florida, phone: (407) 354-9840; Fax (407) 351-2659.

FOR FURTHER INFORMATION CONTACT:

Materials associated with this meeting may be examined at the offices of ITS AMERICA, 400 Virginia Avenue, SW., Suite 800, Washington, D.C. 20024. Persons needing further information or to request to speak at this meeting should contact Kenneth Faunteroy at ITS AMERICA by telephone at (202) 484-4130, or by FAX at (202) 484-3483. The DOT contact is Mary Pigott, FHWA, HVH-1, Washington, D.C. 20590, (202) 366-9230. Office hours are from 8:30 a.m. to 5:00 p.m., e.t., Monday through Friday, except for legal holidays. (23 U.S.C. 315; 49 CFR 1.48)

Issued on: August 28, 1996.

Jeffery Lindley,

Deputy Director, ITS Joint Program Office.

[FR Doc. 96-22418 Filed 9-3-96; 8:45 am]

BILLING CODE 4910-22-P

Intelligent Transportation Society of America; Public Meeting

AGENCY: Federal Highway Administration (FHWA), DOT.

ACTION: Notice of public meeting.

SUMMARY: The Intelligent Transportation Society of America (ITS AMERICA) will hold a meeting of its Board of Directors on Tuesday, October 15, 1996. The session begins with an Administrative Business session (non-Federal Board members only). The General Program Session (open to all members and observers) is as follows: (1) Review of ITS America Antitrust Policy and Conflict of Interest Statements; (2) Welcome; (3) Review and Approval of Previous Meeting's Minutes; (4) Report of the Executive Committee; (5) Coordinating Council Report; (6) State Chapters Council Report; (7) Report of the U.S. Federal ITS Initiatives; (8) Friends of ITS Report; (9) President's Report; (10) Report of the World Congresses (i.e. Orlando and Berlin); (11) Other Business; (12) Adjournment until the next Board meeting in January 1997 at the Sheraton Washington Hotel in Washington, D.C., in conjunction with the Annual Transportation Research Board (TRB) meeting.

ITS AMERICA provides a forum for national discussion and recommendations on ITS activities including programs, research needs, strategic planning, standards, international liaison, and priorities. The

charter for the utilization of ITS AMERICA establishes this organization as an advisory committee under the Federal Advisory Committee Act (FACA) 5 USC app. 2, when it provides advice or recommendations to DOT officials on ITS policies and programs. (56 FR 9400, March 6, 1991).

DATES: The Board of Directors of ITS AMERICA will meet on Tuesday, October 15, 1996, from 1:00 p.m.-5:00 p.m.

ADDRESSES: Omni-Rosen Hotel, 9840 International Drive, Orlando, Florida, phone: (407) 354-9840; Fax (407) 351-2659.

FOR FURTHER INFORMATION CONTACT:

Materials associated with this meeting may be examined at the offices of ITS AMERICA, 400 Virginia Avenue SW, Suite 800, Washington, D.C. 20024. Persons needing further information or who request to speak at this meeting should contact Kenneth Faunteroy at ITS AMERICA by telephone at (202) 484-4130 or by FAX at (202) 484-3483. The DOT contact is Mary C. Pigott, FHWA, HVH-1, Washington, D.C. 20590, (202) 366-9230. Office hours are from 8:30 a.m. to 5 p.m., e.t., Monday through Friday, except for legal holidays. (23 U.S.C. 315; 49 CFR 1.48)

Issued on: August 28, 1996.

Jeffery Lindley,

Deputy Director, ITS Joint Program Office.

[FR Doc. 96-22420 Filed 9-3-96; 8:45 am]

BILLING CODE 4910-22-P

DEPARTMENT OF THE TREASURY

Internal Revenue Service

Proposed Collection; Comment Request for Form 5305A-SEP

AGENCY: Internal Revenue Service (IRS), Treasury.

ACTION: Notice and request for comments.

SUMMARY: The Department of the Treasury, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on proposed and/or continuing information collections, as required by the Paperwork Reduction Act of 1995, Public Law 104-13 (44 U.S.C. 3506(c)(2)(A)). Currently, the IRS is soliciting comments concerning Form 5305A Salary Reduction and other Elective-SEP, Simplified Employee Pension—Individual Retirement Accounts Contribution Agreement.

DATES: Written comments should be received on or before November 4, 1996 to be assured of consideration.

ADDRESSES: Direct all written comments to Garrick R. Shear, Internal Revenue Service, room 5571, 1111 Constitution Avenue NW., Washington, DC 20224.

FOR FURTHER INFORMATION CONTACT:

Requests for additional information or copies of the form and instructions should be directed to Martha R. Brinson, (202) 622-3869, Internal Revenue Service, room 5571, 1111 Constitution Avenue NW., Washington, DC 20224.

SUPPLEMENTARY INFORMATION:

Title: Salary Reduction and Other Elective Simplified Employee Pension—Individual Retirement Accounts Contribution Agreement.

OMB Number: 1545-0499.

Form Number: Form 5305A-SEP.

Abstract: Form 5305-SEP is used by an employer to make an agreement to provide benefits to all employees under a Simplified Employee Pension (SEP) described in Internal Revenue Code section 408(k). This form is not to be filed with the IRS, but is to be retained in the employer's records as proof of establishing a SEP and justifying a deduction for contributions made to the SEP.

Current Actions: There are no changes being made to this form.

Type of Review: Extension of a currently approved collection.

Affected Public: Business or other for-profit organizations.

Estimated Number of Respondents: 100,000.

Estimated Time Per Respondent: 2 hr., 39 min.

Estimated Total Annual Burden Hours: 265,000.

The following paragraph applies to all of the collections of information covered by this notice:

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection of information displays a valid OMB control number. Books or records relating to a collection of information must be retained as long as their contents may become material in the administration of any internal revenue law. Generally, tax returns and tax return information are confidential, as required by 26 U.S.C. 6103.

Request for Comments: Comments submitted in response to this notice will be summarized and/or included in the request for OMB approval. All comments will become a matter of public record. Comments are invited on: (a) Whether the collection of information is necessary for the proper